

**ANNUAL TOWN REPORT**  
**of the TOWN OFFICERS**  
**of the**  
**TOWN OF LENOX**  
**Massachusetts**



For the Year Ending  
31 December 2016

*In Memoriam*

**William “Duke” Lahart**, *Lenox Fire Company*  
**Charlotte Pignatelli**, *School Department*

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## **GENERAL INFORMATION TOWN OF LENOX**

### **POPULATION:**

1767: Fifteen families (required for incorporation)

2014: 5194

2015: 5087

2016: 5233

### **SCHOOL POPULATION:**

2014: 728

2015: 728

2016: 765

### **REGISTERED VOTERS:**

2014: 3871

2015: 3813

2016: 4018

### **TAX RATE:**

2014-15: \$12.33/Residential; \$15.18 Comm./Ind./Pers. Prop.

2015-16: \$12.16/Residential; \$14.95 Comm./Ind./Pers. Prop.

2016-17: \$12.21/Residential; \$15.06 Comm./Ind./Pers. Prop.

### **LOCATION:**

Center of Town about 1200 feet elevation

Northern Boundary: Pittsfield

Southern Boundary: Lee & Stockbridge

Western Boundary: Richmond

Eastern Boundary: Washington & Lee

Highway Mileage: State 10.80 Miles and Town 50.34 Miles and 2.8 Miles of unaccepted roads

### **CHURCH DIRECTORY:**

Roman Catholic:

St. Ann's

St. Vincent de Paul, Lenox Dale

Episcopal:

Trinity

St. Helena's Chapel, New Lenox

Advent Christian:

Hope Church

## **TELEPHONE DIRECTORY OF TOWN SERVICES**

### **Local Emergency Numbers**

#### **POLICE**

Local Department	637-2346
State Police	243-0600

#### **FIRE DEPARTMENT**

To report a fire or an emergency or to request ambulance assistance	911
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<b>EMERGENCY MANAGEMENT</b>	637-2346
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<b>TOWN HALL</b>	637-5500
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#### **DEPARTMENT**

#### **TELEPHONE**

Accountant	Charles Browne	X-8
Animal Control Officer	Mike Sullivan	637-2346
Assessors		X-2
Birth,Death,Marriage Certif.	Kerry Sullivan	X-4
Building/Sign Inspector	BJ Church	X-3
Community Center Game Room		637-4487
Community Center Director	Kim Graham	637-5530
Council on Aging	Susan Holmes	637-5535
Dept. of Public Works	Beth Carroll	637-5525
Dog Licenses	Kerry Sullivan	X-4
Emergency Management Director	Dan Clifford	637-2347
Fire Dept. Lenox Dale	Station	637-5542
Fire Dept. New Lenox	Station	442-2567
Health Inspector	James Wilusz	243-5540
Highway/Roads	Town Garage	637-5520
Housing Authority	Martha Joyner	637-5585
Land Use	Peggy Ammendola	X-6
Lenox Town Beach	Beach House	637-2352
Library	Librarian	637-0197
License Board	Selectmen	X-7
Parks & Recreation	Jenny Lemberg	637-5530
Planner	Gwen Miller	X-6
Planning Board	Kameron Spaulding	X-6
Plumbing Inspector	Mark Smith	637-0645
Schools	Lenox Memorial	
	Middle High	637-5560
	Morris Elementary	637-5570
School Superintendent	Timothy Lee	637-5550
Selectmen	Mary Ellen Deming	X-7
Sewer	Town Garage	637-5520
Taxes, Water, Sewer Bills	Diana Kirby	X-5
Town Manager	Christopher Ketchen	X-7
Treasurer	Paula Downer	X-1208
Trees	Public Works	637-5525
Veterans' Agent	Lloyd D. Mann	X-4
Vital Statistics	Kerry Sullivan	X-4
Voting Regulations	Registrar of Voters	X-4
Water	Public Works	637-5525
Wire Inspector	Robert Pensivy	448-8311
Zoning Board of Appeals	Peggy Ammendola	X-6

## **BUSINESS HOURS OF TOWN OFFICES**

8:30am to 4:00pm

### **COUNCIL ON AGING OFFICE**

Monday-Friday 9:00am to 2:00pm

### **BOARD MEETINGS OF TOWN OFFICIALS**

#### **BOARD OF SELECTMEN**

Every other Wednesday @ 7:00pm

#### **SCHOOL COMMITTEE**

Scheduled Mondays @ 7:00pm in the Town Hall

#### **BOARD OF ASSESSORS**

As needed basis

#### **BOARD OF HEALTH**

Second Tuesday of each month @ 6:00pm

#### **HOUSING AUTHORITY**

First Tuesday of each month @ 4:30pm at the Curtis Complex

#### **PLANNING BOARD**

Second & Fourth Tuesday of each month @ 6:00pm

#### **ACADEMY BUILDING TRUSTEES**

Second Tuesday of each month @ 2:00pm at The Academy

#### **COMMUNITY CENTER BOARD**

Third Wednesday of each month @ 7:00pm at the Community Center

#### **CONSERVATION COMMISSION**

First & Third Thursday of each month @ 6:45pm

#### **FINANCE COMMITTEE**

Scheduled Wednesdays @ 7:00pm

#### **HISTORIC DISTRICT COMMISSION**

First & Third Tuesday of each month @ 5:00pm

#### **HISTORICAL COMMISSION**

Second Thursday of each month @ 4:00pm at The Academy

#### **VETERANS**

First Tuesday of each month @ 7:00pm at The Academy  
Office Hours every Tuesday from 4:00-6:00pm at the Town Hall

#### **ZONING BOARD OF APPEALS**

First & Third Wednesday of each month @ 6:30pm

## **TOWN OFFICIALS**

### **MODERATOR**

John McNinch

Term Expires 2017

### **BOARD OF SELECTMEN**

Warren Archey, Chair

Term Expires 2017

Edward Lane, Clerk

Term Expires 2018

Channing Gibson

Term Expires 2018

Kenneth Fowler

Term Expires 2019

David Roche

Term Expires 2017

### **TOWN MANAGER**

Christopher J. Ketchen

### **DIRECTOR OF ADMINISTRATIVE SERVICES**

Mary Ellen Deming

### **SCHOOL COMMITTEE**

Molly Elliot

Term Expires 2018

Robert Vaughan

Term Expires 2019

Robert Munch

Term Expires 2017

Frances Sorrentino

Term Expires 2018

Neal Maxymillian

Term Expires 2018

Christine Mauro

Term Expires 2017

David Rimmner

Term Expires 2019

### **SUPERINTENDENT OF SCHOOLS**

Timothy Lee

### **DIRECTOR OF BUSINESS SERVICES**

Henry C. Maimin

### **BOARD OF ASSESSORS**

Paula King

Term Expires 2018

Thomas Romeo

Term Expires 2019

Wayne Lemanski

Term Expires 2017

### **ADMINISTRATIVE ASSESSOR**

### **BOARD OF HEALTH**

Mary Jane Pignatelli

Term Expires 2017

Marie Feder

Term Expires 2018

Dianne Romeo

Term Expires 2019

### **HEALTH INSPECTOR**

James Wilusz

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### **HOUSING AUTHORITY**

Marjorie Pero  
Jan L. Ward  
Diana Kirby  
Theresa Sorrentino  
Cathy May

Term Expires 2017  
Term Expires 2019  
Term Expires 2021  
Term Expires 2020  
State Appointee

### **EXECUTIVE DIRECTOR**

Martha E. Joyner

### **PLANNING BOARD**

Kathleen McNulty Vaughan  
Kameron Spaulding, Chair  
Pamela Kueber  
Thomas Delasco  
Deborah Rimmmler (unexpired term, 2017)

Term Expires 2017  
Term Expires 2020  
Term Expires 2021  
Term Expires 2018  
Term Expires 2019

### **APPOINTED OFFICIALS**

Boards & Committees

### **ACADEMY BUILDING TRUSTEE**

Victoria Salvatore      Scott Pignatelli      Timothy Face

### **ADMINISTRATIVE ALARM BOARD**

Dan Clifford      Kevin Dinan      Steve O'Brien

### **AFFORDABLE HOUSING COMMITTEE**

Ellen Jacobsen (LHA Rep)      Olga Weiss  
Katie McNulty-Vaughan      Charlene Rosen  
Deborah Ferro Burke

### **AFFORDABLE HOUSING TRUSTEES**

Vacancy (Klausmeyer)      Term Expires 2018  
Katie McNulty-Vaughan      Term Expires 2018  
Jackie McNinch      Term Expires 2017  
Ellen Jacobsen      Term Expires 2018  
Olga Weiss      Term Expires 2017  
Marybeth Mitts      Term Expires 2017  
Deborah Ferro Burke      Term Expires 2017

### **CABLE ADVISORY COMMITTEE**

Linda Miller

### **COMMUNITY CENTER BOARD**

Michael Cooney      Term Expires 2017  
Rose Fitzgerald-Casey      Term Expires 2019  
Stephen Coon      Term Expires 2018  
Anthony Patella      Term Expires 2019  
Sheri Gaherty      Term Expires 2018  
Frances Sorrentino      Term Expires 2018  
Jenifer Picard      Term Expires 2017



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**COMMUNITY CENTER DIRECTOR**

Kim Graham

**YOUTH SERVICES COORDINATOR**

Jenny Lemberg

**SENIOR SERVICES COORDINATOR/OUTREACH COORDINATOR**

Susan Holmes

**CUSTODIAN**

Mike Sullivan

**COMMUNITY PRESERVATION COMMITTEE**

Tom Delasco (Planning Board)	Term Expires 2019
Joseph Strauch (Conservation Commission)	Term Expires 2017
Catherine May (Housing Authority)	Term Expires 2018
Channing Gibson (Board of Selectmen)	Term Expires 2018
Olga Weiss (Historical Commission)	Term Expires 2018
Frederick Keator (at-large)	Term Expires 2019
Eugene Chague (at-large)	Term Expires 2019
Albert Harper (at-large)	Term Expires 2017
Anthony Patella, Chairman	Term Expires 2017

**CONSERVATION COMMISSION**

Neal Carpenter, Chairman	Term Expires 2017
Tim Flanagan	Term Expires 2019
Vincent Ammendola	Term Expires 2018
Rosemarie Fitzgerald-Casey	Term Expires 2018
David F. Lane	Term Expires 2018
Joseph Strauch	Term Expires 2019
Richard L. Ferren	Term Expires 2017

**EMERGENCY PLANNING COMMITTEE**

(Central Berkshire Emergency Planning Representatives)

John J. Pignatelli

Stephen O'Brien, Police Chief

Dan Clifford, Fire Chief (Coordinator)

Dan Clifford, Emergency Management Director

James Wilusz, Tri Town Sanitation

Chris Long, Ambulance Squad

Sean VanDeusen, Department of Public Works

**ENVIRONMENTAL COMMITTEE**

Paul Thomas Newton-Irelan	Eric Federer
Susan May	Suky Werman
Harriet Wetstone	David Rimmler
Neil Purdy	

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### **FINANCE COMMITTEE**

Vacancy (Tansey)	Term Expires 2017
Elliott Morss	Term Expires 2019
Joseph Nejaime	Term Expires 2018
Vacancy (Hillier)	Term Expires 2017
David Neubert	Term Expires 2019
Vacancy (Rosenstein)	Term Expires 2019
Richard Burke	Term Expires 2018
Scott Pignatelli	Term Expires 2017
Mark McKenna	Term Expires 2018

### **BOARD OF HEALTH OFFICIALS**

James Wilusz	Health Inspector
Susan Kaufman	Town Nurse
Kerry Sullivan	Recorder
James Leahey	Inspector of Animals, Stables
Mark Smith	Plumbing Inspector

### **HISTORIC DISTRICT COMMISSION**

Mark Smith	Term Expires 2017
Kameron Spaulding	Term Expires 2019
Jason Berger	Term Expires 2017
Elaine Steinert	Term Expires 2018
Vacancy (Fowler)	Term Expires 2019
Pat Jaouen	Alternate
Vacancy (Kennedy)	Alternate

### **HISTORICAL COMMISSION**

Olga Weiss	Term Expires 2018
Vacancy (Kennedy)	Term Expires 2018
David Roche	Term Expires 2019
Cindy Weiss	Term Expires 2019
Robert Romeo	Term Expires 2017
Harriet Wetstone	Term Expires 2017

### **JOHN DRUMMOND KENNEDY PARK RESTORATION COMMITTEE**

Robert M. Coakley, Chairman	Ruth H. Wheeler
Susan McNinch	Luke Martin
Andrew Breslin	Tom Roche
Terry P. Weaver	Joseph H. Nolan
Ray Kirby	

### **LAND MANAGEMENT COMMITTEE**

Ruth Wheeler (Kennedy Park)	Tim Flanagan (Con Com)
Deborah Rimmler(Planning Board)	Kim Graham (Comm Ctr)
Warren Archey (Board of Selectmen)	Andrew Lane (At-large)
Petty Spector (At-large)	

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### **LENOX CULTURAL COUNCIL**

Joanne Deutch	Felicity McLenachan
Renee Far	Jennifer Shapp
Elizabeth Goodman	Roberta Russell
Derrick Holt	Phyllis Hofman
Barbara Fabiani	Beth Gamble

### **MINOR TOWN OFFICERS APPOINTED BY SELECTMEN**

Charles Liston	Fence Viewer
Don Roy	Field Driver
Sean VanDeusen	Surveyor of Lumber
Vacancy	Sealer, Weights & Measures
Vacancy	Sexton
Sean VanDeusen	Measurer, Wood&Bark
Warren Archey	Tree Warden

### **PERMANENT BUILDING COMMITTEE**

Edward Lane, Chairman	Term Expires 2019
Andrew Lane	Term Expires 2019
Jeff Vincent	Term Expires 2019
Neal Maxymillian	Term Expires 2019
Tom Delasco	Term Expires 2019

### **REGISTRAR OF VOTERS**

Kerry Sullivan	Term Expires 2018
Richard Billetter	Term Expires 2018
Percival Williams	Term Expires 2017
Rose Fitzgerald-Casey	Term Expires 2019

### **SCHOLARSHIP COMMITTEE**

Diana Kirby	James Sorrentino
William Parsley	Linda Messana
Christopher Ryan	Timothy Lee

### **VILLAGE IMPROVEMENT COMMITTEE**

Barbara Sims	Lynn Sutton
Suzanne Pelton	Katherine Armstrong

### **ZONING BOARD OF APPEALS**

Shawn Considine	Term Expires 2019
Robert Fuster	Term Expires 2021
Clifford Snyder	Term Expires 2020
Ned Douglas	Term Expires 2017
Ethan Berg	Term Expires 2018
Clayton Hambrick	Associate
Jed Hall	Associate
Robert Fuster, Jr.	Associate
Albert Harper	Associate

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**POLICE DEPARTMENT**

Stephen E. O'Brien, Police Chief  
Timothy P. Sheehan, Sr. Officer  
William C. Colvin  
John Willey  
Michael Smith

Tyler Bosworth  
Eric Kirby  
Paul A. Duval  
Sean Ward

**POLICE SECRETARY**

Florence "Peggy" Ammendola

**FIRE DEPARTMENT OFFICERS**

**Fire Chief**

Daniel Clifford

**Deputy Chief**

Chris O'Brien William Colvin Robert Casucci

**Captain**

Jason Saunders James Terry Daniel Piretti

**Lieutenant**

Chris Prew Michael Lane Michael Zinchuk Scott Forbes

**EMERGENCY MANAGEMENT DIRECTOR, FIRE WARDEN, FOREST WARDEN  
AND INSPECTOR OF FIRE DEPARTMENT**

Daniel Clifford

**FIREFIGHTER/EMT/CUSTODIANS**

Daniel W. Clifford, Fire Coordinator  
Christopher O'Brien, Buildings Coordinator  
Christopher Long, Ambulance Coordinator

Jason T. Saunders

Daniel C. Piretti

Lawrence Morse

**RELIEF FIREFIGHTER/EMT/CUSTODIANS**

Robert Casucci  
Chris Prew  
Paul Duma  
Justin Kimball  
Mark Millett  
Stephen Quinn  
Stephen Murray  
Bob Gaughran

Josh Romeo  
Mike Zinchuk  
Trevor Swistak  
Matthew Williams  
Cameron Sibley  
Matthew Tyer  
Cody Schaefer

**INSPECTOR OF BUILDINGS/SIGN INSPECTOR**

BJ Church

**LOCAL BUILDING INSPECTOR**

Jeff Clemons

**BUILDING INSPECTOR CLERK**

Denene Pelkey

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**WIRE INSPECTOR**

Robert J. Pensivy

**PLUMBING/GAS INSPECTOR**

Mark Smith

**VETERANS' AGENT**

Lloyd D. Mann

**ANIMAL CONTROL OFFICER**

Michael Sullivan

Timothy Sheehan, Assistant

**CONSTABLE**

Timothy P. Sheehan

Timothy S. Face (Deputy/Collector)

**BERKSHIRE REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**

Channing Gibson

**BERKSHIRE REGIONAL PLANNING COMMISSION DELEGATE**

Pamela Kueber

Ken Fowler, Alternate

**GOVERNOR OF MASSACHUSETTS**

Charles D. "Charlie" Baker

**REPRESENTATIVE IN CONGRESS**

Edward Markey

Elizabeth Warren

**UNITED STATES REPRESENTATIVE**

Richard Neal

**REPRESENTATIVE IN GENERAL COURT**

**STATE SENATOR**

Adam Hinds

**STATE REPRESENTATIVE**

Wm. Smitty Pignatelli

**TOWN COUNSEL**

KP Law, P.C.

**TOWN PLANNER**

Gwen Miller

**TOWN COLLECTOR**

Diana Kirby

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**TOWN TREASURER**

Paula Downer

**TOWN CLERK**

Kerry Sullivan

**TOWN ACCOUNTANT**

Charles Browne

**SUPERINTENDENT OF PUBLIC WORKS**

Sean VanDeusen

**ASSISTANT SUPERINTENDENT OF PUBLIC WORKS**

R. Scott Jarvis

**DPW OFFICE MANAGER**

Beth Carroll

**DEPARTMENT OF PUBLIC WORKS EMPLOYEES**

Stephen Carlton

Jeff Carpenter

Robert Horn

Daniel Kirby

Paul Mahoney

Patrick Reagan

Jim Roche

Paul Vallee

Jeff White

Scott Winslow

**TOWN OF LENOX COMMITTEE APPLICATION**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number/Street P.O. Box City State Zip

Telephone: \_\_\_\_\_  
Home Work (Hours)

What aroused your interest in serving the town?  
\_\_\_\_\_ Newspaper Ad \_\_\_\_\_ Friend \_\_\_\_\_ Legal Notice \_\_\_\_\_ Other

Have you previously served on a Town Committee? \_\_\_\_\_

If so, when? \_\_\_\_\_ Which Committee(s)? \_\_\_\_\_

Work Experience: \_\_\_\_\_

Educational Background: \_\_\_\_\_

What are your community interests? \_\_\_\_\_

Are you available on a year-round basis? \_\_\_\_\_

I believe I could contribute \_\_\_\_\_ hours a month.

I would like to serve Lenox and might be interested in serving on the following Committees.  
If more than one, please indicate preference, 1, 2, 3, etc.

- |   |                               |
|---|-------------------------------|
| _____ Academy Building Committee            | _____ Kennedy Park Committee  |
| _____ Ambulance Squad                       | _____ Lenox Cultural Council  |
| _____ Americans with Disabilities Act Comm. | _____ Police Department       |
| _____ Cable TV Advisory Committee           | _____ Special Traffic Officer |
| _____ Capital Improvements Committee        | _____ Registrar of Voters     |
| _____ Community Center Board                | _____ Scholarship Committee   |
| _____ Conservation Commission               | _____ Environmental Committee |
| _____ Finance Committee                     | _____ Zoning Board of Appeals |
| _____ Historic District Commission          |                               |
| _____ Historical Commission                 |                               |

**RETURN TO:** Board of Selectmen, Town Hall - 6 Walker Street, Lenox, MA 01240

THIS APPLICATION WILL BE PLACED ON FILE FOR REFERENCE WHEN A VACANCY OCCURS.

