

Minutes of Meeting – July 14, 2023; meeting called to order at 1:00pm. Present: Ed Lane; Neal Maxymillian; Dave Roche; Marybeth Mitts; Max Scherff.

The Board met to discuss goals for FY '24.

Topics of discussion were comprised of the following:

Conduct financial planning in accordance with AAA rating standards & DLS best practices

- Update 5-year financial forecast/projections
- Maintain reserves at 7-13% budget
- Establish and contribute toward debt service stabilization fund
- Develop short- and long-term strategies for ongoing CIP/residential tax gap

Bring focus to organizational demands/personnel

- Update Personnel Manual for General Schedule Employees
- Appoint Facilities/Grounds Director
- Resolve Conservation Commission Needs
- Resolve Zoning Board Needs (Membership, Administrative Approval)
- Complete New Compensation Survey/Analysis

Greater focus on non-PBC capital projects

- Long-Term Strategy for Center School
- Complete Comprehensive Facility Assessment of Library
- Utilize Grant Funds for Town Hall Improvements
- Plan/Begin Execution of Downtown Improvements (Streets, Trees, Pavers, Church St. Sewer

Respond to external opportunities/threats in a professional, fact-based manner

- Rest-of-River Clean-up (Communications, Oversight)
- Small Wireless Policy
- Land Preservation Opportunities

Meeting adjourned at 2:48PM

Minutes Taken By: _____	Minutes Accepted By: _____
Deanna Garner	Clerk
Executive Assistant	Board of Selectmen