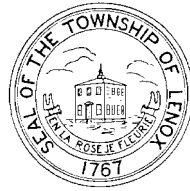


Rules and Regulations
of the
Lenox Cemetery
Department
Lenox, Massachusetts



(Revised March 15, 2007)

Rules and Regulations of the Lenox Cemetery Department

Every lot of land shall be held subject to the provisions contained in this which now are, or may hereafter be established by the Department of Public Works.

No lot of land shall be used for any other purpose than as a place of burial of the dead and installing monuments and headstones. All monuments and head stones must be set in a horizontal position as shown on plan of the Cemetery, in the hands of the Department of Public Works. All grave markers shall be set flush with the ground and not exceed twenty-four by fifteen inches. **No lot shall have more than one memorial projecting from the ground. On single grave, two grave and three grave lots, flush type markers only are permitted.** Limit of three cremations per grave with only one flush marker permitted not including a military marker. The maximum sizes are twenty-four by fifteen inches on single graves and forty-eight by fifteen inches on two grave lots. The maximum height shall be in accordance with the Department of Public Works guidelines.

All monuments and headstones are to have concrete foundations installed by the monument supplier to Town specifications. The Cemetery Department shall approve the scheduling of the foundation installation after issuance of a foundation permit. Town inspection of the foundations shall be coordinated with the Cemetery Foreman with a minimum of twenty-four hours notice.

Full burials require one grave lot for each burial. All interments must be enclosed in a permanent type outside box or container. No interments will be allowed in a wooden or other temporary box or container.

No fences, hedges, trees, or curbing shall be placed on this herein conveyed lot and mounds over graves shall not be raised above the surface of the lot. If any shrubs situated in any lot, shall, by means of their roots, branches or otherwise, become detrimental to the adjacent lot or walks or inconvenient to others, the Department of Public Works shall have the right, and it shall be its duty, to enter said lot and remove said shrubs or such parts thereof as are thus detrimental or inconvenient to others. No proprietor of a lot shall grade or alter the surface of his lot without the consent of the Department of Public Works. Dwarf shrubs may be set out and cultivated by the proprietor, but shall not be allowed to grow more than four and one half feet in height and two and one half feet in diameter.

If the owner of any lot, which has not been used for the purpose of burials, desires to sell the same, the Department of Public Works shall have the right to purchase said lot, if they so desire, by paying the price paid by said owner; providing, however, that the Department of Public Works shall in no case be obliged to pay more than the price then established by the Department of Public Works for lots of the same description. No conveyance of any lot shall take effect until a record of conveyed, and the consideration thereof, shall have been made by the Clerk of the Cemetery in a book kept for that purpose, and a certificate of such records noted on the deed.

No tomb shall be constructed within the bounds of the Cemetery except upon lots designated by the Department of Public Works for that purpose.

A person who is a resident of Lenox may purchase a lot in the Cemetery by paying the regular price set by the Department of Public Works for said lot plus an additional amount for perpetual care, which additional amount will be deposited in a Savings Bank, or invested in securities such as Savings

Banks in this State are authorized to purchase. The income derived there from shall be applied to the preservation of perpetual care lots, including care of soil, monuments, and shrubs, if any. The surplus income may be applied to the general purposes of improving and beautifying the grounds of the cemetery.

All orders for interments must be given at least twenty-four hours in advance, and no interments will be permitted after noon on Saturdays, on Sundays, or any of the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas, except by special permission of the Superintendent, or by reason of religious ritual. Saturday burial services must be completed no later than noon.

All cemetery charges by the Town of Lenox shall be in accordance with current rates as established by the Department of Public Works. The Funeral Director is considered responsible for full payment of all cemetery charges.

During the winter season, the decision as to whether a grave can be dug, or whether the body must be placed in the vault, rests with the Superintendent. It is the intention of the Department to perform burials throughout the winter but this is weather dependent and delays should be anticipated.

A burial permit is required to be presented before interment.

For all disinterments, a Funeral Director must be engaged. The Department of Public Work will perform the excavation but a vault company must be engaged to perform the actual removal. Removals are prohibited between November 15th and May 15th.

Damage to headstones and markers, unless caused by the Cemetery employees, is not to be considered the responsibility of the Department of Public Works.

Flags, cut flowers, sprays, baskets, wreaths, or other floral decorations and their containers shall be removed before they become faded, unsightly, or detrimental. Empty or unsightly containers will be discarded by the Cemetery Department. No decorations, plantings, wreaths, etc. shall be more than one foot wide by two feet long and must be placed at the top of the lot. No glass containers are allowed.

Grading and seeding shall be done only by the Cemetery Department personnel under the direction of the Superintendent.

Snowmobiles, mini-bikes, motorcycles, model airplane flying, and pets (including horses) are not allowed in the Cemetery.

I _____, having read the above Cemetery Rules and Regulations, do understand and agree to abide by said Rules and Regulations.

Signed _____

Date _____