



*The Commonwealth of Massachusetts*  
**Berkshire County Retirement System**  
29 Dunham Mall  
Pittsfield, MA 01201



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To: Town Clerks

Berkshire County Retirement Board Meeting

Date: Wednesday, November 29, 2023

At: Retirement Office, 29 Dunham Mall, Pittsfield, MA 01201

Time: 8:30 am

AGENDA

**PUBLIC COMMENT:**

- 1.) Members of the public have the opportunity to address the Retirement Board.

**NEW BUSINESS:**

- 2.) Legal Update: legal update for November with Thomas Gibson
- 3.) The board will review a proposed contract for software services with Bay State Pensions. Review is pending approval from Legal counsel.
- 4.) The Board is asked to review and approve the draft Marcum financial audit for 2022
- 5.) The Board will review the proposed 2024 annual budget
- 6.) The Board will review the MIA Cyber security grant
- 7.) Directors update: State of MA cyber security Training module/ PERAC audit/ Election updates.

**CONSENT AGENDA:**

- a.) The Board minutes of the regular meeting held October 25, 2023, to be approved
- b.) The Board received from PRIT a statement of performance for October 2023.
- c.) The Board is in receipt of the bank statements for October 2023, and the budget for November 2023. Cash Books for October 2023.
- d.) Approve monthly expenses for November 2023
- e.) Approve the applications for superannuation retirement allowances
- f.) Approve the member transfers for the month of November
- g.) Approve service buybacks for the month of November
- h.) Approve the applications for refunds for the month of November
- i.) Review injuries reported for the month of November
- j.) Approve new member applications
- k.) Record approval of PERAC retirement calculations
- l.) Review 3(8)c reimbursement letters
- m.) Record all PERAC memo correspondence
- n.) Approve payment of travel & educational expenses
- o.) Record all miscellaneous correspondence

Sheila LaBarbera, Executive Director  
Berkshire County Retirement Board