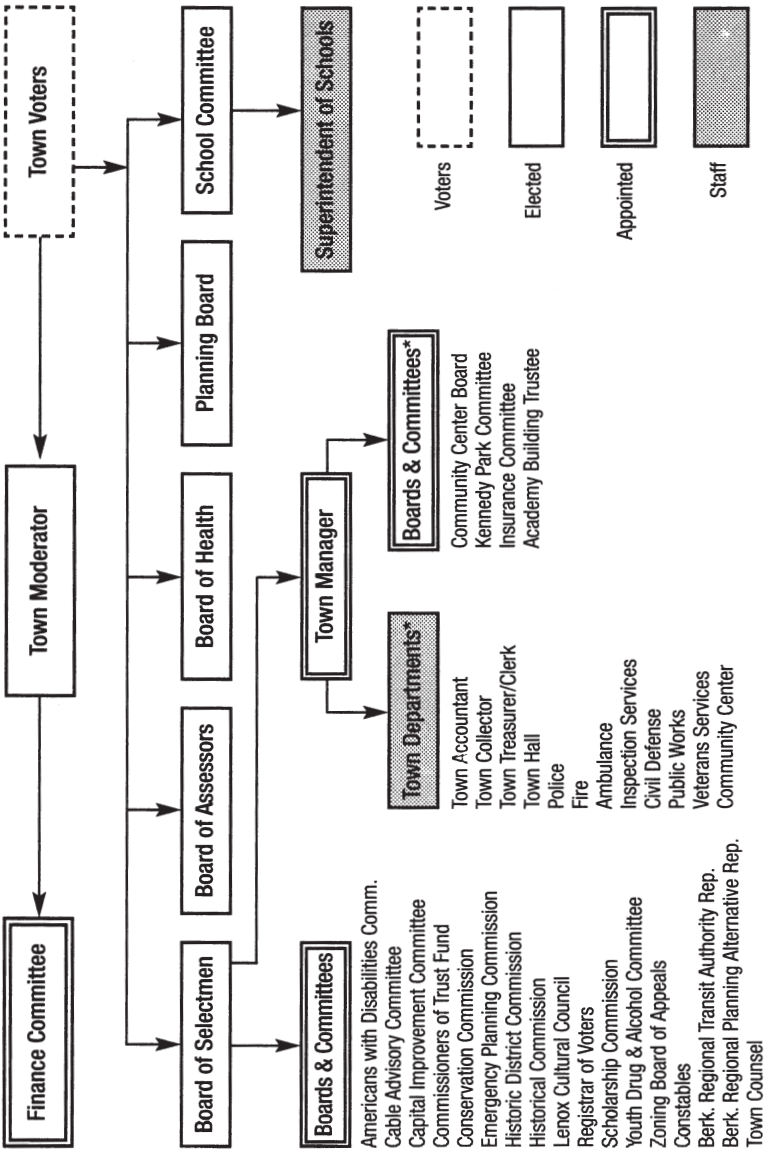
-----  
If you wish to be **reappointed** to a position that you currently hold, please complete this section of the form:

Name: \_\_\_\_\_

Position currently held: \_\_\_\_\_

Term to be reappointed until: \_\_\_\_\_

GOVERNMENTAL STRUCTURE



\*Appointed by the Town Manager with approval of the Board of Selectmen



## **REPORT OF THE BOARD OF SELECTMEN**

To the Honorable Citizens of Lenox:

We are pleased to report that the Town of Lenox is in fine shape: fiscally, culturally and as a place to live and do business. The Town has had a busy year and we anticipate another busy year ahead.

### **Chronological Highlights:**

Unanimous support for appropriation articles at 2016 Annual Town Meeting

Work on the headstones at the Church-on-the-Hill cemetery completed

A plastic bag/polystyrene ban initiative is being implemented by the Tri-Town Health Department

Efforts underway to get rid of invasive hardy kiwi plants in Kennedy Park

The town received an AAA credit rating, the highest given, allowing the town to receive a lower interest rate on our upcoming bonds

The Fire/Ambulance Department is the first ambulance service in MA to be certified “Advanced” under the new national standards

Policy developed and approved for Tax Increment Financing/Special Tax Agreement Application

A dog park is contemplated off West Dugway Road

A new water main has been constructed on Richmond Mountain Road, repaving the road to occur this spring

The inter-municipal agreement with the Town of Lee for a shared building department clerk has been renewed

A solar array has been erected at the previous landfill site and when activated will result in considerable electricity savings for the town

An implementation plan has been developed for a shared chief administrative officer for Lenox and Lee

We are honored to have served as your elected Board of Selectmen. With your continued guidance and support we are confident that Lenox will remain a highly desirable place to live and do business.

Lenox Board of Selectmen  
Warren E. Archey, Chairman  
Edward P. Lane, Clerk  
Channing Gibson  
Kenneth Fowler  
David Roche

## **REPORT OF THE TOWN MANAGER**

To the Honorable Board of Selectmen and the Citizens of Lenox:

During the last fiscal year, the Town's administration has been hard at work planning for Lenox's financial and operational future. 2016 will be remembered as a year in which Lenox received national recognition for its long-pursued standards of excellence. Both Morris Elementary School (2016 US Department of Education Blue Ribbon) and Lenox Memorial Middle/High School (US News & World Report Gold Medal) enjoyed national recognition for high academic achievement. Also in 2016, the Town government was assigned the AAA designation by Standard & Poors' (the nation's highest possible credit rating). While the public officials and professionals in the Town of Lenox do not seek recognition for recognition's sake, such accolades represent independent confirmation of the fine public services we are able to provide to residents.

Some of the Town's other major accomplishments in 2016 included:

- Substantial progress toward shared services with the Town of Lee (intermunicipal agreement for a shared Chief Administrative Officer)
- Successfully renegotiated affordable collective bargaining agreements with all municipal employee unions
- Fully funded the FY2017 School Department operating and capital budget requests
- Participated in plan design changes to reduce employee health insurance costs
- Replaced a 120 year-old water main along Richmond Mountain Road
- Commenced reconstruction of third (and final) wastewater pump station

For these and other reasons, the state of the Town is strong! At every level, the professional staff at Town Hall is committed to acting within our span of control to foster a resident and business-friendly environment. Our Administrative Services Director, Mary Ellen Deming, and I are mindful of how fortunate we are to serve a populace that strongly supports the community and its public services. As such, we are profoundly grateful to the people of Lenox for all that they do to make the town a vibrant place to do business and make a home.

Respectfully submitted,

Christopher J. Ketchen,

Town Manager

## **REPORT OF THE TOWN COLLECTOR**

To the Honorable Board of Selectmen and Citizens of Lenox:

I respectfully submit a detailed description of all revenues as of June 29, 2016

Real Estate Tax	\$14,007,592.00
CPA	329,402.00
Personal Property Tax	461,086.00
Motor Vehicle Excise Tax	713,853.00
Real Estate Interest & CPA Interest	80,486.00
Personal Property Interest	612.00
Motor Vehicle Excise Interest	2,117.00
W/S Rates and Interest	3,095,651.00
W/S Liens and Interest	0.00
W/S Demand Fees	22,831.00
DPW Misc. Fees	152,608.00
Cemetery Fees	13,420.00
Perpetual Care Fees	300.00
Cemetery Lot Sales	3,000.00
Parking Tickets	1,670.00
Municipal Lien Certificates	4,625.00
Trailer Court Fees	8,640.00
Scholarship Fund	27,453.00
Registry of Motor Vehicles Surcharges	1,580.00
General Fund	4,920.00
Deputy Collector Fees	4,451.00
Other	641.00
Sub Totals	\$18,936,938.00
Collectors Interest to Treasurer	400.29
Totals	\$18,937,338.29

Current economic conditions have made it difficult for many taxpayers to pay their taxes, but by working diligently with them, we have set up payment plans and accepted partial payments to collect all committed funds. I am pleased to report that as of this writing there are only 10 properties in Tax Title.

Respectfully submitted,  
Diana Kirby, CMMC, Town Collector

## **REPORT OF THE TOWN CLERK**

For the Year Ending December 31, 2016

### **DOG LICENSES**

Dog Licenses Issued	533
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### **VITAL STATISTICS**

Births	18
--------	----

Deaths	124
--------	-----

Marriages	38
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### **RAFFLE PERMITS**

Raffle Permits Issued	4
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### **BUSINESS CERTIFICATES**

Business Certificates Issued	29
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Respectfully Submitted  
Kerry L. Sullivan, Town Clerk

## **REPORT OF THE ELECTIONS AND REGISTRATIONS**

For the year ending December 31, 2016

<b>Registered Voters</b>	4018
Democrats	1697
Republicans	400
Unenrolled	1884
Green Rainbow	17
Libertarian	10
United Independent Party	6
Pizza Party	1
Socialist	1
Inter 3rd Party	2

2016 Elections		Total Votes Cast
Presidential Primary	March 1, 2016	1759
Annual Town Election	May 9, 2016	140
State Primary	September 8, 2016	747
State Election	November 8, 2016	3096

Town Meetings		Attendance
Special Town Meeting	February 5, 2016	59
Annual Town Meeting	May 5, 2016	196
Special Town Meeting	November 29, 2016	43

Respectfully submitted,  
Kerry L. Sullivan, Town Clerk

## **REPORT OF THE TOWN TREASURER**

JUNE 30, 2016

<b>Cash on Hand June 30, 2015</b>	18,496,187.79
Cash Receipts July 1, 2015 to June 30, 2016 All Trust Funds	49,574,537.11
Cash Payments July 1, 2015 to June 30, 2016	-44,176,721.90
<b>Balance</b>	<b>23,894,003.00</b>
<b>Funds in Various Banks:</b>	
Checking Account	500.34
Savings Acct./ Money Mk. Acct. / MMDT /Sweep & Open Ended CD's	23,893,502.66
<b>All Cash Investments as of June 30, 2016</b>	<b><u>23,894,003.00</u></b>

The Treasurer's Department has the following criteria: to receive receipts and have care and custody of all monies, property and securities of the Town of Lenox; to invest said funds in the best possible way following the guide lines of first Safety, second Liquidity, and third Yield. To negotiate all borrowings, collect financial data necessary for and prepare documents relevant to accurate and current financial planning.

Respectfully Submitted,  
Paula E. Downer, Town Treasurer

## **REPORT OF THE BOARD OF ASSESSORS**

To the Honorable Board of Selectmen and Citizens of Lenox

Lenox total assessed value in FY2017 was \$1,161,714,050, an increase of 2% over assessed total valuation in FY2016. Current total valuation is still 7.09% below the FY2009 total valuation of \$1,250,315,600.

New growth in FY2017 was \$11,738,350 compared to \$12,655,198 in the previous fiscal year. Taxable new growth revenue was \$151,631 compared to FY2016 of \$163,137.

The Lenox Board of Assessors would like to extend our thanks to Jim Sorrentino for his six years of service to the community. The BOA welcomes Tom Romeo to the board.

The BOA would also like to thank Denene Pelkey for her years of Professional support as Administrative Assessor. Brenda L. Marra, former Treasurer and Assistant Assessor for the Town of Blandford, assumed this position in March. Brenda brings a wealth of knowledge and expertise to the position.

### **Assessed Values and Tax Rates for Fiscal Year 2017 are as follows:**

<b>FY 2017</b>	<b>Lenox Assessed Values</b>	<b>Tax Rate</b>
Residential	\$ 938,023,669	\$12.21
Commercial	\$ 185,812,651	\$15.06
Industrial	\$ 7,408,000	\$15.06
Personal Property	\$ 30,469,730	\$15.06
Lenox Total Value	\$1,161,714,050	
Lenox 2017 Budget	\$26,701,212.21	
Amount to be raised thru taxation	\$14,822,046.13	
Exempt Properties	\$ 154,011,500	

Total # of Taxable Accounts                      3175

Respectfully Submitted,

Board of Assessors  
Wayne Lemanski, Chairman  
Paula King, Clerk  
Thomas Romeo, Member  
Brenda L. Marra, Administrative Assessor

# REPORT OF THE TOWN ACCOUNTANT

**TOWN OF LENOX, MASSACHUSETTS  
STATEMENT OF REVENUES AND EXPENDITURES -  
BUDGETARY BASIS - (NON-GAAP) -  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

	Budget Amounts				Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	Amounts Carried Forward from Prior Year	Original Budget	Final Budget	Actual Budgetary Basis		
<b>Revenues:</b>						
Property Taxes	\$ -	\$ 14,363,125	\$ 14,363,125	\$ 14,401,508	\$ -	\$ 38,383
Intergovernmental	-	2,688,210	2,688,210	2,738,046	-	49,836
Excise and Other Taxes	-	655,000	655,000	752,528	-	97,528
Hotel Room Occupancy Taxes	-	1,750,000	1,750,000	2,151,075	-	401,075
Licenses, Permits, Fees	-	340,000	340,000	625,180	-	285,180
Interest on Taxes	-	50,000	50,000	82,035	-	32,035
Investment Income	-	29,971	29,971	61,075	-	31,104
<b>Total Revenues</b>	-	19,876,306	19,876,306	20,811,447	-	935,141
<b>Expenditures:</b>						
Current:						
General Government	204,206	1,404,016	1,653,222	1,277,796	324,917	50,509
Public Safety	4,284	2,193,574	2,372,858	1,692,647	647,347	32,864
Public Works	1,025,733	2,064,420	3,055,153	2,419,212	564,128	71,813
Education	333,988	12,258,603	12,592,591	12,093,927	328,460	170,204
Health and Human Services	-	199,687	199,687	172,132	-	27,555
Culture and Recreation	5,396	732,195	837,591	627,750	209,841	-
Unallocated Employee Benefits and Insurance	-	1,321,952	1,321,952	1,294,697	-	27,255
Intergovernmental Assessments	-	376,590	376,590	355,534	-	21,056
Debt Service:						
Principal	-	825,000	825,000	825,000	-	-
Interest	-	85,759	85,759	76,127	-	9,632
<b>Total Expenditures</b>	1,573,607	21,461,796	23,320,403	20,834,822	2,074,693	410,888
<b>Excess of Revenues Over (Under) Expenditures</b>	(1,573,607)	(1,585,490)	(3,444,097)	(23,375)	(2,074,693)	1,346,029
<b>Other Financing Sources (Uses):</b>						
Operating Transfers In	-	450,000	450,000	561,050	-	111,050
Operating Transfers Out	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	-	450,000	450,000	561,050	-	111,050
<b>Net Change in Budgetary Fund Balance</b>	(1,573,607)	(1,135,490)	(2,994,097)	537,675	(2,074,693)	1,457,079
<b>Other Budgetary Items:</b>						
Free Cash and Other Reserves	-	1,140,000	1,425,000			
Prior Year Deficits	-	(4,510)	(4,510)			
Prior Year Encumbrances	1,573,607	-	1,573,607			
<b>Total Other Budgetary Items</b>	1,573,607	1,135,490	2,994,097			
<b>Net Budget</b>	-	-	-			



## REPORT OF THE TOWN ACCOUNTANT

### TOWN OF LENOX, MASSACHUSETTS STATEMENT OF NET POSITION - PROPRIETARY FUNDS JUNE 30, 2016

	Business-Type Activities Enterprise Funds		
	Sewer Fund	Water Fund	Total
<b>ASSETS</b>			
CURRENT:			
Cash and Cash Equivalents	\$ 2,586,221	\$ 2,280,385	\$ 4,866,606
User Charges, net of allowance for uncollectibles	116,247	87,965	204,212
Due from Other Governments	59,931	-	59,931
Total current assets	2,762,399	2,368,350	5,130,749
NONCURRENT:			
Capital Assets, net of accumulated depreciation:			
Nondepreciable	3,644,209	1,369,931	5,014,140
Depreciable	8,493,422	11,259,526	19,752,948
Total noncurrent assets	12,137,631	12,629,457	24,767,088
<b>Total Assets</b>	<b>14,900,030</b>	<b>14,997,807</b>	<b>29,897,837</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Outflows related to Pensions	29,980	48,966	78,946
<b>LIABILITIES</b>			
CURRENT:			
Warrants Payable	157,074	35,876	192,950
Accrued Payroll	6,589	8,355	14,944
Accrued Interest	69,996	21,787	91,783
Bond Anticipation Notes Payable	1,110,000	750,000	1,860,000
Bonds Payable	475,488	160,000	635,488
Total current liabilities	1,819,147	976,018	2,795,165
NONCURRENT:			
Compensated Absences	12,723	2,097	14,820
OPEB Obligation Payable	105,096	133,424	238,520
Net Pension Liability	67,433	110,137	177,570
Bonds Payable	5,380,000	1,480,000	6,860,000
Total noncurrent liabilities	5,565,252	1,725,658	7,290,910
<b>Total Liabilities</b>	<b>7,384,399</b>	<b>2,701,676</b>	<b>10,086,075</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Inflows related to Pensions	3,864	6,311	10,175
<b>NET POSITION:</b>			
Net Investment in Capital Assets	5,232,074	10,239,457	15,471,531
Restricted for Capital Projects	1,915,206	1,758,977	3,674,183
Unrestricted	394,467	340,352	734,819
<b>Total Net Position</b>	<b>\$ 7,541,747</b>	<b>\$ 12,338,786</b>	<b>\$ 19,880,533</b>

## REPORT OF THE TOWN ACCOUNTANT

### TOWN OF LENOX, MASSACHUSETTS BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2016

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 7,747,659	\$ 3,286,786	\$ 11,034,445
Investments	847,466	-	847,466
Receivables, net of allowance for uncollectibles:			
Property Taxes	596,483	12,555	609,038
Tax Liens	124,951	2,027	126,978
Excise Taxes	82,004	-	82,004
Departmental	116,080	13,000	129,080
Due from Other Governments	929,284	806,784	1,736,068
<b>Total Assets</b>	<b>\$ 10,443,927</b>	<b>\$ 4,121,152</b>	<b>\$ 14,565,079</b>
<b>LIABILITIES AND FUND BALANCES:</b>			
<b>Liabilities:</b>			
Warrants Payable	\$ 228,803	\$ 29,608	\$ 258,411
Accrued Payroll	886,298	17,151	903,449
Employee Withholdings	168,154	-	168,154
<b>Total Liabilities</b>	<b>1,283,255</b>	<b>46,759</b>	<b>1,330,014</b>
<b>Deferred Inflows of Resources-</b> Unavailable Revenue	<b>1,692,945</b>	<b>14,582</b>	<b>1,707,527</b>
<b>Fund Balance:</b>			
Nonspendable	-	217,998	217,998
Restricted	-	3,841,813	3,841,813
Committed	1,725,648	-	1,725,648
Assigned	1,149,046	-	1,149,046
Unassigned	4,593,033	-	4,593,033
<b>Total Fund Balance</b>	<b>7,467,727</b>	<b>4,059,811</b>	<b>11,527,538</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 10,443,927</b>	<b>\$ 4,121,152</b>	<b>\$ 14,565,079</b>

## **REPORT OF THE FINANCE COMMITTEE**

To the Honorable Board of Selectmen and Citizens of Lenox:

The seven members of the Lenox Finance Committee meet on a regular basis to review financial issues facing the town. As stated in Mass DOR's Guide to Financial Management for Town Officials, "The finance committee is the official fiscal watchdog for a town. Because it is difficult for all taxpayers to be completely informed about every aspect of a town's finances, finance committees were established so a representative group of taxpayers could conduct a thorough review of municipal finance questions on behalf of all citizens."

Town finance priorities continue to be:

- Reduce unnecessary operating expenses so property taxes remain affordable.
- Maintaining appropriate investment levels for financing our retiree health and pension obligations (frequently referred to as OPEB – Other Post-Employment Benefits).
- Making sure there are funds in place for required infrastructure and capital expenses.

Thank you to the Town Manager and department heads for their careful budget preparation and effective cost management. We also thank the Selectman for their continued dedication to the well being of our town.

Respectively Submitted:  
Joseph NeJaime, Chairperson  
Mark McKenna, Secretary  
John Tansey  
Elliott Morss  
Scott Pignatelli  
David Neubert  
Vytas Barauskas

## **REPORT OF THE HOUSING AUTHORITY**

To the Honorable Board of Selectmen and Citizens of Lenox:

Over the year 2016 the authority experienced six apartment turnovers in our elderly and 2 in the family projects. We were able to provide housing for a number of people and families who lived or worked in Lenox under the "Local Preference". We encourage anyone interested in housing to stop by our office at 6 Main St. or call 413-637-5585 or visit our website at [www.lenoxha.com](http://www.lenoxha.com) for detailed information on eligibility and to obtain an application. Current net incomes guidelines apply; Criminal Offense Records and references are investigated in order to determine eligibility and qualification.

