



**TOWN OF LENOX**  
6 Walker Street, Lenox, MA 01240  
www.townoflenox.com

Christopher J. Ketchen  
Town Manager

May 9, 2024

To All Lenox Citizens:

The Town of Lenox, acting through its Select Board, is seeking volunteers to serve on a screening committee for the next Town Manager.

Under Chapter 155 of the Acts of 1991 (a.k.a. the “Lenox Town Manager Act”), upon resignation or termination of the Town Manager, the Board must “advertise for applicants to serve on a committee to be known as the town manager screening committee”.

*From Chapter 155, Section 4 (second paragraph):* “Said committee shall consist of five citizens of the town of Lenox, and shall be to screen all applicants for the town manager post, submitting three applicants to the board of selectmen for their consideration. From this group of applicants the board of selectmen shall appoint the manager. No town employees or elected or appointed officials, nor their immediate families or business associates, shall serve on the screening committee.”

If you are interested in serving on the screening committee and you meet the criteria described in above, please send a resume and letter to the Select Board office by Friday, May 24<sup>th</sup> via email: [selectmen@townoflenox.com](mailto:selectmen@townoflenox.com). Please include “Town Manager Screening Committee” in the subject line of the email.

Please feel free to contact this office if you have any questions. Thank you for your interest in serving the Town of Lenox.

Sincerely,

Christopher J. Ketchen, ICMA-CM  
Town Manager