

**Town of Lenox
Planning Board
Meeting Minutes for May 11, 2021**

Documents Available: Agenda, revised wireless bylaw language (micro, macro and design manual), ANR plan for 749 Osceola Road

Members Present: Pam Kueber (PK), Chair; Tom Delasco (TD), Vice Chair; Kate McNulty-Vaughan (KMV), Lauryn Franzoni (LF), Jim Harwood (JH)

Others Present: Gwen Miller, Land Use Director/Town Planner and Anthony Lepore, CityScape Wireless Consultant

1. Review and vote whether to endorse Approval Not Required (under the Subdivision Control Act) for property at 749 Osceola Rd, Richmond - which involves a portion of land in Lenox.

TD made a motion, seconded by LF and the Board unanimously (PK, LF, TD, KMV, JH) endorsed the Approval Not Required plan as presented by Pat McColgan, The plan will also result in the conveyance of a small sliver of land from 749 Osceola Road in Richmond to the Town of Lenox (the abutting property owner).

The Board was also informed that, in Town Counsel J. Bard's opinion, Board members' endorsement of the Lenox Landings ANR was appropriate and that members could also sign off on that mylar. [Board voted to endorse at April 14th meeting contingent on Counsel's opinion.]

2. Meeting with wireless consultant to continue review of recommended updates to wireless infrastructure bylaw and draft design standards.

The Board picked up where it had left off on April 27th, reviewing changes made by the consultant and members, including to the table of uses in the macro wireless zoning bylaw and design suggestions in the small-scale wireless bylaw. Consultant Lepore also noted that in addition to the bylaws and Design Manual, there needed to be application forms for both the small and macro wireless, and a fee schedule. As a follow-up to discussion of public meeting questions, he will also forward sample text regarding RMF testing from the Sedona, Arizona, bylaws for Board consideration.

PK asked about a gap analysis to identify where Lenox currently lacks cell coverage; GM and AL suggested the community has a fair idea already of where there is cell coverage and where there isn't; ideally there would be a regional gap analysis. GM also noted there is a cell-phone app that can be used to identify whether any given location has a cell signal.

3. Annual election of Chair and Vice-Chair

After some discussion, the Board voted unanimously for Pam Kueber to remain Chair of the Planning Board and Tom Delasco to remain Vice Chair. Members expressed appreciation for the work PK puts in as the Chair.

4. Updates on:

- Draft Institutional Uses bylaw:

PK said she was working with GM and Attorney Joel Bard to review the draft institutional uses bylaw to ensure it is taking the right approach to redrafting regulations for exempt religious and educational uses. Once that is determined the Board will determine next steps in finalizing the bylaw.

- Town Meeting (June 29):

PK indicated that the Annual Town Meeting would be on June 29th in the evening, outside.

- Master Plan;

GM stated the Master Plan was almost ready for final draft review and adoption.

- Actions taken/any bylaw issues that came up at May 5 ZBA meeting:

- PK has been attending (zoom) ZBA meetings and noted that any discussion of “liberalizing” uses in the C-3A zoning district must also consider the lack of turn lanes. GM pointed out that Lenox and Pittsfield had collaborated on an Access Management Plan and said that she would send it to members

LF asked whether the proponents of the Cork-N-Hearth project had filed anything in Lenox, and GM indicated that they had not, but are aware that part of the property is in Lenox.

The meeting was adjourned at 8:11pm.