The strategic Capital Planning System for our state modernization funds has made possible LED lighting fixtures to be installed in each Curtis hall and kitchen units {54} and in all Turnure Terrace common halls/stairways. This new lighting has improved the health and safety for our residents as well as continuing with our goal to reduce our energy costs. The Turnure Terrace window and siding project will be going out to bid shortly and should be completed this summer. Turnure Terrace site work to address the flooding issue is also proceeding as soon as weather permits. The roof replacement at 25 West St. will commence as soon as weather permits. The Regional Capital Assistance Team is in place with headquarters in Leominster. They will be providing assistance with projects up to \$50,000. Thank you to State Representative Smitty Pignatelli for his continued support of public housing.

The Curtis Commercial Space is managing well with the assistance of our commercial space property manager Jim Mercer. Capital improvements including window replacement, refurbishing the bathrooms, and improving outside signage have been achieved. As funding allows, more windows will be replaced and the first floor bathroom will be a reality. The LHA's decision to manage the commercial space has been a definite cost-savings for the authority as well as the taxpayers of the Commonwealth.

The authority wishes to thank the Knights of Columbus, Family Flowers, and all others in town who work quietly behind the scenes volunteering your time, donating meals, clothes, gifts, and funds with thoughtful consideration for all of our residents. A special thank you to our Lenox Firefighters, Lenox Police Officers, and the Lenox Emergency Response Personnel for keeping our residents and properties safe and secure every day.

Respectfully Submitted,

Catherine May, Chairman/State Appointee  
Marge Pero, Vice Chairman  
Diana Kirby, Treasurer  
Tess Sorrentino, Member  
Jan Ward, Member  
Martha Joyner, Executive Director

## **TRI-TOWN HEALTH DEPARTMENT**

To the Honorable Board of Selectmen:

January 4, 2017

I hereby submit my annual report for the fiscal year 2016.

Following is a summary of our Public Health Prevention programs:

**Title 5 On-Site Wastewater Disposal:** In Fiscal Year 2016, septic system work continues to be steady. As wastewater technology evolves with changes to the code, more properties are exploring pre-treatment systems which are more environmentally friendly.

**Food Service Sanitation Program:** Food service establishment inspections in Lenox are steady due to the increased demand for inspections as well and the increase of special events that needs to be inspected. Two (2) inspections per year are required in accordance with State Sanitary Code Chapter X Minimum Sanitation Standards for Food Establishments. In general, most establishments observed are following sound sanitation practices. Our bacteriological laboratory program of sampling the ice in all establishments has over time proven to be an effective tool in evaluating general sanitary practices.

**Pool & Spa/Public/Semi Public Beaches:** Health Inspectors are assigned the task of inspecting, sampling and monitoring public, semi-public pools/spas and bathing beaches. Although somewhat challenging to seasonal businesses, pool regulation requirements are mandated for all public and semi-public beaches to be permitted by the Board of Health.

**Tobacco Awareness Program:** The Tobacco Awareness Program is grant funded by the Massachusetts Department of Public Health and provides a variety of tobacco control services for 12 Berkshire County communities. Grant deliverables and accomplishments for Year 6 focused on amending current local regulations for the City of Pittsfield, Town of Great Barrington, and the City of North Adams on the banning tobacco products in pharmacies, minimum packaging of little, cheap cigars, and ensuring that youth are not accessing tobacco products. For a complete copy of the amended regulations, please contact the office or visit the website.

**Tobacco Retailer Training Program:** The Tri-Town Tobacco Retailer certification program continues to be a success. Due to receiving CIC grant funding the year prior, on March 18, 2014 the department proudly launched their Web-Based Retailer Training in an effort to make it more accessible to all users and to continue the effort of raising awareness in tobacco use and decreasing the illegal sales to youth under the age of 18. In FY 16, 250 vouchers were sold, and 250 clerks trained. For more information on the Retailer certification program, please visit [www.tritownhealth.org](http://www.tritownhealth.org).

**Be Well Berkshires/Mass in Motion Grant:** Health/Wellness Coordinator(s), Amanda Chilson and Morgan Kulchinsky are working diligently with the communities and focusing efforts on community accessibility/walkability, promoting the healthier dining program, supporting the schools on the new nutrition regulations, promoting the safe routes to school program, and working with town planners on complete streets. Three community fitness challenges were offered and prizes were given out to those that finished the contest at the top of their respect categories. We are also working with many farmer's markets to offer doubling coupons for SNAP/WIC and continue to work with local pantries on healthy options.

**Polystyrene/Plastic Bag Initiative:** In FY16, the Department collaborated with the Lenox Environmental Committee, the Board of Selectmen, and many stakeholders to educate, outreach, and promote draft policies in an effort to reduce single use plastic bags and to limit polystyrene in food establishments. Several community outreach events were offered and in June 2016, the Lenox Board of Health passed regulations which go into effect June 2017.

**Administration:**

James J. Wilusz, R.S.: Over the past year, the Executive Director continues to shepherd in the new online permitting software system for an anticipated launch date of December 2016. The Department was able to secure two (2) more extension years of tobacco funding (\$84,000) another year of MIM funding (\$50,000) to continue efforts focused on healthy eating and active living, and additional funding to support PWTF efforts (\$78,000) as well as returning \$6,000 from the Tobacco Revolving account. Through the department website: [www.tritownhealth.org](http://www.tritownhealth.org), the community now has full access to applications, forms, public health advisories and many more links and information for general use. Jim also has worked closely with many local Boards of Health on revamping their local tobacco regulations that now limits youth accessibility to tobacco products.

Zachary Roberts: Zachary has worked diligently to streamline multiple departmental operations to increase efficiencies and streamline services for the public. As a certified Community Health Worker, Zach continues to work in the community to promote the Department and our programs. He attended several events in the district and surrounding communities to promote public health.

Mark Bushee: Mark continues to ensure the towns are practicing safe food handling procedures, performing laboratory samples, inspects beaches and many other services for the community. He has also played an integral role by supporting and assisting the community on the web-based training and working in the trenches to assist us with our web permitting transition.

Melissa Lanoue: Melissa expanded her role within the Department and is now certified as a Matter of Balance training instructor. In addition to her current duties, she has offered several MOB classes in south county to work with our seniors on falls prevention.

Abigail Saunders: Abby has been working for the department in different roles over the past couple of years and is now working with the department to support the tobacco program, PWTF, and is currently being trained as a health inspector; all at the same time attending BCC to work toward her degree.

David Blanchette: David joined the Department in 2016 as a funded PWTF staffer to support our smoke free housing initiatives through the PWTF grant. As a retired RN and Respiratory Therapist, Dave has dedicated himself to protect young people and families from being exposed to second hand smoke. He assisted several housing authorities in the county to convert to 100% smoke free.

Maryanne Antoniazzi: Maryanne participates in the Senior Tax Write off program and provides the Department with an ongoing, valuable services and her dedication to the Department is second to none. We thank Maryanne for all that she does for the District.

We would like to take this opportunity to thank the Lee, Lenox and Stockbridge Boards of Health for their continued support and assistance and the Tri-Town Health Department staff for their dedication and public service in providing essential public health prevention programs to the communities we serve.

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Permits Issued: (Lenox only)

<b>Permit Type</b>	<b>Issued</b>
Bakery	6
Beach	2
Biological Wastes	1
Catering	15
Disposal Works Construction	6
Disposal Works Installer	8
Emergency Beaver Trapping Permits	7
Food Service	97
Frozen Dessert	7
Garbage Hauler	4
Hot Tubs	12
Indoor Pool	6
Milk/Cream Dealer	8
Milk/Cream Store	8
Milk/Cream Vehicle	0
Mobile Food	3
Motel/Hotel/Cabin/Trailer	9
Outdoor Pool	21
Pasteurization	0
Rec. Children's Camp	4
Retail Food	37
Septage Hauler	7
Special Event Food Permit	69
Tobacco	8
Well Permit	3

### **Inspections:**

Water Testing:	
Children's Camps:	4
Ice Sampling	65
Food Service/Retail:	225
Pool & Hot Tub Testing:	278
Housing Inspections/Reinspections	18
Quality Control:	235
Misc. Complaints/Nuisances:	2
Water Testing Performed- Beaches:	16
Percolation Test Witness:	15
Well Sampling	2
Pool & Hot Tub Inspections:	44
Septic Certificate of Compliance	6
Special Events:	83
T5 Witness:	33

### **Budget Revenue Information Fiscal 2015**

<b>Total budget:</b>	<b>\$ 98,519.60</b>
<b>Revenue generated:</b>	<b>\$ 53,161.93</b>

### **Breakdown:**

Permits	\$ 39,815.00
Water Testing	\$ 8,596.00
Septic	\$ 4,690.00
Misc.	\$ 60.93

Respectfully submitted,

James J. Wilusz, R.S., Director of Public Health

## **REPORT OF THE PLANNING BOARD**

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Lenox Planning Board continued work on updating the Lenox Zoning Bylaw throughout 2016, achieving some great Zoning Bylaw amendments at the Annual Town Meeting in May.

They reviewed and recommended two Special Permit projects to the Zoning Board of Appeals: The redevelopment of the Magnuson Hotel on Pittsfield Road, and the redevelopment of Cranwell.

The Planning Board also provided valuable input into the local tax incentive policy before the Board of Selectmen.

The Planning Board is composed of:

- Kameron Spaulding, Chair
- Tom Delasco, Vice Chair
- Kate McNulty Vaughan
- Deborah Rimmner
- Pam Keuber

Ken Fowler serves as the liaison to the Board of Selectmen. Staff support is provided by Land Use Director Gwen Miller, Land Use Clerk Peggy Ammendola. Resident Alison Sneider also assisted the Planning Board at many meetings in 2016.

Respectfully submitted,  
The Lenox Planning Board



## **REPORT OF THE CONSERVATION COMMISSION**

To the Honorable Board of Selectmen and Citizens of Lenox:

The Conservation Commission is composed of seven volunteer members appointed by the Board of Selectmen. The Commission administers and enforces the state Wetlands Protection Act (WPA) and the Scenic Mountain Act (SMA). In that capacity the Commission processes applications to perform work in and near the wetlands, flood plains, rivers, banks, surface waters, other resource areas and the mountain regions. The intent of the WPA is to control activities that involve filling, excavating, or otherwise altering wetlands that can impair their many valuable functions. The intent of the SMA is to protect watershed resources and preserve the natural scenic qualities of the mountain region. Before any activity takes place in these regulated areas the Commission should be consulted and necessary permits issued.

Under the Scenic Mountain Act, there were two filings. One was for a Notice of Intent and the other was a Request for Determination of Applicability.

Under the Wetland Protect Act the Commission processed eight Notices of Intent and sixteen Requests for Determination of Applicability this year. Each application requires a public hearing or public meeting, review of plans, a site visit and an Order of Conditions or Determination of Applicability. Two Certificates of Compliance were issued. Certificates are issued after the Commission conducts site visits to assure adherence to the Orders of Conditions.

Site visits are also conducted in some cases of new construction or demolition to ensure proper clearance from identified wetlands as well as in response to questions raised by concerned citizens. During the year the Commission conducted over sixty site visits.

In 2016 the Town began working with Natural Heritage and Mass Audubon to address the Hardy Kiwi (*Actinidia arguta*) in Kennedy Park and Pleasant Valley Sanctuary at property along West Mountain Rd. and West Dugway Road where this invasive species is destroying the canopy. The Town filed under the SMA and WPA for a Limited Ecological Restoration Project. The first phase was limited to cutting the kiwi to a height of 3 to 5 feet and the second phase involved the use of an herbicide. The Natural Heritage & Endangered Species Program (NHESP) has set a benchmark for 95% target species removal and will conduct a site visit in 2017 to review. The plan to eradicate the kiwi will continue for up to 8 years.

During 2016 the Commission dealt with two projects that were brought forward from past years. First is Laurel Lake Preservation Association, Inc. (LLPA) who first came before the Commission in 2008 to file a Notice of Intent in attempt to control aquatic vegetation and was later amended to control Zebra Mussels. The Commission issued an Order of Conditions under the WPA which permitted the Association to perform drawdowns of three feet for three years with the third one completed in 2013. In January of 2013, the Association notified the Commission that, pursuant to the Permit Extension Act, (Section 173 of Chapter 240 of the Acts of 2010 and extended by Sections 74 and 75 of Chapter 238 of the Acts of 2012), the Order of Conditions could be extended. The Commission granted the extension. LLPA met with the Commission on August 4, 2016 to discuss the 2015 Drawdown Report. This was the sixth year of monitoring and the report is a five year summary. The last drawdown permitted under the current Order of Conditions was in 2016. Any further requests would require a new Notice of Intent.

The second project is the replacement of a beacon for the Pittsfield Municipal Airport at West Mountain Road. Throughout 2016, the Commission has held numerous hearings and the year

## *Town Of Lenox Annual Report 2016*

ended without a decision and has been continued to January 2017. On May 15, 2014, the Conservation Commission issued a Negative Determination subsequent to PMA filing a Request for Determination for the re-clearing of an existing easement and the replacement of the existing beacon and beacon pole which had fallen into disrepair at property located at West Mountain Rd. In August of 2015, it was discovered that construction activities went beyond what had been permitted resulting in the need for site restoration within and adjacent to the easement on land of Mass Audubon. The PMA filed an NOI under the SMA in the fall of 2015. There were numerous public hearings during the course of the year and was continued to January 5, 2017.

Additionally, the Commission managed four conservation properties.

The Conservation Commission meets on the 1st and 3rd Thursday at 7:30 p.m. at the Town Hall in the Land Use Meeting room.

Respectfully submitted,  
Chairman Neal Carpenter  
Vince Ammendola  
Rosemary Fitzgerald Casey  
Dick Ferren  
Tim Flanagan  
David Lane  
Joe Strauch

## **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

To the Honorable Board of selectmen and the Citizens of Lenox:

The Community Preservation Committee administers the Community Preservation Act, vetting applications for awards from applicants and recommending projects to Town Meeting.

The Committee is composed of the following community members:

- Anthony Patella, Chair (Lenox Community Center)
- Tom Delasco, Vice Chair (Planning Board)
- Frederick Keator, (At Large)
- Catherine May, (Lenox Housing Authority)
- Olga Weiss (Lenox Historical Commission)
- Joseph Strauch (Conservation Commission)
- Albert Harper (At Large)
- Eugene Chaque (At Large)
- Channing Gibson (Board of Selectmen)

The Committee thanks Frederick Keator for his long tenure as Chairman.

In 2016, the Community Preservation Committee reviewed and recommended one (1) project to Town Meeting. This project will update the Town Beach on Laurel Lake and make it universally accessible.

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In addition, the CPC recommended funds for administration, for the continued pay down of the Library purchase, and the allocation of receipts to each Community Preservation category: Historic Preservation, Community Housing and Open Space & Recreation. The Committee has allocated \$500,000 for a future open space purchase over time.

In the fall, the Town made its final bond payment on the Sawmill Brook site through the Community Housing CPA funds, and now owns the property out right.

With only one project before the Committee, the group was able to review the existing application and project review process. Beginning in 2016, the CPC now vets two phases of applications: Phase 1 and Phase 2. The CPC vets Phase 1 applications for conformity with the CPA legislation, and applicants are invited back for Phase 2. This gives the committee more time to review applications, and provides applicants with a clear understanding of what information is expected of them. New application materials are available on the town website in case you are hoping to apply for future Community Preservation Act funding.

Land Use Director Gwen Miller provides staff support.

Town Meeting approved the following CPA recommendations at the 2016 Town Meeting:

- Committee Administrative Expenses, \$18,750.00
- The Town Beach Project, \$169,290.00
- Library Debt Service, \$134,890.00
- Sawmill Brook Debt Service , \$122,100.00

Local estimated revenue for FY16 totaled \$330,220 and the match from the Commonwealth was \$157,076.

Respectfully submitted,

The Lenox Community Preservation Committee

## **REPORT OF THE HISTORIC DISTRICT COMMISSION**

To the Honorable Board of Selectmen and Citizens of Lenox:

The Lenox Historic District, located in an area bordered by Franklin, Church and parts of Main and Walker Streets, was established by the Town in 1975 to preserve and protect buildings and spaces significant in the history and architecture of the village of Lenox. The Historic District is administered by the Historic District Commission, an oversight board appointed by the Board of Selectmen that applies rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its historic value.

The District is characterized by a variety of streetscapes made up of buildings of many different types, styles or designs, sizes, and settings. Its architecture reflects a range of historical developments, from the early period of Lenox as the county seat through the Gilded Age with its “summer cottages” and attendant residential and commercial architecture, to the late 1930s when Tanglewood furthered Lenox’s reputation as a cultural destination. The result is a District that is characterized by its diversity, not its uniformity.

Alterations to each building must be respectful of that building’s contribution to the District overall. The District’s architecturally and historically significant buildings were constructed by 1923. Maintaining the integrity of buildings dating up to this period is, therefore, a major goal of the District.

During 2016 the Historic District Commission received 20 applications, an increase of almost 35% than the previous year. There were seven applications for signs, while others included but were not limited to, replacing windows, remodeling/renovations and the addition or removal of awnings. Of note was a request for the demolition of a structure on Church Street and rebuilding a replica. This request had first been submitted in 2015, but was denied. In late 2015 the owner resubmitted an application to dismantle and rebuild using salvageable materials. This request was approved in 2016.

Lucy Kennedy resigned from the Commission and Mark Smith joined. The Commission thanks Lucy for her service and welcomes Mark.

The Commission meets in the Town Hall Land Use meeting room on the first and third Tuesday of each month at 5:30 p.m.

Respectfully submitted,  
Ken Fowler, Chair  
Jason Berger  
Mark Smith  
Elaine Steinert  
Pat Jaouen

## **REPORT OF THE BUILDING INSPECTOR**

**Calendar Year 2016**  
**B.J. Church**  
**Building Commissioner**

**Jeffery Clemons**  
**Building Inspector**

**Denene Pelkey**  
**Building Inspection Administrative Assistant**

To the honorable Board of Selectmen and Citizens of Lenox:

The purpose of the Office of the Building Inspector is to provide accurate and consistent plan review, ensure the timely issuance of permits and inspections, provide uniform code enforcement, and serve the customer in an objective and helpful manner, while exercising reasonable judgement and assuring compliance with the Massachusetts State Building Code, Massachusetts General Laws, and the Lenox Zoning Bylaws as they all pertain to projects in Lenox.

I am pleased to present the following written report as required by 780 CMR, the Massachusetts State Building Code, article 1 section 108.0 fully detailing the activities of the department including the number of building permits issued and the duties and services rendered for the preceding calendar year.

Listed below, for your review, is a summary of permits issued for Calendar Year 2016 and the associated construction costs for those permits.

<b>Type of Permit</b>	<b>Number Issued</b>	<b>Construction Value</b>
Residential	332	\$ 8,199,278.00
Commercial	176	\$ 26,311,826
Sheet Metal	12	
Sign Permit	16	
Tent Permit	32	
Trench	46	
<b>TOTAL</b>	<b>614</b>	

The vast majority of permits issued this year were for renovations to existing structures, both residential and commercial. Included in the total were many projects designed to enhance the energy efficiency of existing residential dwellings and commercial buildings.

As building officials, we are required to periodically inspect existing buildings and structures, and parts thereof, in accordance with Chapter 1, section 110 of Massachusetts State Building Code. Periodic inspections were made this year at schools public and private, churches, restaurants, hotels, motels, lodging facilities, apartment buildings, nursing home, assisted living facilities, theaters and day care centers. The Building Inspection Department performed 211 of these periodic life-safety inspections and issued the required Certificate of Inspection.

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This is the fourth full year Lenox used an online permitting program, provided by Fullcircle Technologies, Inc. for building, electric, plumbing and gas permits. The online permitting program continues to provide an efficient process for user and inspector, alike, allowing time for building inspectors to expand the required periodic inspections to uses and buildings which have not previously been covered. This Department also began sharing services with the neighboring Town of Lee, in an effort to explore combining the Building Inspection Departments of both Lee and Lenox.

