**Affordable Housing Trust & Committee Meeting – Public Session**

**Tuesday, January 5, 2021 at 6 pm**

Virtual “Zoom” meeting -- Hosted by Gwen Miller (GM), Lenox Land Use Director/Town Planner

**Trust Members Present**: Chair MaryBeth Mitts (MBM), Julie DiGrigoli (JD), Jackie McNinch (JM),

Kate McNulty-Vaughan (KMV), Charlene Rosen (CR), Olga Weiss (OW)

Also present: AH Committee: Fred Keator (FK), Donna Lefkowitz (DL)

**Documents available or shared during meeting:**

**Minutes** Sept. 17, Sept. 24, Oct. 14, Nov. 9, Nov. 18, Dec. 17, 2020

**1. Approve Minutes as follows:**

**Sept. 17, 2020**: KMV motion to accept as amended (attach Blantyre agreement to Minutes), 2nd MBM: Rollcall vote: 6 Ayes: Trust members -- MBM, JM, CR, OW, JD, KMV

**Sept. 24, 2020**: KMV motion to accept as written, 2nd FK:

Rollcall vote: Vote: 8 Ayes, 1 abstention: Trust members -- MBM, JD, KMV, JD, CR, OW, (JM abstains-absent from mtg); & Comm. Members – FK, DL

**Oct. 14, 2021**: KMV motion to accept as amended, 2nd OW:

Rollcall vote: 7 Ayes: Trust members – MBM, JD, JM, KMV, CR, OW & Comm. Member – FK

**Nov. 18, 2021**: KMV motion to accept as amended, 2nd FK:

Rollcall vote: 6 Ayes & 2 abstentions: Trust members – MBM, JD, KMV, CR, OW, (JM abstains-absent);

Comm. Members – FK; (DL abstains – absent from mtg.)

**Nov 9, 2021**: OW motion to accept as appended, 2nd CR: (attach record of payments to Construct for rental assistance program)

Rollcall vote: 6 Ayes & 2 abstentions: Trust members – MBM, JD, JM, CR; (KMV & OW abstain – absent from mtg.); Comm. Members – FK, DL

**Dec. 17, 2021**: KMV motion to accept as appended, 2nd FK: (attach Tn. Counsel opinion & lender summary)

Rollcall vote: 6 Ayes & 2 abstentions; Trust members – MBM, JD, KMV, CR, OW, (JM abstains – absent); & Comm. Members – FK, DL (abstains – absent)

**2. Update on Borrowing:**

Land Use Dir. GM forwarded requested documents to bank; CF spoke to Tn. Accountant C. Brown.

**3. Presentation to CPC:**

Phase 2 of CPC application due on Monday, Jan. 11 by 4pm. In-person Zoom presentation to Community Preservation Committee for evaluation of applications begins on Monday, Jan 25. MBM suggests including slides of Aff. Hsg. Trust programs and initiatives would be helpful. KMV will create explanatory slide for “buydown program.”

**4. Update on Consultant for Fair Marketing and Lottery Requirements:**

GM and MBM expect to speak with consultants recommended by DHCD on Thursday, Jan. 7, and discuss their interest in mentoring and training existing staff in Town Hall. Members see benefit of that position being funded partly from Trust.

**5. Trust Vacancy:**

MBM noted that Mindi Morin has resigned, leaving a seat open on the Trust. She recommended that members inform anyone interested to send a letter/application to the BOS for appointment at their meeting on Jan. 25 to fill the vacancy.

**6. Executive Session: To consider the purchase of 11 Hynes Street.**

**The Trust and Committee went into Executive Session and will NOT be returning to a public session.**

Submitted by: Kate McNulty-Vaughan