

Minutes for Dec. 11, 2018
Planning Board, Town of Lenox

Attending from the Planning Board: Pam Kueber (PK), chair; Tom Delasco (TD), vice chair; Kameron Spaulding (KS), Deborah Rimmmler (DR).

Absent with notice: Kate McNulty-Vaughan (KMV)

A recording was taken by the Board.

Documents at this meeting:

- Agenda
- Draft meeting minutes for Nov. 27
- Plans for Dovydenas property ANR request
- Timeline to May Town meeting
- Email from Town Planner with names of Master Plan Steering Committee members

Minutes:

- Review and vote to endorse Approval Not Required application – Mr. Jonas Dovydenas presented surveyor plans detailing a request related to his property at 279 Undermountain Road, Map 16 Parcel 13. A new lot was being broken off from an abutting property to then be attached to Mr. Dovydenas' parcel. The fragment is not buildable as a separate lot, which is noted on the documents. However, the overall parcel meets the requirements for an ANR, the Board agreed after reviewing and discussing the plans. Approved the ANR by 4-0 unanimous vote and signed documents. Motion by KS, second by TD.
- Minutes for Nov. 27 were tabled for approval/vote at next meeting due to a lack of a quorum of the Board from that meeting. PK noticed that she had not included approval of minutes that occurred at that meeting and will add them. Housekeeping discussion of how to handle correspondence that comes to members via email. Generally understood that members who get emails addressed to them can consider those as their own correspondence. Correspondence that goes to chair via email that is not specifically addressed to the Planning Board needs judgment call as to whether it's directed at him/her or whether it's aimed at and should be shared with the Board. PK acknowledged recent correspondence that came in via email to her from Steve Selzer and Scott Short, fyi-type emails, not policy requests/comments etc.
- Review of timeline to May Town Meeting; update on discussion with Select Board liaison re next steps: Recreational Marijuana bylaw: A subset of the Board (or as many as can attend) agreed to ask for a session with a few BOS members to solicit their feedback on the results of the special town meeting vote on adult use marijuana establishments, which was just a handful of votes from passing. PB will have a discussion document prepared in advance. Included in the session, we would like to hear what BOS has been hearing from citizens re the content of the bylaw so that we can consider that feedback in

any amendments, etc. We also can share our latest discussion on how we would like to stage the bylaw. Then, the PB will continue work on the bylaw, following up again with the BOS with the aim of getting their formal endorsement of the warrant article as part of our overall effort to bring it across the finish line. Ideally, we would like to have the PB-BOS session at 4 pm or 5 pm on Monday Jan. 7 or 4 pm Tuesday Jan 8. Re overall timing to Town meeting, Board discussed and agreed on a planned public hearing date of February 26 (to meet BOS warrant item request date is March 10). In order to meet filing deadlines to notice that public hearing, we also reviewed calendar and agreed we must finalize the bylaw January 22, our second meeting of the new year. PK also agreed to discuss with BOS liaison why March 10 (and similar such dates) must be so far in advance of Town Meeting when other items on the warrant aren't required to be finalized that early. Some additional discussion on how it would be preferred if our BOS liaison could attend our meetings in particular so that he or she could have a richer first-hand understanding of all the discussion and deliberation that goes into each bylaw proposal, so that he/she could even more authoritatively represent that work at BOS meetings. PK reiterated commitment from both entities to having good communications working within existing constraints. Also discussed that Town Planner is now attending our evening meeting on as-needed basis.

- Update on Master Plan process: PK read the list of members Gwen has confirmed for the Master Plan steering committee. First meeting being planned for Jan. 7. PK suggested PB members begin going through Master Plan to identify any charts, in particular, that they would like to see updated since 1999 to show the 20-year trend. Also suggested the Planning Board itself may comprise the Land Use Core Assessment team and that work could be scheduled as part of our regular meeting calendar. Board will meet again in two weeks, Dec. 11; meeting will include an ANR request and an update on the Master Plan orientation.

Meeting adjourned, TD moved, DR second, 4-0.

Respectfully submitted,

Pam Kueber