This past year the Building Department was extremely sad to see Commissioner, Donald Fitzgerald move to Houston, Texas. Don was an enormous asset to the Lenox Building Inspection Department and stood as an example of how a professional Inspections Department should operate. I would like to take this opportunity to thank him for his tireless efforts over the last 8 years and his professional leadership. Leadership of the Inspections Department continues with B.J. Church as the Building Commissioner for Lenox and Lee, with capable assistance from Jeff Clemons, the Local Inspector. Jeff joined the Inspections Department after 3 years in the City of Pittsfield and Adams, and B.J. joined the after 3 years with the Town of Monson. Denene Pelkey continues on as the Inspections Department Clerk. While the office base has shifted to Lee Town Hall, we are happy to schedule meetings at Lenox Town Hall at your convenience.

I would like to also thank the Town Hall Staff, all town Boards and Committees, the Citizens of Lenox, and all contractors for their assistance and cooperation during the past year.

Respectfully Submitted

B.J. Church  
Building Commissioner

## **REPORT OF THE INSPECTOR OF WIRING**

To the Honorable Board of Selectmen and Citizens of Lenox:

Below, for your review, is the annual report of the Electrical Inspector for the 2016 calendar year.

During the year a total of 247 permits were filed and 531 inspections were made. This represents a decrease of 6 permits and a decrease of 3 inspections from the 2015 calendar year. Although there was a slight decrease in both permits filed and inspections done, the amount of time spent on inspections increased due to the scope of some of the projects. Projects completed in 2016 included renovations to the Mansion and Tally Ho at Eastover, renovations to Haddad Toyota, installation of lights for the town parking lots and stop lights on Route 20, construction of the new maintenance building at Canyon Ranch, installation of a large solar array at 70 Willow Hill Road and renovations at The Mount. Ongoing projects include construction of the condominiums at Canyon Ranch, the Marriot Hotel on the Pittsfield Road, the greenhouse and sewer plant at Eastover, and an addition to the Montessori School. Renovations are ongoing at the Walker House on 64 Main St., the new Morrison Home Improvement at 25 Pittsfield Road, the Allegrone office building at 150 Pittsfield Road and a large solar array installation on Willow Creek Road.

In addition to the projects mentioned above, inspections were also made for additions to buildings and remodeling projects, new building construction, swimming pools, tent lighting, new sign installations, home solar arrays, fire calls and water damage, oil burner, generator and security system installations and other major and minor wiring projects.

I would like to thank all area electricians for their cooperation during 2016. I would also like to thank Scott Pignatelli and Bill Roche for covering electrical inspections when I was out of town.

Respectfully submitted,  
Robert J. Pensivy, Sr.  
Electrical Inspector

## **REPORT OF THE PLUMBING INSPECTOR**

To the Honorable Board of Selectmen and Citizens of Lenox:

This is my report of the Plumbing Inspector for the year 2016. 95 plumbing permits were issued and inspection were made. I am attending continuing education for Massachusetts Plumbing Inspectors and meetings of the Berkshire County Plumbing and Gas Inspectors Association. I wish to thank Ron Paul, my assistant inspector, and all area plumbers for their cooperation.

Respectfully submitted,

Mark J. Smith  
Gas Inspector

## **REPORT OF THE GAS INSPECTOR**

To the Honorable Board of Selectmen and Citizens of Lenox:

This is my report of the Gas Inspector for the year 2016. 76 gas permits were issued and inspections were made. Inspections were also made for Berkshire Gas Company tag warnings. I am attending continuing education for Massachusetts Gas Inspectors. I would like to thank Ron Paul my assistant inspector, and all area plumbers and gas fitters for their cooperation.

Respectfully submitted

Mark J. Smith  
Gas Inspector

## **REPORT OF THE DEPARTMENT OF PUBLIC WORKS**

William J. Gop, Superintendent of Public Works  
Jeffrey A. Carpenter, Laborer / Snowplow Coordinator  
Daniel T. Kirby, Cemetery Foreman  
Paul G. Mahoney, Equipment Operator  
Patrick Reagan, Water Treatment Plant Operator  
Robert Horn, Water Department Foreman  
Stephen Carleton, Laborer / Truck Driver

Beth Carroll, Office Manager  
R. Scott Jarvis, Assistant Superintendent  
Paul Valley, Mechanic  
James J. Roche, Equipment Operator  
Jeffrey L. White, Wastewater Plant Foreman  
Scott Winslow, Wastewater Plant Operator

To the Honorable Board of Selectmen and Citizens of Lenox:

The mission of the Department of Public Works is to maintain and improve the Town's infrastructure: roads, water and wastewater treatment systems, water distribution system, wastewater collection system, stormwater collection system, parks, and cemeteries. The daily responsibilities of water treatment, wastewater treatment, water and wastewater utility billing system, street maintenance and repair, snow and ice removal, cemetery maintenance and burials, mowing, brush cutting, tree removal, drain cleaning, trash collection, pavement markings and signage are accomplished by a dedicated staff of thirteen whose combined efforts maintain the Lenox infrastructure.

The Highway Division's annual road paving work included the reclaiming/milling and paving of Brunell Ave, Sunset Ave, Kneeland Ave and Yokun Ave.

There were fifty separate snow and ice events in the winter of 2016 requiring responses to treat the town roads and sidewalks. The events totaled 76 inches of snow.

The Water Division completed phase two of the gravity water main that extends from Root Reservoir to the intersection of Rt.183 and Richmond Mt. Rd., replacing the old water main installed in 1895. Water produced from the Lenox Water Treatment plant totaled 187,095,200 gallons. Due to the slight drought, the Town of Lenox also pumped 18,781,400 gallons of water from the City of Pittsfield for a total water consumption of 205,876,600 gallons or an average of 564,045 gallons per day (gpd) out of the maximum capacity of 812,000 gpd. There were four new water connection permits issued, which will add approximately 440 gpd to the consumption total. There were four hundred and ten back flow tests performed.

Quality drinking water is one of Lenox's most important resources. Lenox needs to continue planning for additional sources of water. One source that Lenox has relied on for many years is the City of Pittsfield. Through an interconnection with Pittsfield, Lenox can take a daily average of 212,500 gpd and a peak of 430,000 gpd. That amount is about 35% of daily consumption in high use periods of the year. Lenox only uses Pittsfield water when demand exceeds our treatment



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plant's peak capacity of 1.1 million gallons per day or when we have an insufficient capacity in our own reservoirs. In addition to adding new sources of water, an equally important component of providing an adequate supply is conservation. Water is a limited resource and the conservation and protection of existing sources needs to be a part of any municipal water system plan. Everyone needs to be aware of his or her water consumption and take steps to minimize it. Make sure your home or business is leak free. Check your water meter when you are certain that no water is being used. If the meter reading changes, you have a leak. Repair dripping faucets. One drop per second wastes 2,700 gallons of water per year. Take shorter showers. Operate dishwashers and clothes washers only when they are fully loaded or set the water level for the size of the load. Driveways and sidewalks should be cleaned by sweeping not washing. Consider using a commercial car wash that recycles water. If you wash your own car, park on the grass and use a hose with an automatic shut-off nozzle. Never pour water down the drain when there is another use for it. Use it to water indoor plants or your garden. Every little bit helps and it will save you money.

The Wastewater Division completed the new pump station on Brunell Ave and began construction on the new pump station on Henry Ave. Total wastewater flow collected at the Crystal Street Treatment Plant was 206,900,000 gallons for an average 566,849 gallons per day (gpd) out of a capacity of 1,190,000 gpd. Total wastewater flow pumped to the City of Pittsfield wastewater treatment plant from North Lenox was 49,750,728 gallons and an average of 134,099gpd.

Wastewater flows will continue to increase as the town grows and as the system ages. Just as the conservation of drinking water can be a big factor in maintaining an adequate supply of quality drinking water and controlling costs, conservation can be a big factor in minimizing the amount of wastewater we have to treat resulting in cost savings for all system users. Sump pumps, floor drains, roof gutters, and leaking joints in pipes added an average of 49,041 gallons per day of otherwise clean water to the Crystal Street Wastewater Treatment Plant collection system during the past year. Once it is in the collection system it has to be treated along with the rest of the wastewater. Making sure your sump pump, floor drain, or roof gutters do not discharge into your sewer pipe which can significantly reduce the amount of wastewater we have to treat. Replace service pipes when it is determined they have defective joints. Fix leaking toilets and faucets. Take shorter showers. Operate dishwashers and clothes washers only when they are fully loaded or set the water level for the size of the load. If everyone contributes to some reduction in wastewater flow, we can prolong the life of our wastewater treatment plant and put off spending millions of dollars on upgrading its capacity.

The Cemetery Division performed twenty one burials at Mt. View Cemetery, New Lenox Cemetery, and Church on the Hill Cemetery. At Church on the Hill Cemetery 100 monuments were repaired. The burial records of the three Town cemeteries can be found on the Town's website, [www.townoflenox.com](http://www.townoflenox.com). Click on Town Departments, Department of Public Works, Cemetery Division.

During 2016 residents made 522 deliveries of leaves, brush and grass clippings to the Town's yard waste collection site located at the Crystal St. Wastewater Treatment Plant. The site was open fifteen Saturdays throughout the year. We encourage residents to make use of this service for disposal of leaves, grass clippings, small limbs, and Christmas trees.

Both the Water and Wastewater Divisions are "Enterprise Funds" which means they are designed to operate on funds received from rates and fees. A Cemetery fee schedule is also included.

I want to take this opportunity to thank all Town Boards, Officers, and Departments for their warm reception. I look forward to working with you all. I wish to thank the residents of Lenox in advance for their continued support. The department will make every effort to fulfill its mission to maintain and improve the Town of Lenox infrastructure.

Respectfully submitted,

William J. Gop  
Superintendent of Public Works

## **TOWN OF LENOX DEPARTMENT OF PUBLIC WORKS CEMETERY FEE SCHEDULE**

Full Opening (Mon-Fri. 7:00am - 3:30pm)		\$500
Cremation Opening (Mon-Fri. 7:00am - 3:30pm)		\$200
Cremation Vault Opening (Mon-Fri. 7:00am - 3:30pm)		\$250
Infant Opening (Mon-Fri. 7:00am - 3:30pm)		\$150
Winter Charge	(Nov. 1-May 1)	\$150
Lot Sale (per grave)	Lot rate:	\$100
	Perpetual care:	\$300
	Total Lot Sale cost:	\$400
Foundation Permit Fee (see regulations)		\$ 35
Disinterment (see regulations) (May 15 – Nov. 15)		\$750
Installation of four corner markers (supplied by others)		\$100
Overtime (per hour / employee)		\$ 50
(min. 1 hr. weekdays; min. 4 hrs. weekends & holidays)		

**Lots at Mt. View Cemetery are available to Lenox residents only.**

## **REPORT OF THE POLICE DEPARTMENT**

Stephen E. O'Brien, Chief of Police

Timothy P. Sheehan, Senior Officer

Paul A. Duval, Officer

William C. Colvin, Officer, SRO

Sean F. Ward, Officer

Michael T. Smith, Officer

John W. Willey, Officer

Eric R. Kirby, Officer

Tyler W. Bosworth, Officer

Peggy Ammendola, Administrative Assistant

To the Honorable Board of Selectmen and Citizens of Lenox:

The above-listed personnel represent the current compliment of the full-time officers of the department. Without their commitment to excellence we could not provide the essential services of community policing that we do in such an effective manner. I personally thank each of them for their steadfast loyalty to this community and law enforcement which they bring to the department to make it function in such a professional and respectful manner.

The police department would not operate as well as it does without the able assistance of our part-time workers. My thanks to the Reserve Officers, the Traffic Officers, and Peggy Ammendola, our Administrative Assistant, for their continued hard work and dependability to the department.

In 2016 we saw a 42% decrease in all types of arrests and a 28% decrease in the total number of offenses committed as compared to 2015. Conversely, we handled 5% more felonious criminal activity than in 2015. This is reflected in the case activity statistics reported below. Although physical custodies decreased, the amount and types of criminal felony investigations rose, requiring more man hours to bring the case to a successful prosecution. These are just a small portion of the many functions of our department, but do give some perspective on the activity of this small town police agency.

2016 was a bothersome year for police officers nationwide as 140 died in the line of duty. As tensions rise in several areas of the country between the police and those that they serve, we strive to provide the highest level of safety for our citizens while being cognizant of the dangers that we may face at any time. Having a well-educated, highly trained, and community minded police force is a corner stone of professional policing and we endeavor to maintain exactly that.

As always, it is our goal to attempt to prevent crime, to protect the public, and to serve the residents of our community. We will continue to look to the members of our community to assist us in many different ways. As policing and police officers are routinely more closely examined countrywide, we are appreciative of the overwhelming support that we receive from the Board of Selectmen, the Town Manager and the citizens of Lenox.

Respectfully submitted,

Stephen E. O'Brien

Chief of Police

### **Case Activity Statistics**

Total Offenses Committed: 559

Total Felonies: 143

Total Crime Related Incidents: 111

Total Non-Crime Related Incidents: 137

Total Arrests (On View): 50

Total Arrests (Based on Incident/Warrants): 20

Total Summons Arrests: 175

Total Arrests (Unspecified Type): 0

Total Arrests: 245

Total P/C's: 1

Total Juvenile Arrests: 8

## **REPORT OF THE LENOX FIRE DEPARTMENT**

To the Honorable Board of Selectmen and Citizens of Lenox:

It is with great pride in this Department that I submit my 2016 Annual Report. The mission of the Lenox Fire Department is to protect the lives and property of those within the town by providing public safety education, performing fire safety inspections and providing emergency response services.

### **Requests for service-**

The Lenox Fire Department responded to 1678 requests for assistance during 2016.

262 fire alarms, 31 fires, 67 service calls, 127 rescues, 42 hazardous conditions, 1118 medical calls and 31 good intent calls (odor of smoke, steam believed to be smoke, etc.).

### **Stations and Equipment-**

The Lenox Fire Department currently operates out of three fire stations that are strategically located throughout the town. This is done to reduce response times and allows us to better serve the citizens of the Town of Lenox. Our average response time (time of dispatch to time on scene of the incident) during 2016 was 4 minutes.

The Central Fire Station, built in 1910, is located at 14 Walker Street and serves as the department's headquarters and administrative offices. Equipment housed in the Central Station is Engine 1, a 2011 Seagrave Marauder II Rescue Pumper and Truck 5, a 1996 Darley – Quint (75 foot aerial ladder truck & pumper).

The Lenox Dale Fire Station, built in 1936, is located at 26 Elm Street and houses Engine 6 a 2008 Seagrave Marauder II pumper. Engine 62 a 1985 Pierce Arrow, reserve pumper and ISU-1 a 2007 Incident Support Trailer

The New Lenox Fire Station, built in 1962, is located at 399 Pittsfield Road and houses Engine 3 a 1989 Pierce Arrow pumper, Truck 7 a 1999 Ford Brush Truck, Marine 1 a 19 foot, 5 horsepower rescue boat, Brush 1 a 2003 Honda, All Terrain Vehicle and Brush 2 a 2016 Polaris side by side UTV

During 2016 it was discovered that the truck chassis frame rails under Truck 5 were cracked and severely corroded making it unsafe to use. At a Special Town Meeting the voters authorized \$350,000 to repair and refurbish Truck 5 out of the Fire Truck Replacement fund, delaying the purchase of a new Fire Engine for New Lenox. This work was completed by Colden Enterprise of Buffalo, NY and Truck 5 is back in service. Money will be requested for the replacement of Engine 3 located in New Lenox at our next Annual Town Meeting.

### **Training-**

Throughout the year the Fire Department conducted weekly training to stay proficient in all aspects of fire suppression, rescue techniques and property preservation as well as State mandated training in Hazardous Materials, First Aid, Fire Investigation and Incident Management. This training was conducted both in house and with the Massachusetts Fire Academy. The Lenox Fire Department now has five members assigned to the Western Mass Technical Rescue Team which trains and responds to incident requiring training in high angle rope rescue, confined space rescue, trench rescue and building collapse.

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### **Fire Department Personnel-**

The Lenox Fire Department is currently made up of 6 Career Firefighter/EMT's, 15 Part-time Relief Firefighter/EMT's, 33 Volunteer Firefighters. Our paid staff works out of the Central Fire Station and provides for two on duty FF/EMT's 24 hours a day seven days a week coverage.

#### **Career Firefighter / EMT's**

Dan Clifford, Chief	Chris O'Brien, Deputy Chief	Jason Saunders, Captain
Chris Long, FF/EMT-A	Larry Morse, FF/EMT-P	Dan Piretti, Captain

#### **Relief Firefighter / EMT's**

Bob Casucci, Deputy Chief	Mike Zinchuk, Lieutenant	Chris Prew, Lieutenant
Paul Duma, FF/EMT	Josh Romeo, FF/EMT	Steve Quinn, FF/EMT
Matt Williams, FF/EMT	Cody Schaefer, FF/EMT-P	Trevor Swistak, FF/EMT
Justin Kimball, FF/EMT-P	Matt Tyer, FF/EMT-P	Mark Millett, FF/EMT
Bob Gaughran, FF/EMT	Stephen Murray, FF/EMT	Cameron Sibley, FF/EMT

#### **Volunteer Firefighters**

Wendy Adam, Firefighter	Devin Alden, Firefighter	Matthew Boulais, Firefighter
Steve Carleton, Firefighter	Elio Casucci, Firefighter	Linda Clifford, Firefighter
Bill Colvin, Deputy Chief	Steve Coon, Firefighter	Matt Fenton, Firefighter
Scott Forbes, Lieutenant	Nick Frost, Firefighter	Bill Gop, Firefighter
Chris Hunt, Firefighter	Fred LaFave, Firefighter	Andrew Lane, Firefighter
Matt Lane, Firefighter	Mike Lane, Lieutenant	Mike Leahey, Firefighter
Abigail Lemanski, Firefighter	Lynch Jeff, Firefighter	Cam Marcantel, Firefighter
Jake Maturevich, Firefighter	Justin Mercer, Firefighter	Jason Miller, Firefighter
Steve Omelenchuck, Firefighter	Jim Prew, Firefighter	Jackson Reis, Firefighter
Louis Senecal, Firefighter	Dan Sheehan, Firefighter	TJ Smachetti, Firefighter
Todd Stevens, Firefighter	Jim Terry, Captain	Aurelien Telle, Firefighter

Unfortunately during 2016, our Department suffered the loss of retired Firefighter William T. "DUKE" Lahart Jr. of the Lenox Fire Company. During his life he had signed a Professional Baseball contract with the Philadelphia A's and was assigned to the clubs minor league team in Kewanee, IL. Duke's baseball career was cut short by an injury so he returned to Lenox where he ran a successful Electrical Contracting Business and volunteered as a Firefighter until his retirement.

#### **Prevention and Education-**

This department was busy in many other facets of Public Safety including the training and credentialing of four of our personnel in the new Department of Fire Services - Fire Prevention Officer 1 program. Our personnel continued to attend and receive training in the administering the Massachusetts Fire Prevention Code.

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During 2016 our department conducted 656 Fire Prevention inspections on oil burners, LP gas storage tanks, tank removals, fire alarms, blasting and fireworks requests, as well as required building inspections and issued 1377 permits. As a way to become more user friendly the Fire Department now allows residents to obtain their burning permits on line using [www.townoflenox.com](http://www.townoflenox.com) or [www.lenoxfire.com](http://www.lenoxfire.com) web sites and selecting the Burning Permit link. For those who do not have internet access burning permits may also be obtained by calling 637-2345.

The Fire Department would like to thank the Board of Selectmen and the citizens of the town for their continued support of our operations. As part of this support we are always looking for new members to fill our ranks. Please contact us if you are willing to volunteer and become a firefighter.

In closing, I want to sincerely thank all the officers and members of the Lenox Fire Department for their time and dedication. Also, without the support of the families of these brave men and women who respond at moments notice to assist others in need, the ranks of our volunteers would be greatly diminished.

Respectfully Submitted

Daniel W. Clifford, Chief  
Lenox Fire Department

## **REPORT OF THE LENOX LIBRARY ASSOCIATION**

To the Honorable Board of Selectmen and Citizens of Lenox:

What do a sports writer, a political scientist, an illustrator, a thanatologist, a musicologist, an actress, and a physicist have in common? They were all speakers for our Distinguished Lecture Series, hosted by Dr. Jeremy Yudkin and currently in its tenth season. We are grateful for the light these presenters shone upon their chosen topics of expertise.

With the help of the experts at Berkshire Lighting and Pignatelli Electric, new LED fixtures shone a light on the stunning domed ceiling in the former court room. Because they are almost invisible, the room seems to be lit by magic. Turning the bookshelves 90 degrees also allows for natural light from the windows to filter in between the aisles. We hope you find this space to be one of contemplation and creative thinking.

