



TOWN OF LENOX

INCORPORATED 1767

FIRE DEPARTMENT

ADMINISTRATIVE ALARM BOARD

6 Walker Street - Lenox, MA 01240

Christopher P. O'Brien, Fire Chief
Stephen E. O'Brien, Police Chief
Matthew D. Tyer, EMS Coordinator

Fire 413-637-2347
Police 413-637-2346
Ambulance 413-637-2347

March 20, 2024

It is now time to renew your alarm registration permit with the Town of Lenox. Due to a high volume of real estate transactions that have taken place in the last few years we are asking the responsible party to complete a new and updated Alarm Registration Application which is enclosed or can be accessed online with the link noted below.

If you no longer own the property or no longer have a monitored alarm system, please notify us so that we may remove you from our mailing list.

At the annual Town Meeting in May 2003, the voters of the Town of Lenox passed a by-law pertaining to alarm systems and registration of these systems. A copy of the Town By-law and Registration Form are available in the Town Clerks Office and on the Town of Lenox Web site at www.TownofLenox.com.

In attempt to provide a more convenient option to those required to register their alarm system, the Town of Lenox is attempting to make a transition to a digital form. The digital form would replace the paper copy you have received and information will be provided to a secure Google account used solely for Alarm Registrations. The form can be accessed by typing <https://forms.gle/jK3TGbWeud3EwkFT8> into your web browser or through the Town of Lenox website. To find the form on the website please visit www.TownofLenox.com, select "Public Safety", then "Fire Department", and "Alarm Registration Application" where the link can be found under "Fillable Alarm Registration Form".

Please complete reverse side and mail the complete form and/or a check payable to the Town of Lenox for \$25.00 and address it to the Administrative Alarm Board – 14 Walker Street – Lenox, MA 01240

QUESTIONS ABOUT ALARM REGISTRATION CALL (413) 637-2347



TOWN OF LENOX

INCORPORATED 1767

FIRE DEPARTMENT

ADMINISTRATIVE ALARM BOARD

6 Walker Street - Lenox, MA 01240

Christopher P. O'Brien, Fire Chief
Stephen E. O'Brien, Police Chief
Matthew D. Tyer, EMS Coordinator

Fire 413-637-2347
Police 413-637-2346
Ambulance 413-637-2347

Alarm Registration Application

Name of Alarm Owner or Business _____

Address of the alarm _____

Billing Address if Different _____

Phone at alarm Location _____

Alarm Monitoring Company _____

Alarm Monitoring Company Phone _____

Alarm Installer _____ Date Installed _____

Alarm Installer Phone _____

Type of Alarm Security Fire Medical

Type of Application New Renewal Modification

Knox Box Key Storage System Yes No

Location of Knox Box _____

Key Holder's Name _____

Home phone _____ Work phone _____

Cell phone _____ Pager _____

Key Holder's Name _____

Home phone _____ Work phone _____

Cell phone _____ Pager _____

Key Holder's Name _____

Home phone _____ Work phone _____

Cell phone _____ Pager _____

In accordance with the Town of Lenox By Laws I shall update the Alarm Administrative Board of any changes to the Alarm Registration Application Form, to properly post the 911 Street Address of the premises and follow the Town of Lenox Alarm By Law.

Signature

Date