From the library's Rockwell Papers, a letter that had not seen fresh air (or the light of day) in 135 years was brought to light on WAMC's Fresh Air with Jim Levulis. The topic? The 1876 presidential election. The recipient? Judge Julius Rockwell of Lenox. The writer? Rockwell's brother-in-law, Supreme Court Justice David Davis. The letter offers confirmation that, had Davis not resigned his seat on the Electoral Commission, we would have had a President Tilden.

The Welles Gallery was home to art exhibits from the Lenox Memorial Middle School and the Richmond-West Stockbridge Art Guild. The exhibition of the works of photographer James Van Der Zee, curated by the Lenox Historical Society, garnered special attention. A Lenox native, Van Der Zee was the leading photographer for the early 20th century Harlem Renaissance. Information Librarian Christy Cordova created a display of vintage valentines, as well as an exhibit chronicling the epic fires that have struck the town, alongside the life saving work of the Lenox Fire Department.

A study of Lenox Library five year circulation trends showed a 36% drop in print circulations between FY2011 and FY2012. The Kindle Fire debuted that year - coincidence? Since then, our overall circulation figures have held steady. We are starting to see an up-tick in e-book circulation, part of the online resource trend. That's why we have invested in an improved website, to better direct users to our online offerings. In the meantime, library wi-fi usage in FY2016 topped over 5,000 sessions.

Library volunteers donated over 5,000 hours of their time in support of the library. A division unto themselves, the Book Sale Volunteers took in \$35,617 in funds from the three day annual sale and the year round Book Nook. Speaking of The Nook, we were graced with the artistry of Sophie Usow, Lindsay Belair, Tova Brown and Alice Huth, who spent the day at the library on a project to improve The Nook's visibility. The artists are members of the National Art Honor Society and are Advanced Placement students. Students from Hillcrest Education Center were among the volunteers who greatly assisted staff in a Library Cleanup Day, when we properly disposed of 27 defunct computers through the Dell Reconnect Program in partnership with Goodwill.

The library's Youth Department held its 9th Lego Challenge, with an outer space theme, as part of a STEAM grant initiative. Over 1,800 children attended events for the Summer Reading Program "On Your Mark, Get Set, Read," while 75 people braved the bitter winter cold for our 2nd annual Pajama Night.

The library also hosted readings from local authors David Fromm, Diane Saxton, Lauren Wohl, and Library Director Amy Lafave, whose pictorial history of the town was created using over 200 images, chiefly from the library's photograph collection. Images of America: Lenox is published by Arcadia Publications, and all proceeds will benefit the Lenox Library Association. We hope it will provide the catalyst for increased awareness of local history as the Town of Lenox prepares to celebrate its 250th anniversary.

Respectfully submitted,

**For the Board of Trustees:**

Barbara Sussman Goldberg, President  
Richard Taylor, Vice-President  
Edward Richter, Treasurer  
David Roche, Clerk

**For the Library Staff:**

Amy Lafave  
The Jim Chervenak Library Director

## **REPORT OF THE ACADEMY BUILDING TRUSTEES**

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Lenox Academy building (c1803) is one of the oldest buildings in Lenox. In its time it was considered one of the finest institutions for the education of young men with students from all over the East Coast enrolled. Over the years the building also served as a coeducational private school, (The Trinity School), before becoming Lenox's first public high school. The class of 1902 was the last to graduate from this historic building. Tenants of the Academy building are the Lenox Historical Society and Museum of Lenox History on the first floor, and the Veterans of Foreign Wars Post #12079 on the 2nd floor. Lenox Historical Commission and the Academy Garden Club of Lenox also use the building for meetings and events.

In January 2016 the octagonal cupola was taken down. Due to years of exposure to the elements, the wooden "maypole" support showed significant rotting and the entire center post was in jeopardy of collapsing. It was determined that the entire cupola would need to be replaced with new construction. Removing the entire structure was a huge undertaking. Tim Face, chairman of the Academy Trustees, had organized the project which was carried out by members of the Garrity family - Tom, Tommy, Steve and Brian, along with Dave Trombley, Mike Farina, Bill Jensen, John Navin, and Tim. Along with the town of Lenox, we extend our gratitude to the very generous Garrity family as L.B. Corp donated the use of the crane and lift, enabling their crew to carefully and safely bring the cupola to the ground. If all goes well, the Academy will be complete, with a newly constructed replica of the original cupola, by spring of 2017.

In the past year, we're pleased to have seen a significant (40%) decrease in our heating costs. This is due in part to the mild winter of 2015-16, as well as the insulating of the attic that was done.

As trustees of Lenox Academy our goal is to maintain and preserve it as one of our most historically significant public buildings. We thank the Board of Selectmen and the citizens of Lenox for their support.

Respectfully submitted:

Timothy Face, Chairman  
Scott Pignatelli  
Victoria Salvatore, Clerk



## **REPORT OF THE 2016 RHUBARB FESTIVAL**

To the Honorable Select Board and Residents of Lenox:

The 3rd Lenox Rhubarb Festival was held on Saturday, May 28, in Library Reading Park. The event drew 1250 visitors on a hot, sunny day. Sixteen Lenox enterprises participated.

Eleven Lenox businesses/organizations offered rhubarb items: Firefly: rhubarb bread pudding; Diane Gordon: homemade rhubarb ginger beer; Scott Harrington: rhubarb plants Scoop: rhubarb ice cream and rhubarb ginger sorbet; Trinity Church: rhubarb cookies and Raspberry Rhubarb Soda; Ventfort Hall: rhubarb juice, sauce, chips and their “Tea At The Mansion” cookbook, containing rhubarb recipes; Wheatleigh: French macarons with rhubarb jam; Mary Zabian: rhubarb pies and cookies. Four more vendors, two from Berkshire County and two from further afield sold jams, jellies, cupcakes, pies and cakes.

The Church on the Hill hosted a rhubarb pancake breakfast next to the chapel at 55 Main Street. Pancakes with rhubarb sauce, sausages, juice and coffee were offered for adults (\$5) and children (\$3.)

Six Lenox restaurants offered rhubarb chili: Café Lucia, Cranwell Resort, Firefly Gastropub, Haven Café, Kripalu and Olde Heritage Tavern. Visitors were invited to sample each chili with a spoon (\$5) and then cast a vote. Two-hundred and fifty visitors participated in the voting. The two “Favorites” were Cranwell and Kripalu, with 43 spoons each. Their recipes can be found at [www.lenoxrhubarbfestival.com](http://www.lenoxrhubarbfestival.com).

Volunteers sold fresh rhubarb, rhubarb recipe booklets, rhubarb pies (donated by Kimball Farms), tasting spoons and served rhubarb chili. They also helped with advertising and the Lenox Rhubarb Festival website. Studio Two created our logo.

The Berkshire Eagle covered the event with photographs (viewable on their website) and a review on Sunday, May 29: “Versatile vegetable star of show at Lenox Rhubarb Festival.”

Pictures of three Rhubarb Festivals: [www.lenoxrhubarbfestival.com](http://www.lenoxrhubarbfestival.com) and on facebook. Contact: [info@lenoxrhubarbfestival.com](mailto:info@lenoxrhubarbfestival.com)

Respectfully submitted,

Suzanne W Pelton  
Founder/Chair

Volunteers:

Ann Bloch  
Shirley Faivus  
Mary Jean Handy  
Alba Passerini  
Jen Tyne

August Danowski  
Beth Gamble  
Bev Hathaway  
Beverle Reimann-Marcus  
Olga Weiss

Ann Evans  
Bruce Gamble  
Lucy Kennedy  
Mary Spina

## **REPORT OF THE LENOX HISTORICAL SOCIETY**

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Lenox Historical Society was founded in 1980 by Eugenia Reinholt and the late Nancy Marasco and incorporated as a 501(c)3 non-profit organization. Through the generosity of the town of Lenox the society operates the Museum of Lenox History located at 65 Main St. in the historic Lenox Academy building. Currently there are more than 220 members of the historical society whose annual membership dues help support our programs and events. We hope you'll consider joining us.

It is our mission to collect and preserve historical documents, photographs, reference materials and memorabilia that pertain to the history of Lenox and Lenox Dale. All of our materials, records and research are available to the public including early photographs, documents, maps, tax records, historic district survey information, cemetery records, and hundreds of research papers done by Lenox Memorial High School students from 1998 through 2007. We are eager to share our knowledge and resources with school groups, residents and visitors who are interested in the unique history of Lenox and Lenox Dale.

Lenox Historical Society holds a variety of lectures, programs and related exhibits each year. In 2016 our largest event was an exhibition of the original photographs of Lenox native James VanDerZee (1886-1983), an African-American whose passion for photography grew from his photographs taken near his Hubbard St. home, to world-wide recognition for his collection of images taken during the Harlem Renaissance.

In Dec. 2016, we kicked off Lenox's 250th birthday celebration year with the first of three short-term exhibits to carry us through 2017. The exhibits will lead us from the time of the first settlers in the 1740s through the present. Also in December, board member Lucy Kennedy introduced her new ebook, *Lenox at 250: An Updated History* available at [Amazon.com](http://Amazon.com).

We invite you to visit our museum. With the help of our dedicated volunteers we are open year round Thursday through Saturday from 11-3 and also by appointment. We thank the citizens of Lenox and Lenox Dale and the Board of Selectmen for their support in helping us preserve the history and heritage of our beautiful town.

Respectfully submitted:

For the Board:

Charles Flint, President  
Deborah Cote, Vice-President  
Jan Chague, Clerk  
Jenifer Picard, Treasurer  
Victoria Salvatore, Curator

## **REPORT OF THE LENOX HISTORICAL COMMISSION**

To the Honorable Select Board and Citizens of Lenox:

The Historical Commission(HC), whose members are appointed by the Select Board, is the primary advocate for the protection of the Town's Historical assets. The Commission's mission is to identify, preserve, protect and develop historical sites, including places, buildings, structures, objects, areas, burial grounds, landscape features, and other sites that are of historical, architectural, or archaeological importance to Lenox. In fulfilling this mission the commissioners do the following:

- Identify and inventory historical sites to create a permanent register of their significance through records, photographs, oral history and other documentation.
- Preserve and protect those sites the commission has identified as historical landmarks by reporting the significance of the site( s) to the board of selectmen and to the Massachusetts Historical Commission.
- Seek funding to provide for the identification, inventory, preservation and protection of those historical sites through the Community Preservation Act, state and federal agencies, and private sponsors.
- Educate the public as to the significance of the historical sites of Lenox through presentations at meetings, lectures, seminars and press releases.
- Provide guidance and information to the Select Board on the impact of their action on historical sites.
- Work with and support the Town of Lenox boards and commissions and other groups whose interests intersect with the mission of the Historical Commission, by providing guidance and information on the impact of decisions of these boards and historical sites. Boards and commissions include, but are not limited to: Historic District Commission, Village Improvement Committee, Community Preservation Committee, Conservation Commission, Zoning Board of Appeals, Economic Development Committee as well as non-governmental groups such as the Lenox Historical Society and Chamber of Commerce.
- Work and co-operate with the Massachusetts Historical Commission and State Archaeologist to support the mission of the Historical Commission.

Meetings: second Thursday of the month at 4:00 pm, at the Academy, 2nd floor.

Church on the Hill Cemetery: Background .. in 2012, the LHC, with funding from the CPC, contracted with historic preservationist Martha Lyon, (Martha Lyon Landscape Architecture, LLC with Monument Conservationist Collaborative, LLC), to develop a Master Conservation Plan for the town owned cemetery. This historic asset owned by the town dates from the 1760s and has over 2,000 gravestones. Within the reality of limited funding, the scope of the Master Plan was limited to identifying remedies for the most hazardous stones and included needed treatment projects, i.e.: rehabilitation of the burying ground landscape, restoration of historic landscape features, and reconstruction of landscape features no longer extant. Last year's proposal asked the CPC for \$345,000. The request, which runs through 2017, is based on a priority schedule as recommended by Lyon. Along with the funding sought from CPC, the LHC has begun the process to create a 501(c) to accept donations and intends to seek additional funding from the MHC.

In 2013, funding from the CPC was granted and a restorer, Kai Nalenz, principal of Gravestone Services of New England, was chosen through a competitive RFP process. The HC was advised by conservator Irving Slavid\* that 49 stones were potential hazards and that approximately 300 stones were in immediate need of restoration. In addition the HC commissioners identified over 600 additional stones in need of restoration and/or resetting. Over 500 gravestones were restored.

## *Town Of Lenox Annual Report 2016*

This project was completed in fiscal 2016. Going forward, the budget for cemetery maintenance has been increased and is now part of the DPW budget. I want to thank the Town for designating these extra maintenance funds, with expectations that timely maintenance will avoid the need for large outlays for emergency remediation in the future. As follow-up to this project, the HC has formed a Cemetery Sub-Committee, members Sean VanDusen, Ray Kirby and Olga Weiss, to monitor cemetery maintenance needs.

Note: the HC has been doing research towards creating a cemetery sign. To be historically correct, the term Church on the Hill (COH) Cemetery is not appropriate. It should be the Cemetery at the COH, because the site has always been the property of the town and is a town designated burial site. Technically, the COH was originally a meetinghouse for the town and then became a church. Since town custom refers to the meetinghouse site as the COH and since it now functions as a church, we will go with tradition. However, the new sign will be Cemetery at the COH.

Westinghouse Street Lamps: Background ... during 2012 the DPW installed 11 additional recon-structs of Westinghouse Street Lamps on Walker Street starting at the corner of Kemble Street and running along Walker Street to a short distance east of Ventfort Hall. Funding for this project was partially from funds raised by the LHC and part from the town. This makes a total of 49 historic re-constructions reminiscent of the unique goose-neck lamps donated in 1914-15 by George Westinghouse, owner of Erskine Park. Historic note: the 149 lamps donated by Westinghouse were to light the roads he traveled with his wife, Marguerite, when they went to dine with friends.

Currently, the LHC is planning to provide several bronze plaques commemorating the Westinghouse contribution. They will provide historic context and information for historical tourism. Approval and siting of these plaques is to be determined. Also, in conjunction with the 250th Celebration and with the approval of the BOS, banners promoting the 250th will be affixed to the lamp posts during 2017.

Historic Property Surveys: this project, which updates/corrects and clarifies descriptions of 124 Form Bs\*\* (86 inside the HD and 38 outside the HD), is complete and was published in 2014. There are six pairs of binders, one binder for the 86 HD buildings and one binder for the 38 buildings outside the HD. The binders are located as follows: HC (2 sets), Library (2 sets), Historical society (1 set), and Town Hall (1 set). A set of the 124 completed Form Bs was sent to the MHC for inclusion in the statewide MACRIS file and is available on the web. There are many more buildings in need of form Bs and the HC anticipates a continuation of this project.

In conjunction with the application for NR designation, form As (area surveys) for approximately 200 additional buildings are being prepared by the consultants who helped with the research for the Form Bs.

Historical Street Name Signs: Background ... funded by the CPC, the Historic Commission had reconstructions of the earliest known metal street signs made by Alloy Castings. During 2012, the DPW installed 14 signs, 8 singles and 6 doubles. The supplier (Alloy Castings) was asked to provide pricing for additional signage and for spares. The DPW has been responsible for the signs and acquisition of spares during 2013. No additional action during 2016. Date Markers (Plaques) for Historic Houses: the BOS agreed to fund purchase of 36 date markers, 4 for town owned public buildings and 32 for privately owned historic buildings in Lenox. The markers show the date of construction and the original name/and or use (ie: Lenox Library (originally the Second County Courthouse, c.1815). To date, the Town Hall, Fire Station, Lenox Library, and the Academy plaques are in place. A total of 26 plaques have been distributed and 6 have not yet been placed.

## *Town Of Lenox Annual Report 2016*

**National Register Designation:** this is a new initiative. National Register Designation (NRD) is an honorary status conferred by the Massachusetts Historical Commission (MHC). The purpose is recognition of the historical assets of the town, including and extending beyond the Historical District. The advantage of NR designation is the enhancement of historical tourism and access to funding for historical restoration. This designation does not impose any regulation, but does have historical guidelines for the awarding of funds used for historical restoration. Essential to the process for obtaining this designation, the MHC will hold a public forum to explain the NRD, answer questions and solicit commentary from the community. The dates for the public forum are to be announced shortly.

**Lenox 250th Anniversary Celebration: Background:** to celebrate the 250th year of the incorporation of the Town of Lenox, the BOS sanctioned the creation of the Lenox 250th Committee. The Committee presented a budget and the BOS designated a sum of \$35,000, approximately half the amount projected. The remainder of the shortfall was to be raised by the Committee. The goal of the budget was to cover costs so that all of 250th events could be free of charge, with several fund raising exceptions. The Committee had a wonderful response from organizations and individuals who wanted to participate. The group has been meeting monthly throughout fiscal 2015/16 and fiscal 2016/17 and has organized over 27 events for the 2017 year.

Our first event in 2016 was a fund raiser. The Kick-off Cocktail/Reception/Fund Raiser/Auction took place on Saturday, November 5th, 2016. It was fully subscribed, 150 attendees, and grossed \$28,000 (before expenses). Folks who attended had a good time... and they helped raise funds designated to help cover the budgeted costs for all the free events taking place during 2017. This was an event sparked by the merchants in town and the Chamber of Commerce and the 250th Committee. To all who participated in this happy event, many thanks!

Most importantly, I want to thank the Lenox Community for its enthusiastic support. This includes the hard work of the many volunteers and those who have donated dollars as well as time. The support of the Town has been essential. ... many thanks to Chris Ketchen and the Board of Selectmen. Our mission statement is our guide .... this year of celebration is of, for and by the town. You are making this happen!

Listed below is the latest schedule of 250th events for the coming year. Please "save the date" for the events of your choice ... and check out the updates (we are still adding events) available on line at [lenox250th.org](http://lenox250th.org), [lenoxhistory.org](http://lenoxhistory.org), or the [townoflenox.com](http://townoflenox.com).

Commissioners: Olga Weiss, chair; Harriet Wetstone, clerk; Jan Chague; Lucinda Weiss; Bob Romeo; Dave Roche; Ray Kirby. Volunteers: Lucy Kennedy; Jim Biancolo; Suzanne Pelton.

Respectfully submitted,  
Olga Weiss, Chair

\*Form B: a standard form issued by the MHC that catalogues the historic assets of a community.

\*Form A: an MHC designation that catalogues all the buildings in an area, but with less detail about individual buildings than found in Form Bs

## **LENOX 250<sup>TH</sup> CELEBRATION 2017 CALENDAR OF EVENTS**

**February 11** - Lenox Through the Years-video launch at LMMHS

**February 19** - Distinguished Lecture Series: Lenox at 250, Session I

**March 5, 3 pm** - Interfaith Gathering at Church on the Hill

**March 5, 7 pm** - First Proprietor's Meeting - Founders Day - a play "Listen to the Hills"

**March 19, 4 pm** - Distinguished Lecture Series: Lenox at 250, Session II

**April 7, 7 pm** - Ventfort Hall Fundraiser; Reception/Dessert; Spkrs Nini Gilder & Lucy Kennedy

**April 23, 4 pm** - Distinguished Lecture Series: Images of America: Lenox with Amy L. Lafave

**May 4** - Town Meeting - The book Images of America: Lenox and the DVD Lenox Through the Years - will be for sale

**May**- Exhibit at Museum of Lenox History II

**May 19, 20, 21** - Bald Head Hike - Ceremony of Drums at Kripalu Honoring the Berkshire Indian Nation

**May 27, 4 pm** - Alumni through the Ages - All Lenox High School Alumni Invited to a Reception

**May 29** - Memorial Day - Rededication of Paterson-Egleston Monument

**May/June** - Hay-and-Stick Figure Workshops

**June 17** - Walking Tour - North Portion of Village

**July 14 & 15** - Civil War Re-enactment - Lilac Park

**August 12** - Lenox Dale Industry - A Hike with Charlie Flint and Jan Chague

**August 18, 19, 20** - The Gilded Age and Garden Flower Show at Town Hall

**August** - Jazz Fundraiser at The Mount

**September** - Exhibit at Museum of Lenox History III

**September 16** - Walking Tour - Cliffwood and Yokun

**September 23** - Walking Tour - Church on the Hill Cemetery

**October 7 - Saturday - 11 :00 am** - Lenox 250th Anniversary Parade - *Lenox Throughout The*  
*· Years* (Rain Date: Sunday, October 8)

**November 4** - Open House Celebration - Final Event

**WWW.LENOX250TH.ORG**

## **REPORT OF THE LAND USE DEPARTMENT**

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Land Use Department plans and regulations land use and development in the community through the following boards and commissions:

- Planning Board
- Zoning Board of Appeals
- Conservation Commission
- Historic District Commission
- Affordable Housing Trust
- Community Preservation Committee
- Land Management Committee

All of these boards and committees are volunteer positions, with members appointed by the Board of Selectmen or elected.

They are often the face of the Town a new home owner or developer first get to know, and play an important role in preserving what is special about Lenox while making decisions which guide actions with long-term impacts and community benefit.

The Land Use Department is open five days a week during the regular hours of Town Hall. Peggy Ammendola, Land Use Clerk extraordinaire and myself are here to answer questions. If we can't, we are happy to point you in the right direction and provide the best resources available.

2016 brought with it the award of several state and federal initiatives which will help guide activities of the different boards and committees going forward:

- A walkability audit of the downtown area was conducted (on the hottest day of the year), and a report provided to guide short-term and long-term strategies, including wayfinding;
- Lenox became a Complete Streets community and adopted a Complete Streets policy, and is working on a prioritization plan through MassDOT funds;
- Lenox was awarded funds from the Department of Housing and Community Development (DHCD) through their PATH (Planning Assistance Toward Housing) program to complete the update of the Housing Production Plan;
- Lenox received technical assistance from E.P.A.'s "Building Blocks for Sustainable Communities" to explore equitable development;
- Lenox received matching funds and in-kind services from Mass Fish and Wildlife to combat Hardy Kiwi on Kennedy Park and Pleasant Valley lands.

The Planning Board re-organized the Zoning Bylaw to make it more user-friendly , and included some forward thinking provisions, including custom manufacturing to encourage local, artisanal production of goods; and a home occupation provision that allows all home occupation in every district subject to standards. Multi-family development is now allowed in nearly every district, including the Industrial district in Lenox Dale. This effort will continue through 2017, including a revisit of our parking bylaws and a look at the zoning in Lenox Dale to ensure that the regulations on the books reflect the activity and character on the ground.

Nearly all of these initiatives will extend into 2017. I hope to see you at the public meetings and workshops! Your input and guidance is important as we plan for the future.

Sincerely,

Land Use Director Gwen M. Miller, AICP  
Land Use Clerk Peggy Ammendola

## **REPORT OF THE ZONING BOARD OF APPEALS**

To the Honorable Board of Selectmen and Citizens of Lenox:

The Zoning Board of Appeals is a quasi-judicial body that operates under the authority of Chapter 40A of the General Laws of the Commonwealth for the purpose of promoting the health, safety, convenience, and general welfare of the Town of Lenox. Residents or businesses seeking relief in the form of a special permit or a variance initiate virtually all matters that come before the Board. We endeavor to make decisions that are timely, transparent, and consistent as allowed within the Lenox Zoning Bylaw. We attempt to create an environment where applicants feel they have been treated fairly and the entire staff works to ensure that.

The Zoning Board of Appeals is a nine member board, appointed by the Selectmen. Five are regular members and four serve as alternates.

Clayton Hambrick was recently added to the Board. He serves as an alternate member. We are grateful for his service. The board is capably supported by Peggy Ammendola, Recording Secretary and Gwen Miller, Land Use Director and Town Planner. We are extremely grateful for their service as well.

The Board issues decisions on the following:

- Special permits as allowed under the Zoning Bylaw
- Variances from the requirements of the Zoning Bylaw
- Comprehensive permits under Chapter 40B of the General Laws of the Commonwealth
- Site plan approval of the Zoning Bylaw
- Appeals from the decisions of the Inspector of Buildings

In 2016 the Lenox Zoning Board of Appeals held public hearings to review twenty one applications for special permits, variances and modifications to previously granted projects. Additionally there were two Site Plan Approvals. Over the course of the year, seventeen special permits, three modifications, and one variance were granted.

Notable decisions for the past year included:

Site Plan Approval was granted to Ameresco and the Town of Lenox for property located at Willow Creek Road for a large scale ground mounted solar photovoltaic installation on the former landfill.

A Modification of a special permit was granted to CRW Holdings, LLC, d/b/a Miraval Lenox, for the property owned by 55 Cranwell LLC, 55 Lee Road to complete previously permitted development through renovating and repurposing existing structures. Five new buildings will be constructed, the driveway and parking throughout the property will be reconfigured, and a pedestrian and golf cart tunnel will be constructed under Lee Road.

130 Pittsfield—Lenox Road, LLC, Special permits, a height waiver and Site Plan Approval were granted for a 100-room All Suites Hotel and Event Center at the site of the Magnuson Hotel.

107 Yokun LLC, 107 Yokun Avenue. Hearings began in late in 2016 for a special permit to allow the adaptive reuse of an existing building for a residential center for women with eating disorders. The hearing was continued to 2017 where a special permit was granted.

The Board normally meets on the first and third Wednesday of each month at 7:00 pm.

Respectfully submitted,

Ethan Berg, Chair  
Cliff Snyder

Shawn Considine, Clerk  
Robert Fuster Sr.

Ned Douglas

Alternates:  
Jedd Hall  
Clayton Hambrick

Robert Fuster Jr.

Albert Harper



## **REPORT OF THE LAND MANAGEMENT COMMITTEE**

To the Honorable Board of Selectmen and Citizens of Lenox:

The Land Management Committee met twice in 2016 and recommended the Lenox Town Beach project to the Community Preservation Committee and Town Meeting.

The Land Management members in 2016 were:

- Kameron Spaulding, Chair and Planning Board Member
- Warren Archey, Selectman
- Kim Graham, Community Center
- Tim Flanagan, Conservation Commission
- Ruth Wheeler, Kennedy Park Committee
- Patty Spector, Lenox Land Trust
- Andrew Lane, At Large

Respectfully submitted,

The Lenox Planning Board

## **LENOX AFFORDABLE HOUSING COMMITTEE**

To the Honorable Board of Selectmen and the Citizens of Lenox:

The Affordable Housing Trust and Committee has continued its work to provide for the preservation and creation of affordable housing for the benefit of low and moderate income households in Lenox throughout 2016.

In addition to updating its Housing Production Plan, the Trust reallocated funds to its Grant Program for First Time Home Buyers, and expanded the number of local banks it works with to help first time home buyers find their dream home in Lenox. Buyers can work with Adams Community Bank, Lee Bank, Greylock Federal Credit Union and Pittsfield Coop and secure a grant of up to \$10,000 from the Housing Trust.

The Trust is grateful for the Berkshire Board of Realtors who held a fun and successful fundraiser at the Heritage in May. Together, local realtors, lenders and community members raised nearly \$4,000 for the grant program.

In December, the Trust held the first of several public meetings to gather public input on the Housing Production Plan update, and will continue this process into 2017.

The Trust has also worked with the Massachusetts Housing Partnership to develop sample pro formas to determine potential development scenarios at the Sawmill Brook housing site purchased with Community Preservation Act funds.

The Trust & Committee is composed of the following community members:

- Deborah Ferro Burke, Chair
- Ellen Jacobson
- Jackie McNinch
- Olga Weiss
- Marybeth Mitts
- Charlene Rosen
- Kate McNulty Vaughan

Land Use Director Gwen Miller provides staff support, and funding from DHCD's PATH program has provided consultant support through RKG Associates to update the 2009 Housing Production Plan.

Respectfully submitted,  
Lenox Affordable Housing Trustees and Committee Members

## **REPORT OF THE LENOX COMMUNITY CENTER**

To the Honorable Board of Selectmen and Citizens of Lenox,

### **Lenox Community Center**

The Lenox Community Center provides services to residents of all ages. Our Council on Aging office, housed at the center, staffs a part time Senior Services Coordinator/Out-reach Worker. Van transportation for our elderly is provided 4 days a week. The center provides year round programs for children and adults. Our after school program for school age children, as well as a summer camp program and sports programs, are an integral part of the services provided here at the center. The Community Center credits its quality programs to our wonderful community volunteers, staff as well as our active board of directors. The Lenox Community Center is committed to providing a safe and respectful environment for all who organize and/or participate in the variety of services offered. Room rentals are available for parties, meetings, or classes.

### **Mission Statement**

The Lenox Community Center is committed to providing a safe and respectful environment for all who organize a/o participate in a variety of services offered through the center. The staff and Board of Directors will do their best to have open and honest communication. We will work in a productive and pro-active manner in order to continue providing these diverse services.

The past year at the Community Center can be best described as looking towards preserving and maintaining the future of our program and its facilities. We have spent much time developing the plan for our new heating system at the Community Center. We also have been working on the design and implementation of the Town Beach upgrades and ADA accessibility. This project is scheduled to start April 2017. New and efficient lighting will be placed throughout the building, replacing the old fixtures. Maintaining our parks is always a priority. We will continue with our seasonal maintenance program already in place. Along with maintaining our beautiful building, comes an increase in rental income for the town. What a wonderful place to host meetings, social events and classes of many varieties.

Our Youth and Senior Services programs are bursting at the seams. New programs have been offered throughout the year with much success as our increase in participants clearly shows. The staff has forged relationships with our local chamber, our business community, our school community and our faith community. As a result of this outreach, the center as well as our residents have benefitted greatly by providing resources and assistance needed. We are grateful to come to work each day in such a caring and charitable environment. We thank the residents; our Town Manager and the Board of Selectmen for your continued support of our on-going efforts here at the center.

Respectfully Submitted:

Kim Graham, Director

Anthony Patella Chairman

Sheri Gaherty, Co-Chairperson

Francie Sheehan-Sorrentino, Secretary

Stephen Coon

Michael Cooney

Rose Fitzgerald-Casey

## **REPORT OF THE LENOX SCHOLARSHIP COMMITTEE**

To the Honorable Board of Selectmen and Citizens of Lenox:

The Scholarship Committee is pleased to report that \$25,000 was contributed during the 2015-2016 fundraising campaign. This scholarship program is a credit to all the citizens of Lenox who continue to support our graduates.

The Lenox Scholarship Fund was established in 1989 to offer financial support to students who wish to pursue higher levels of education, graduate school, trade school, and other educational institutions. Prior to 1997, we had been raising only \$6,000 to \$7,000 each year through our semi-annual appeal included with your property tax bills. Because the need for scholarship aid was far in excess of what we were able to raise, we initiated a long-range program to raise total annual contributions to \$25,000 over the next few years. The 2015-2016 appeal is the tenth year that we have met our goal.

Through the generosity of our donors, including the continuous and extraordinary support from the residents at Kimball Farms, the Scholarship Committee was able to maintain the size of our awards to our graduating seniors. In June 2016, we awarded a total of \$25,700 to 20 graduates of the LMMHS Class of 2016 and 14 post grads. Awards ranged from \$500 to \$1,500.

The Scholarship Committee wishes to express its sincere gratitude to the 254 contributors this year for their financial support of this program. The committee would also like to thank Don Grody and his family for their generosity and commitment to the youth of our community. Don, who was a long-time resident and business owner, passed away last year and we send our heartfelt condolences to his family. Through his request that donations be made to the Lenox Scholarship Fund and a meaningful commitment through his estate planning, Don's impact will be felt for many years to come. His legacy is one of love for the community and support for education, and we sincerely thank him and his family for their support.

Respectfully submitted,  
Timothy J. Lee, Ex-Officio  
Diana Kirby  
Linda Messana  
William E. Parsley  
Christopher Ryan  
James Sorrentino

### **LENOX SCHOLARSHIP LIST OF DONORS**

In Memory of Donald Grody  
William and Amy Parsley  
Kimball Farms Residence Association  
The Perles Family Foundation  
Ed & Robin Lane  
Robert & Kathleen McNulty Vaughan  
Karen & Paul Graubard  
Helen Cooper  
Margaret O'Brien  
Tom & Bev Brunette  
Austin & Lynda Brazee

Mike & Fran Sorrentino  
Wes & Suzanne Ross  
Tom & Rete Bosworth  
Joseph & Phyllis Kiss  
Mr. & Mrs. R. Scott Jarvis  
Paul & Meryl Delasco  
Jeremy & Susan Rudd  
Richard & Ruth Billetter  
John & Mary Jane Pignatelli  
Cecilia Hamilton  
David J. & Amy Noble Novitsky

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Michael & Sibylle Baier  
Ann Phillips  
Mark & Barbara Cohen  
H. Alan & Ellie Frank  
Cliff Allen  
Rick & Cindy Nasman  
Marc & Judy Herbert  
Dr. & Mrs. Warren Widmann  
Suzanne & Michael Shepardson  
Lois Hill  
Sergey & Natalya Yantovsky  
Barbara & Bernard Berofsky  
Olga Weiss  
Carole Schwimmer  
Mark Smith & John O'Keefe  
Christine Mauro & Clayton Peterson  
McCaffery Family/Cornell Inn  
Dr. Harold & Lois Brown  
Robin Fleet & Phil Coleman  
Estelle Miller  
Carl Foote  
Larry & Gwendolen Hurst  
Beth & Bruce Gamble  
Elliott & Toby Bird  
Dr. Fred & Marcia Hochberg  
Roberta Hope Waller  
Toole Lodging Group LLC  
Piretti Real Estate  
Ralph & Mary Ford  
Eleanor & Ed Bloom  
Judith & George Szecei  
Donna Lefkowitz  
Mr. & Mrs. Richard Brof  
Mary Helen Ford  
Tim & Kathy Face  
Renee Miller & John Mizia  
Jon Gotterer & Nina Molin  
Crocus Hale  
Jerry Hamovit  
Robert & Maureen Monteleone  
Carol Schoen  
Scott Harrington Tree & Landscape Services  
E.Y. & Marcia Kung  
Mitch & Caitlin Nash  
David & Joan Hobbs  
Bonnie & Terry Burman  
Carol & Buzz Gray  
Edward N. Peters  
Matt & Heather Heim  
Wilma Aeder  
Christopher King  
Dr. & Mrs. Marc Hebert

Helen Agar  
Parker & Anne Oppermann  
Karen Beckwith & Scott Barrow  
Barb & Bruce Shickmanter  
Larry Friedman & Aviva Wichler  
Berkshire Homes & Condos  
Robert Miller & Victoria Choy  
Dana & Lukasz Niedzielski  
Richard Sussman  
Alan & Judith Benjamin  
Mr. & Mrs. Philip Mamolito  
Drs. Gail & Leonard Silverman  
Ken & Carol Kelly  
Tom & Anne Flynn  
Scott & Ellen Hand  
Alma Nugent  
Paul & Kathy Nash  
Shirley & Reg Vincent  
Neil Atlas  
P & L Bourassa  
Robert Wheeler  
Scott & Joan Robinson  
Mark & Jennifer Shapp  
Tom & Paula Skinner  
James & Kim Sorrentino  
Marjorie Lieberman  
Jerry & Roberta Roth  
Paul & Lisa Gamache  
Mary Lou Jarvis  
The Borden & Van Agtmael Families  
Joe and Betsy Strauch  
Magda Gabor-Hotchkiss  
Beverly & William Rudge III  
Dr. Jeffrey Kochman  
Ed & Barbara Lane  
Jennifer Lester & Gregory Merklin  
Pam & Peter D'Ambrosio  
Francis & Virginia Vahle  
Deborah & Frank Cote  
Elizabeth Celli  
Julie & Barney Edmonds  
Wendy Katz  
Mary Jane & Jerry Fromm  
Dr. Michael & Joan DiSiena  
Robert & Amelia Asplund  
Charlotte Pignatelli  
The Bookstore  
Margaret Poutasse  
Hope Hagler  
Gail & Leon Harris  
Dr. & Mrs. Kevin Mitts  
Bart & Nanette Natoli

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Margaret Layton  
Dr. & Mrs. Terry Weaver  
Anne Peters King  
Cindy & Ollie Curme  
Raymond Fattorini  
Robert & Shelley Berend  
Lucy Kennedy  
Lawrence Frisman  
Kristine & Oren Cass  
Paula Hardy  
Anonymous (108)

Claire Mooney  
Myron & Lucille Drazen  
Paula McLean  
Saul L. Victor  
Jeff Pringle & Karen Wallace  
Charlie & Nancy Thompson  
David & Deborah Rimmmler  
Linda Busse  
Mr. & Mrs. William Chandler  
Carol Raymond

## **REPORT OF THE SCHOOL COMMITTEE**

Molly Elliot	May 2018
Christine Mauro	May 2017
Neal Maxymillian (vice chair)	May 2018
Robert Munch	May 2017
David Rimmner	May 2019
Francie Sorrentino	May 2018
Robert Vaughan (chair)	May 2019

To the Honorable Board of Selectmen and Citizens of Lenox:

At the beginning of this annual report, the School Committee wishes to once again set out the Lenox School Committee's Mission Statement.

### **MISSION OF THE SCHOOL COMMITTEE**

The School Committee's primary responsibility is to establish those purposes, programs, and procedures that will best produce the educational achievement needed by our students. The Committee is charged with accomplishing this while also being responsible for wise management of resources available to the school system.

**Purpose:** The Committee is responsible for the development of policy as guides for administrative action and for employing a Superintendent who will implement its policies. The Committee is responsible for adoption of a budget that will enable the school system to carry out the Committee's policies. The Committee is responsible for establishing educational goals and policies that will guide the Committee and staff for the administration and continuing improvement of the educational programs provided by the school district.

**Passion:** The Committee serves as the elected chief advocates for the public school students of Lenox, Massachusetts. The Committee promotes critical and creative thinking, literacy and social responsibility within a school environment that nurtures personalized education and values integrity and the pursuit of excellence.

**People:** The Committee is responsible for providing adequate and direct means for keeping the local citizenry informed about the progress and needs of the schools and for keeping itself and the school staff informed about the needs and wishes of the public.

### **STRATEGIC PLANNING**

The Lenox School District is now in the second year of the five-year (2016-2020) strategic plan. There are five areas of strategic planning goals - Academic Excellence, School Finance, Leadership, School Culture, and Professionalism. For each of these five strategic goal areas a number of action steps were developed, are being addressed now, and will help drive school and administrative goals and budgeting priorities over the next four years.

### **PROPOSED BUDGET**

Our operational budget being presented at Annual Town Meeting for the 2017-18 (FY'18) year was again shaped by a challenging fiscal environment. The Town appropriated a budget that allowed the Schools to retain the services previously in place. The reality of tight economics and declining enrollments will affect planning and operation of our school district for the foreseeable future. The district has begun and shall continue to explore collaborative options with neighboring districts,

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alternative ways to deliver education, and opportunities to create additional efficiencies. The school administration has followed a zero-based budgeting process that reevaluates every aspect of the program while identifying the educational needs. Working with our superintendent, Timothy Lee, the School Committee reviews each program in detail and with consideration for revenue projections and program efficacy. In this way, we strive to meet the objectives of our mission statement.

At the time of this writing (January), the FY18 target is in its formative stage. In the preliminary FY18 budget, while providing for level services, the only increases are attributable to the need for an additional English Learner instructional paraprofessional, an increase of .33 FTE, bringing a part-time Social Studies teacher at LMMHS to full time, and contracted salary increases. We, the School Committee, recognize that we must balance the needs of our schools with the responsibility to residents to be fiscally sound in our budgeting.

### **FACILITIES**

Lenox continues to see that maintenance and repair are occurring with greater frequency. Building maintenance competes with resource demands for technology and instructional improvements. The district's five-year capital needs are profiled to match historical expenditures. However, we are currently assessing the remaining life expectancy of our building roofs to better align the timing of their substantial replacement costs with the town's bond planning and the Superintendent has filed a Statement of Intent to apply for funding from the Massachusetts School Building Authority for the replacement of the Morris Elementary School roof.

### **EDUCATIONAL PROGRAM**

Our educational program again is among the strongest in the region and state. Student SAT & MCAS scores continue to surpass state and national averages. The Morris Elementary School improved on its Level 1 ranking to the 88 %ile among all elementary schools while Lenox Memorial Middle & High School dipped to Level 2 but improved to the 89 %ile among all middle/high schools.

LMMHS Students continued to surpass State and National averages in SAT scores. Our graduation rate is 99% with 94% of graduates continuing with higher education. Our Middle & High School are led by our principal, Mike Knybel. Carolyn Boyce, our elementary school principal, has continued her leadership of the Morris Elementary School and the school was awarded National Blue Ribbon School status last fall.

### **SCHOOL CHOICE**

Lenox continues to participate in School Choice. In the current academic year, of the 765 students in the school system, 280 were choiced-in from neighboring districts, resulting in a choice population equal to 37% of our total student population. While there is a significant revenue stream derived from incoming choice students, we cannot ignore that increasing proportions of choice students along with declining overall student population numbers profoundly affect decisions on programming, capacity and budgeting. The declining enrollment condition (although Lenox has experienced a slight uptick in resident population in the past two years) is currently part of the equation on how choice shall best be managed now and in the future. The School Committee held a community conversation about school choice in December 2016.

### **ENROLLMENT**

Currently, we have 765 students in grades pre-K through 12, up slightly from last year. From 2002 to 2010, incoming Choice students grew from 85 to 191 and are currently at 280, or 37% of the student population served. Current Choice population is an increase of 25 students over last year's choice population. Lenox demographics mimic those countywide in that the population of young



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school-age children is shrinking although we have had a slight increase in resident students the past two years. Part of the School Committee's charge is to cause the development of a comprehensive plan to deal with declining enrollments while maintaining quality programming with fiscal responsibility.

### **SUBCOMMITTEE ASSIGNMENTS**

Subcommittee assignments demand a good deal of members' time. This year the subcommittees were combined for better alignment with the five strategic goals for 2016-2020. In addition to committee assignments, we continue to have member representation on other town subcommittees.

Human Resources – David Rimmmler, Robert Munch, Robert Vaughan

Finance – Robert Vaughan, Neal Maxymillian, Christine Mauro, Molly Elliot

Learning and Teaching – Molly Elliot, David Rimmmler, Robert Munch

School Culture and Community Relations – Robert Munch, Molly Elliot, Francine Sorrentino,

Governance and Leadership – Neal Maxymillian, Bob Munch, Robert Vaughan

### **INTER-DISTRICT COOPERATION**

We continue to maintain a cooperative relationship with neighboring school systems in Lee, Richmond, Berkshire Hills, and Southern Berkshire through the cooperation of School Committee members, District Superintendents and the Lower Pioneer Valley Education Collaborative. At this time, both Lee and Lenox have begun aligning calendars to allow for sharing of professional development resources and are continuing with a shared School Lunch Director position.

### **RECOGNITION**

We are greatly indebted to the Morris School PTO members, our two School Councils, the Special Education Parents' Advisory Council, and the ever-active athletic booster organizations.

We would also like to take this moment to acknowledge all our teachers, our administrators and our entire staff. Each of them is a valuable member of our team and we are grateful for their contributions, commitment and dedication to our school community.

Respectfully submitted,

Molly Elliot

Christine Mauro

Neal Maxymillian (Vice Chair)

Robert Munch

David Rimmmler

Francine Sorrentino

Robert Vaughan (Chair)

## **SUPERINTENDENT OF SCHOOLS**

To the Honorable Board of Selectmen and the Citizens of Lenox:

To highlight the 2015-2016 school year, I begin by recognizing our faculty and staff members that have retired in the past year: Dr. William Irvin, High School Humanities Teacher; Debbie Roche, Kindergarten Teacher; and Toni Furcinite, Title I Tutor. On behalf of the entire district, we thank these individuals for their service to the students and families of Lenox.

### **The State of Our District: Quality Indicators for 2016:**

The dedicated faculty and staff of Morris Elementary and Lenox Memorial Middle and High School continue to create a PK-12 educational experience that yields positive outcomes for all students. These outcomes include:

- Morris Elementary was again identified as a Level I school by the Massachusetts Department of Elementary and Secondary Education. It was the school's fourth year at this highest level. In 2016, Morris School was further recognized by being named a 2016 National Blue Ribbon School by the US Department of Education. This distinction, awarded to only three Massachusetts schools in 2016, represented the first time that a Berkshire county elementary school had named a blue ribbon school since the creation of the award in 1984. Morris improved its standing amongst other schools in the state in 2016, improving to the 88th percentile of schools that were assessed through the state accountability system.
- Again in 2016 Lenox Memorial Middle and High School showed exceptionally strong performance in grade 10 English Language Arts. 98% of grade 10 students taking the 2016 MCAS scored in the "proficient" or "advanced" range. Also notable for the year at LMMHS were a 100% graduation rate and improved overall attendance rates over the previous year. LMMHS was assigned a Level II rating for 2015 due to low MCAS participation and lower performance in middle school math. Despite the Level 2 accountability rating, the school improved its performance relative to other schools in the state that serve a similar age range. In 2016 LMMHS performed as well or better than 89 % of other 6-12 schools and K-12 schools around the state. In 2016, LMMHS was distinguished by several recognitions including a 'gold' rating in US News and World Report's annual listing of "Best High Schools."
- Abigail Adams Scholarship Recipients: 19 Lenox students were named in 2016 for this scholarship distinction, which awards tuition at state universities in the Commonwealth.

### **School Finance Highlights: 2015-2016**

During the July 2015 to June 2016 fiscal year, the Lenox Public Schools operated on a gross budget of \$10,575,061 to serve a total student enrollment of 740. This operating budget was offset by the receipt of almost \$1.4 million in applied revenues, in the form of school choice receipts, tuition, rent and fees. The district received several federal grants to supplement the efforts of the town. These grants include Title I: \$166,628 (targeted student assistance); Title IIA \$17,212 (improving teacher quality); Special Education \$205,978; and Early Childhood, \$7,893. By May of 2016, district administration projected that a portion of the town-appropriated FY16 budget would not be needed, mainly due to savings on utility after efficiency improvements and a warmer heating season. The School District returned about \$105,000 to the town at the close of the 2016 fiscal year.

**The 2015-2020 Strategic Plan: Marking a path to a successful future**

To explore sustainable paths towards continued success of the district, the School Committee and former superintendent Ed Costa launched a far-reaching strategic planning process. The completed Strategic Plan, presented in June of 2015, identified several goal areas for the focus of the School Committee and administration: School Finance, Leadership, Professionalism, Academic Excellence and School Culture.

Strategic Plan activities of the 2015-2016 included the creation of new district and school websites, the creation of a stakeholder feedback survey, establishment of new practices in the observation of classrooms by principals and program leaders, and the definition of procedures for teachers to earn Professional Development Points.

**Educational Initiatives:**

The middle school grades continued to integrate benchmark assessments to inform instruction. State requirements around licensure and growing numbers of English Learners required training of faculty in Sheltered English Immersion. The LMMHS math department conducted a review of several math programs to span the middle school years, resulting in the selection of Big Ideas for the 2016-2017 school year. 2015-2016 continued the expansion of some co-curricular and extra-curricular activities at the middle and high school level. At the elementary level, a yearlong discussion between teachers and leadership resulted in the integration of several new school-wide strategies for social-emotional learning.

**Recognition and Gratitude:**

The district enjoys the support of other town departments and community agencies in meeting its objectives. The Police and Fire Departments provide ongoing consultation to the schools on matters of student and staff safety. The Lenox Community Center provides a fun and educationally supportive after-school care option for students across a wide span of ages. The district is indebted to the Lenox Department of Public Works who have provided critical assistance with grounds and facilities, and greatly assisted with the remediation of a water quality issue at Morris during the summer of 2016.

The district is additionally indebted to its business partners: Kimball Farms, Canyon Ranch, Lee Bank, Adams Community Bank, Shakespeare and Company, and NBT Bank. Their contributions make possible several special events and activities including the Senior Retreat. Finally, the Lenox Schools offer public thanks to the citizens of Lenox, who invariably demand and support high-quality public education for the town's young people.

Respectfully Submitted,

Timothy Lee, Superintendent  
February, 2017

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### **Elementary Program**

Morris Elementary School and its dedicated staff continue to offer a high-quality public education to the youngest citizens of Lenox. Morris Elementary School received the distinct honor of being named a 2016 National Blue Ribbon School of Excellence. This prestigious award brought national recognition to the outstanding academic program provided at Morris. The school was honored at a national award ceremony in Washington, D.C. in November of 2016 and has received recognition from the Massachusetts state Department of Elementary and Secondary Education and the Massachusetts State Senate.

The 2015-2016 school year was marked by the retirements of two staff members who together have given decades of service to Morris and the children of Lenox. Kindergarten Teacher, Debbie Roche, and Interventionist, Toni Furcinite, were recognized by their colleagues, community members, and past colleagues at an end of the year celebration.

Enrollment at Morris during the 2015-2016 school year remained at 329. Class sizes in all grades remained favorable in 2015-2016 with an average of 17 to 18 in each class. Target class sizes are 16-18 students per class in grades K-2 and 18-20 students per class in grades 3-5. The number of students whose native language is other than English remained at about the same level-roughly 4% of the school enrollment. The percentage of students identified as “low-income” in 2015-2016 totaled about 28% of the school’s population.

Instruction at Morris Elementary takes place in 18 self-contained classrooms. Reading/English Language Arts, Math, Science and Social Studies are taught by elementary teachers who are generalists. Morris School continues to align its curriculum to the 2011 Massachusetts Frameworks in English Language Arts (ELA) and Mathematics which incorporate the Common Core Standards. In the area of ELA, Morris faculty implement a balanced literacy approach. This approach entails a balance of basic skills (phonics, decoding, etc.) with rich and meaningful encounters with literature. In K-2, there is a common phonics program called Foundations. In grades 1 and 2, literacy helpers assist teachers in providing targeted instruction at children’s individual skill levels. In upper grades, children are supported at their level with an emphasis on helping children choose books at their “just right” reading level. In addition, children explore texts in a number of settings, including independent reading, small book groups, and whole class lessons. In every setting, the focus is on having rich conversations and writing about books. Children read and write widely across genres and analyze text structure, character, voice, and author’s purpose. At its core, our approach to reading instruction aims to foster a love of reading and writing in and out of school.

Mathematics instruction at Morris School is implemented through our core math program, GoMath! (Houghton-Mifflin). Faculty began implementing this curriculum in 2011 and now, in 2016, the students are reaping the benefits of having several years of consistent, vertically aligned math instruction. GoMath! is aligned with the Common Core Standards and seeks to build a strong foundation in numeracy and operational fluency while delving deeply into understanding the mathematical concepts behind the traditional algorithms historically taught in math classrooms. Given our success with this program, Morris School renewed its contract with Houghton-Mifflin for another 5 years.

In 2016, the Massachusetts Department of Elementary and Secondary Education adopted a new set of Curriculum Frameworks in the area of Science, Technology, and Engineering. Teachers have reviewed these standards and are beginning to develop units of study based on the new requirements.

In 2011, all public schools were required to adopt new accountability systems which measure effectiveness at meeting the needs of all students. This accountability system ranks schools on a 1-5 level according to how well the school ‘narrows the gap’ between current performance and proficiency for all students. (A Level 1 school meets all of its performance targets. A level 5 school

is “chronically underperforming” in its efforts to meet those targets.) In 2016, Morris remained a “level 1” school for a fourth year in a row based on MCAS performance that showed students were hitting challenging educational targets. The level 1 distinction also meant that Morris was successful at “narrowing the achievement gap” in all subgroups. Additionally, Morris performed better than 88% of other schools in the commonwealth that serve the same age span, up from 83% in 2015. Our success on standardized testing is what led us to be named a 2016 National Blue Ribbon School of Excellence.

Regular instruction in Music, Physical Education, Art, Technology/Computers, and World Languages rounded out the academic offerings of Morris School in 2015-2016. In art classes, students have been working with multiple media, integrating content from the classroom curriculum. Music is offered weekly to all students (K-5) and instrumental music is offered to students in grades 4 and 5. A very well attended choral music program offers students in grades 2-5 more opportunities for musical expression. Technology and computer instruction continues to be an important part of the school’s program. All classrooms have been equipped with media projectors and many classrooms and teachers are benefitting from the use of “mobi” technology-an interactive slate that allows teachers to actively interface with projected media and text. Students continue to enjoy weekly instruction in technology and computers. Physical Education is taught twice a week and has enriched themes of wellness through fitness and sport. Our school library continues to be an asset for students and teachers who seek resources to enhance learning.

Morris School continues to offer a full spectrum of supplemental services to assist students who struggle to make academic progress within the school setting. Special educators in all grades provide intervention and specialized support to students within the classroom or in a separate resource room. Additional services in occupational therapy, speech and language therapy, and physical therapy are provided to students by licensed clinicians who are members of the Morris faculty. Title I tutors provide intervention for students who show a delay in reading skills as well as students who struggle in mathematics. Morris employs one full-time teacher of English as a Second Language. A behavioral support person and a guidance counselor help the principal to maintain a safe and welcoming school setting through individual and group work.

Morris School is indebted to its PTO who have actively supported the school through fundraising and community events. A few examples of PTO-supported activities include: The Shakespeare Residency Program, Multicultural Assemblies, Field Trips, Fifth Grade Outing, Skate Night, and the MCAS Ice Cream Social.

The Morris School Council, a group of parents, staff and community members who advise the principal on school improvement, met throughout the 2015-2016 school year. In October 2015, the Council approved a School Improvement Plan (SIP). Included in the 2015-2016 Morris SIP were the following goals:

1. The Morris School Principal and staff will develop and utilize effective and accessible modes of communication with multiple stakeholders (i.e. parents, community, school committee, and staff).
2. A Principal’s Advisory Committee (PAC) will be established and maintained. This volunteer committee will be made up of professional staff who are interested in serving in an advisory capacity to the Principal on multiple issues affecting the work of the school in areas such as curriculum and instruction, building schedules, school culture, staff development, etc.
3. The Morris Principal will solicit input from multiple stakeholders to develop a template for creating curriculum guides for core subjects.
4. Morris professional staff will participate in Professional Learning Communities training provided by consultants from the Ozma House Consulting group. Additionally, grade level professional staff will participate in weekly PLC meetings for 1 hour per week as scheduled by the building Principal.

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### **Lenox Memorial Middle & High School**

Lenox Memorial Middle and High School cultivates critical and creative thinking, literacy, and social responsibility within a nurturing environment; we value integrity and the pursuit of excellence.

#### **Academic Expectations**

- Demonstrate effective communication and reading skills
- Engage in critical and creative thinking
- Use technology appropriately
- Access, analyze and critically apply informational resources
- Examine issues from a global perspective
- Exhibit academic integrity

#### **Social Expectations**

- Demonstrate integrity by acting truthfully and honorably
- Show respect for themselves, others and property
- Strive to enrich themselves, the school and the greater community
- Accept responsibility for their decisions and their actions

Lenox Memorial Middle and High School's vision is that each student will be successful in achieving our school's mission. We continue collaborative work with internal and external committees to evaluate the current school schedule, grading systems, communication, and curriculum. We have our internal Leadership Team that includes our Middle School Team Leaders, Department Chairs, and Department Representatives. The LMMHS Guidance Advisory, Athletic Advisory, the P.A.C.T. Group (Parents, Administration Collaborative with Teachers) and School Council include community members for better collaboration to encourage new ideas, improvements, and to enhance the educational and extra-curricular experiences for our students.

Currently, Lenox High School requires students to earn 104 credits for graduation. Students must earn a minimum of 16 credits each in English and Math; 12 credits each in Social Studies and Science; 8 credits in World Language; 2 credits each in the Arts and Technology; and 8 credits in Health & Wellness. Our requirements meet the standards set by the National Commission on Excellence in Education. In the spring of 2016, 90% of graduating seniors continued their post-secondary education with approximately 78% attending four-year colleges and universities, and 12% attending two-year colleges. Collectively the 2016 graduating class received college acceptances into over 79 colleges and universities across the United States. Vocational education continues to be an option for students of Lenox through a cooperative arrangement with the Pittsfield Public Schools that allows ninth and tenth grade students to attend Taconic or Pittsfield High School. Our Internship Program allows juniors and seniors to spend up to half of their school day interning with local businesses while continuing their academic program at school. In grade ten, every student spends a full day in a career exploratory opportunity of their own choosing during Job Shadow Day.

The New England Association of Schools and Colleges (NEASC) continue the accreditation for our middle and high school. A follow up committee is in place to review commendations and recommendations for guiding school improvement and will be writing the Self-Study in the fall of 2017. Our next site visit is scheduled for the spring of 2019. The NEASC recommendations and commendations guide the Lenox community in their review of curriculum and alignment to the standards set forth by the State of Massachusetts and the Common Core State Standards. LMMHS works very hard to initiate a schedule that is reflective of both high school and middle school levels and affords increased opportunities for teacher collaboration. This schedule increases opportunities for our students, and reduces the number of scheduling conflicts, often encountered in smaller schools, by offering a modified eight-period day.

The Lenox Memorial School Council worked diligently for continuous school improvement meet-

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ing at least once monthly throughout the school year. The 2016-2017 year's goals, developed by the School Council along with significant input from a cross section of stakeholders, were:

1. LMMHS will successfully rollout the new middle school math curriculum "Big Ideas" with its supporting assessments and interventions. Through proper implementation, data review and teacher support, student growth percentiles shall continue to increase for middle school Math.
2. LMMHS will develop and support educator collaboration through peer classroom visitation, looking at student work, sharing effective instructional practices, and data analysis on a variety of student learning measures.
3. LMMHS will clearly define its beliefs about student learning. We will develop those beliefs in a thoughtful, purposeful way to better align grading practices across the school to develop a clear and consistent professional practice of grade reporting.
4. Improve communication to the LMMHS community about LMMHS goals, challenges, accomplishments and opportunities using multiple communication strategies.

The drama program at LMMHS continues to attract students of all abilities and interests. We now offer an in-school drama course and the student investment remains very strong. Working in collaboration with Shakespeare & Company, Lenox students produced two plays; one with high school students in November and one with our middle school students in January. Our high school students also performed in our annual musical production in the spring and the middle school students began a spring production as well. In addition to the excellent performance of our students on stage, our technical students do a superb job of mastering the sophisticated light and sound systems built into the theater. The technical management of our drama productions has opened new doors for many students who wish to be involved in theater, but not necessarily on the stage.

Extracurricular clubs and activities at the Middle and High School level include: Peer Education, Middle School Literary Magazine, Mock Trial, FTC Robotics Club, Peer Tutoring, Student Council, Student Government, Middle School Yearbook, Quiz Team, National Honor Society, National Art Honor Society, SAVE, Student Relief Club, Mountain Biking Club, Middle School French Club, Middle School Art Club, Senior Yearbook, H.S. Spanish Club, Evergreen Club, Cine Club, Middle School Peer Leadership Club, French Travel Club, Art Club, ASAP, High School Photography Club, Chess Club, Middle School Spanish Club, Middle School Science Club, and many more. Our FTC Robotics Club, Mock Trial Club and Quiz Team all have been recognized within in league tournaments. Our school library continues to serve an average of 180 students during and after school, with 7785 circulations including books, films, audio materials, and magazines.

The spring 2016 MCAS scores remained steady with past year. In 2016, schools throughout Massachusetts had an option to take either the PARCC or MCAS for their standardized state testing. Lenox Public Schools opted to stay with MCAS. The division in school testing makes an analysis of test scores somewhat complicated and somewhat limited. Additionally, with such a dramatic decrease in the total number of students taking the MCAS this year vs. last year, it seems that MCAS data itself as compared to the other schools taking MCAS may be slightly skewed from last year. However, comparisons of school-wide scores for all students tested in grade 10 displayed Lenox performing 7% above the state average for the proficient and advanced categories in English Language Arts. For Math, grade 10 averaged 9% above the state average in the proficient and advanced categories. In Science, grade 8 and 9 combined proficient and advanced scores were 10% above the state average.

Lenox Memorial Middle and High School was recognized by the U.S. World News and Reports as a Gold Medal School, ranking LMMHS as 17th in the State and 242nd in the Nation. The Washington Post listed Lenox as one of America's Most Challenging Schools and GoLocalWorchester.com



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ranked Lenox as the 4th Top High School in Massachusetts for 2015. The Lenox Public School District was named to the 5th Annual College Board AP Honor Roll for the continuous improvement of the LMMHS AP programs. LMMHS was named a Level 2 school under the new accountability standards and rated in the 89th percentile over schools with the same grade span.

SAT scores continue to be strong and remain high above county, state, and national averages.

<b>SAT Results 2016</b>	<b>Critical Reading</b>	<b>Math</b>	<b>Writing</b>	<b>Total</b>
Lenox	598	599	592	1789
Mass	517	530	506	1553
National	494	508	482	1484
2015				
Lenox	548	558	554	1660
Mass	516	529	507	1552
National	495	511	484	1490

Lenox's athletic programs continue to expand and serve the important goals of developing teamwork, sportsmanship, and lifelong learning. In keeping with our commitment to cooperate with neighboring school systems, we are continuing a number of cooperative team arrangements with neighboring towns. LMMHS offer the following sports:

FALL: Soccer, Cross-Country Running, Golf, Crew (non-MIAA), Volleyball, Football (with Lee High School)

WINTER: Basketball, Cross-Country Skiing, Alpine Skiing (host team with Lee), Swimming (with MMRHS), Hockey (with Mt. Everett),

SPRING: Baseball, Softball, Tennis, Track (host team with Lee), Boys Lacrosse (with MMRHS), Girls Lacrosse (with Lee), Crew (as a club)

The Massachusetts Interscholastic Athletic Association sanctions all public school cooperative teams. Due to the MIAA regulations governing cooperative teams, our ability to provide these experiences may change from year to year, based on space availability for Lenox athletes.

In the 2015-2016 school year, 49 student athletes were recognized with the distinction of being named to the ALL-Western Mass. team in their sport, as listed on MassLive.com. The fall of 2015 brought both the boys' and girls' soccer teams to tournament play. The boys' team made it to the Western MA semi-final round and the girls' team to the quarterfinal round. Our cross-country running team had a spectacular season as well. The girls' Cross Country Running team was the Division 2 West Champion and placed 3rd in the MA State Race. The winter of 2015-2016 brought success for our Nordic Ski Team in their participation in the State Championship race held at Weston Ski Track, where the boys' team placed 4th in the state, and the girls' team placed 7th. In basketball, the boys' team made tournament play, playing in the Western MA Semi Final game. The spring 2016 sports season was quite active once again. The Tennis program made great strides recruiting young players for the future and the girls' Tennis team competed on the tournament level under the guidance of a new coach. The girls' Softball team saw success on the field and off, hosting a small tournament with Lee, Putnam and Commerce High School. Baseball played well, winning the Western MA Championship. Lastly, 16 out of our 18 sports teams participated in some form of community service chosen by the student members of each team.



## **STUDENT SERVICES**

The Department of Student Services in the Lenox Public Schools oversees three primary areas of student need: 1. Special Education, 2. English Language Education, 3. Section 504 of the Rehabilitation Act.

Special education programs are designed for students from the preschool level through either high school graduation or until the student's twenty-second birthday, if they are not able to meet with success in the regular program as the result of their disabilities. Areas of eligibility include autism; developmental delays; intellectual impairments; sensory impairments such as hearing, vision, and deaf-blind; neurological impairments; emotional disturbance; communication impairments; physical disabilities; health impairments and specific learning disabilities. The program serves approximately 9% of the school-wide population. A team, including the student's parents and school personnel, uses assessment data to design an Individualized Educational Program to provide research-based instruction, accommodations and modifications.

The Department of Student Services provides a full array of comprehensive services to its special education students. The Morris Integrated Preschool Program is fully accredited by the high standards set forth by the National Association for the Education of Young Children (NAEYC). As of the 2016-17 school year, the preschool runs a full day program, which has proven extremely successful. We are very proud of the quality of the developmentally appropriate education provided to our youngest students. Academically, services at all grade levels are provided based on student need and include small group instruction, tutorials, in-class service delivery, collaborative teaching, and related services such as speech, occupational and physical therapies. School adjustment counselors work with students, families, and outside agencies to address an increasingly demanding array of social, emotional and family issues. The STEP program provides more intensive programming for the most seriously disabled students in the district, focusing on life skills, communication and self-care.

Student Services also oversees English Language Education, which provides instruction to meet the needs of those students whose primary or native language is other than English. The number of students meeting this criterion has nearly doubled in the last several years. With this comes an increasing need for English language instruction, translation and interpreting services. As a district, we are pleased that we have continued to see a growing number of English Learners in our school system. Lenox teachers have done an excellent job in completing the very demanding Sheltered English Immersion course required by the state.

Student Services also provides administrative assistance coordinating other Civil Rights areas, such as Section 504 of the Rehabilitation Act, which is a law that prohibits discrimination against staff and students with handicapping conditions. Section 504 guarantees that appropriate accommodations are made in order to prevent discrimination due to a disability. The Director of Student Services is the district coordinator for Section 504 Accommodations. The building principals act as building coordinators and each has a designee to assist with this process.

The Student Services Department is responsible for writing many of the school district's grants. Other responsibilities of the department include providing assistance for School-Based Medicaid and management of compliance reporting in all related areas.

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**PERSONNEL OF LENOX PUBLIC SCHOOLS  
2015-2016**

**ADMINISTRATION**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EDUCATION</u></b>	<b><u>YEAR HIRED</u></b>
Timothy Lee	Superintendent	M.Ed. Harvard University, 1995 M.A.T. Simmons College, 1989 B.A. University of Iowa, 1986	2008
Henry C. Maimin	School Business Administrator	J.D. George Washington University, 1975 B.A. Williams College, 1972	1999
Ellen Farris	Director of Student Services	M.A. Cambridge College, 1994 B.A. Trinity College, 1983	1999
Carolyn Boyce	Principal, Morris	M.Ed. UMASS, Amherst, 2004 B.Mus. UMASS, Amherst, 2000	2014
Michael Knybel	Principal, Lenox Memorial Middle and High School	M.Ed. East Tenn. State University, 1998 B.A. Westfield State College, 1987	2011
Brian Cogswell	Assistant Principal Lenox Memorial Middle and High School	M.A. Endicott College, 2008 B.A. Springfield College, 1987	1997

**FACULTY**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EDUCATION</u></b>	<b><u>YEAR HIRED</u></b>
Elizabeth Baer	Latin, LMMHS	M.A. Harvard University, 1990 B.A. Brown University, 1986	2014
Julie Barros	English/Language Arts, LMMHS	M.Ed. Lesley University, 2010 B.S. Vanderbilt University, 1983	2008
Joseph Bazzano	Math, LMMHS	M.A. Endicott College, 2010 B.S. Northeastern University, 1987	2013
Lisa Budzek-Burr	Speech/Language Pathologist	M.S. Worcester State College, 1996 B.A. Rider College, 1984	1996
Sarah Burdsall	Physical Education, LMMHS	M.S. Ithaca College, 1990 B.S. St. Lawrence University, 1984	2004
Samantha Byrnes	Special Needs, LMMHS	M.Ed. Bay Path University, 2015 B.S. Westfield State University, 2013	2016
Jonathan Cade	Music, LMMHS	B.A. Westfield State College, 1985	2001
Mary Cherry	K-8 Math Specialist	M.A. Notre Dame College, 1987 B.A. Trinity College, 1985	2013
Melissa Clay	ESL, LMMHS, Morris	B.A. University of Massachusetts, 2001	2013
Pamela Codey	Grade 4, Morris	M. Ed. Cambridge College, 2006 B.A. Westfield State College, 1992	2016

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Stephen Conuel	Special Education, LMMHS	M.A. University of Notre Dame, 2000 B.A. Western New England College, 1987	2012
Daniel Cook	Middle School Math, LMMHS	M.A. SUNY at Albany, 1992 B.A. University of Arizona, 1979	1992
Brian Cooper	Math, LMMHS	M.Ed. Grand Canyon University, 2011 B.S. East Carolina University, 2008	2016
Matthew Cote	CAD/Technology, LMMHS	M.A. University of Massachusetts, 2000 B.S. Worcester Polytechnic Institute, 1993	2000
Brenda Crane	Grade 1, Morris	M.S. SUNY - Albany, 1992 B.S. SUNY - Geneseo, 1988	1992
James Currie	Science, LMMHS	M.A. Boston University, 1992 B.S. Boston University, 1991	2012
Anne Dunn	Grade 1, Morris	M.S. Hunter College, 2003 M.A. Yale University, 1984 B.A. Fordham University, 1983	2010
Anne Dupuis	French, LMMHS	M.A. Middlebury Language School, 2005 B.A. Smith College, 1999	2007
Anne Engelberger	Special Education, LMMHS	M.Ed. University of Massachusetts, 1987 B.S. Russell Sage College, 1981	1987
John Evans*	Guidance Counselor, Morris	M.S. SUNY Albany, 1984 B.A. College of the Holy Cross, 1974	2007
David Fisher	Social Studies, LMMHS	M.A. University of Michigan, 1982 B.A. Clark University, 1980	2005
Elissa Fraser	English, LMMHS	M.Ed. Harvard University, 1986 B.A. Colgate University, 1983	1986
Shannon Gamberoni	Special Education, Morris	Ed.S. Simmons College, 2012 M.A. Cambridge College, 2003 B.A. Westfield State, 1999	2012
Sarah Gerney	Grade 3, Morris	M.S. SUNY New Paltz, 2009 B.A. SUNY Geneseo, 1996	2010
Robin Getzen	English, LMMHS	M.Ed. Harvard University, 2000 B.A. Vassar College, 1977	2004
Evelyn Gonzalez*	Spanish, Morris	B.A. Purdue University, 1984	2004
Matthew Gottfried	Math, LMMHS	B.S. University of Minnesota, 1990	2010
Elizabeth Gray	Social Studies, LMMHS	M.A. MCLA, 2008 B.A. Wellesley College, 1992	2005
Kristine Grimes	Adjustment Counselor, LMMHS	MSW State University of New York, 1999 B.A. North Adams State College, 1993	2008

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Sara Hamilton	English, LMMHS	B.S. MCLA 2015 B.A. MCLA 2015	2016
Amanda Hanlin-Hochler	K-8 ELA Specialist	M.Ed. Providence College, 2007 B.S. Ed. Westfield State College, 2004 B.A. Westfield State College, 2004	2013
Sam Harb	French/Spanish, LMMHS	M.A. SUNY-Albany, 1997 B.S. SUNY-Plattsburg, 1992	1995
Katherine Harding	Biology, LMMHS	Ph.D. Columbia University, 1988 B.A. Middlebury College, 1980	1997
David Hilfinger	MS Guidance Counselor	M.Ed. Alfred University, 2008 B.A. SUNY, 2004	2013
Denise Jezak	Instructional Technology Specialist, Morris	M.Ed. Lesley College, 1996 B.A. Lowell State, 1980	1993
Joseph Johnson	Spanish, LMMHS	M.A. University of Wisconsin-Madison, 1998 B.A. University of Wisconsin-Madison, 1992	2006
Michelle Johnson	Special Education, Morris	M.A. SPED, Bay Path College, 2014 M.A. MCLA, 2007 B.A. MCLA, 1996	2015
Deborah Kain*	Art, Morris	M.A. University of Hartford, 1988 B.A. University of Hartford, 1976	1990
Brooke Kamienski	Science, LMMHS	M.Ed. American International College, 2010 B.A. MCLA, 2002	2015
Carol Keen	Math, LMMHS	M.A. Lesley College, 1993 B.S. North Adams State College, 1987	1995
Alexis Kennedy	Librarian, LMMHS	M.A. Simmons College, 2010 B.A. University of Massachusetts, 2004	2010
Maureen Kennedy	Physical Education, Morris	M.A. Westfield State, College, 2003 B.S. Westfield State College, 2000	2000
Shaun Kennedy	Kindergarten, Morris	M.Ed. American International College, 2012 Westfield State College, 2001	2016
Kelley Khoury-Cady	Social Studies, LMMHS	M.A. Cambridge College, 2006 B.A. Mass College of Liberal Arts, 1989	2006
Matthew Knodler	Social Studies, LMMHS	M.Ed. Framingham State College, 2006 B.A. Westfield State College, 2002	2006
Evelyn LaRagione*	Speech/Language Pathologist	M.A. University of Massachusetts, 1982 B.S. Ithaca College, 1980	1982
Jess Latimer	Math, LMMHS	M. Ed. Westfield State College, 2010 B.A. MCLA, 2004	2011
Nan Leighton	Special Education, LMMHS	M.Ed. Sage Graduate School, 1994 B.S. Saint Rose, 1983	2015

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Casey Lennon*	Math, LMMHS	B.S. Framingham State College, 2009	2014
Claire Locascio*	ESL, LMMHS	M.A. Hunter College, 1984 B.A. State University of NY, 1975	2015
Dylan Macintosh	Engineering Technology	M.A. UMASS, 2014 B.S. Keene State College, 2012	2015
Christina Marie Marks	Spanish, LMMHS	M.A. University of Chicago, 1994 B.A. Columbia College, 1990	2014
Sophia Martins	English, LMMHS	B.A. Smith College, 2015	2016
Pamela Mason	Grade 1, Morris	M.Ed. Lesley College, 1992 B.S. Westfield State College, 1982	1983
Paul Mays	Special Education, LMMHS	M.Ed. Westfield State College, 1993 B.A. Salem State College, 1987	2011
Gary Miller	Wood Shop	B.S. Emerson College	2009
Karen Miller	Grade 2, Morris	M.A. Simmons College, 2006 B.S. Russell Sage College	2006
Aimee Munday	Kindergarten, Morris	M. Ed. Cambridge College, 2009 B.A., St. Michael's College, 1998	2006
Karen Murphy	Grade 3, Morris	M.Ed. American International College, 2010 B.A. Bridgewater State College, 1991	2000
Lynne Nilan	English, LMMHS	M. Ed. Cambridge College, 1999 B.A. University of Notre Dame, 1982	2013
Michelle Perkins	Grade 2, Morris	M.Ed. American International College, 2010 B.A. Berkshire Christian College, 1981	1996
Anna Pettus	Grade 3, Morris	B.A. Massachusetts College of Liberal Arts, 2013	2014
Ann Piekos-Barber	Business Computers, LMMHS	M.A. North Adams State College, 1985 B.A. Salem State College, 1975	1990
Mary Jane Pignatelli	School District Nurse	B.S. University of Massachusetts Amherst, 2002	2009
Mary Kay Pinkham	Preschool, LMMHS	M.A. Fairfield University, 1983 B.A. Our Lady of the Elms College, 1977	2005
Marjorie Pollard	Music, Morris	M.A. University of Hartford, 2011 B.A. University of Hartford, 1985 (Hartt School of Music)	2008
Megan Porter	European History, LMMHS	B.A. Smith College, 2013	2014
David Pugh	Math, LMMHS	M.A. Eastern Michigan University, 2001 B.S. University of Toledo, 1996	2012
Pamela Ritrosky	Guidance Counselor, LMMHS	M.A. American International College B.A. Bay Path College, 1994	2014

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Lesliejohn Roche	Art, LMMHS	M.Ed. Lesley College, 2001 B.F.A. Paier College of Art, 1986	2003
Helen Rock	Grade 5, Morris	M.Ed. North Adams State College, 1997 B.S. Southern Connecticut State College, 1981	2003
Ann-Marie Rodriguez	Spanish, LMMHS	Ph.D. American International College, 2016 M.A. Rensselaer Polytechnic Institute, 1986 B.A. Salem State College, 1982	2006
Tara Romeo	Guidance Counselor, LMMHS	M.A. Cambridge College, 2000 B.S. Boston College, 1992	2010
Karen Romeo-Legér	Art, LMMHS	M.Ed. Mass. College of Liberal Arts, 2005 B.F.A. Syracuse University, 1996	1997
Richard Sanders	Science, LMMHS	B.S. Bloomsburg University, 1994	2001
Ashley Scherben	Grade 4, Morris	M.Ed. MCLA, 2011 B.A. Eastern Connecticut State University, 2007	2011
Lynn Schmitter	Title I, Morris	B.A. Keene State University, 1974	1997
Francine Shelhamer	Grade 5, Morris	M.Ed. Lesley University, 2004 B.A. Mass. College of Liberal Arts, 2000	2002
Brian Shepardson	Special Education, LMMHS	M.A. Westfield State College, 1999 B.S. North Adams State College, 1994	2001
Laura Sico	Health & Wellness, LMMHS	M.Ed. Springfield College, 2013 B.S. Springfield College, 2011	2015
Mary Sorrentino	Grade 4, Morris	M.A. University of Massachusetts, 1997 B.S. University of Vermont, 1990	2000
Peter Starenko	History, LMMHS	Ph.D. University of California, Berkeley, 2003 M.A. University of Oregon, 1990 B.A. Augustana College, 1987	2007
Jeanne Teasdale	Health, LMMHS	B.S. University of Memphis, 1977	1997
Brian Tolan	Science, LMMHS	M.S. University of California, Riverside, 1998 B.S. University of Massachusetts, Lowell, 1996	2000
Eric Tyer	Physical Education, LMMHS	M.A. MCLA, 2015 B.S. Springfield College, 2004	2007
Marion Vanasse	Grade 2, Morris	B.A. Westfield State College, 1976	1984
Benjamin Weaver	English, LMMHS	Ph.D. Duke University, 2000 M.A. Duke University, 1995 B.A. Columbia University, 1992	2007
Donna Weber*	School Adjustment Counselor	M.A. SUNY Albany, 1987 B.A. Trenton State College, 1975	1992
Lisa Wespiser	English, LMMHS	B.A. Pennsylvania State University, 2002	2011

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Laurie Wetherbee	Science, LMMHS	M.A. Brown University, 1990 B.S. Rensselaer Polytechnic Institute, 1986	2010
Jenna White	Grade 5, Morris	M.A. Fitchburg State, 2013 B.A. Assumption College, 2008	2015
Aviva Wichler	Kindergarten, Morris	M.A. Hunter College, 1989 B.A. State University of New York, 1983	2005
Kyle Zinchuk	Science, LMMHS	B.S. University of Notre Dame, 2010	2012

### **SUPPORT / SERVICE STAFF (LISTED ALPHABETICALLY)**

<b>NAME</b>	<b>POSITION</b>	<b>YEAR HIRED</b>
Suzanne Baczek*	Food Services, Morris	2013
Jill Barnoski	Principal's Secretary, Morris	2009
Elizabeth Bean	Instructional Paraprofessional - Title I, Morris	2003
Donna Belanger	Kindergarten Paraprofessional, Morris	2007
Regina Boino	Special Education Paraprofessional, Morris	2004
Ruth Boorady-Bloom	Kindergarten Paraprofessional, Morris	2016
Courtney Buratto	Special Education Paraprofessional, Morris	2016
Debra Caffrey	Student Services Secretary, Morris	2014
Megan Carberry*	Instructional Paraprofessional, Morris	2016
Linda Clifford	Bus Driver	2010
Linda Consolini	Special Education Paraprofessional, Morris	2001
Helen Coty-Curtin	Food Services Supervisor, Morris	2004
Jennifer Culver	Instructional Paraprofessional - Title I, Morris	2014
Carol Deets	Guidance Secretary, LMMHS	2011
Courtney Dinan	Special Education Paraprofessional, Morris	2013
Christine Drosehn	Building Clerk, Morris	2016
Lorraine Goodfellow	Food Services Director	2000
Nancy Greenwald	Instructional Paraprofessional - Title I, Morris	2007
Jessalyn Hamberg	Special Education Paraprofessional, LMMHS	2016
Susan Hanson	Accounting Assistant, Superintendent's Office	2014
Victoria Holt	Instructional Paraprofessional, LMMHS	2006
Michael Jackson	District Technology Director	2004
Karen Joyner	Library Assistant, Morris	1988
Kathy Koscher	Building Paraprofessional, Morris	1999
Elaine Lovato	Principal's Secretary, LMMHS	1998
Timothy Lufkin	District Technology Support Technician	2016
Andrea Lynch	Special Education Paraprofessional, LMMHS	2016
Michelle Lyon	Special Education Paraprofessional, Morris	2016
Rebecca Miller	Kindergarten Paraprofessional, Morris	2005
Amy Millis	Special Education Paraprofessional, LMMHS	2016
Amy Noble Novitsky	Executive Assistant to the Superintendent	2013
Bobbi Omelenchuck	Registrar, LMMHS	1997
Nicole Patella	Clerical Paraprofessional/Receptionist, LMMHS	2016
Melissa Pehlert*	Library Assistant, LMMHS	2008
Kathy Pezze	Intervention Specialist, Morris	1998
Tabitha Pickett-Vahle	Special Education Paraprofessional, LMMHS	2016
Kathy Piretti	Special Education Paraprofessional, Morris	1990
Renee Robbins	Special Education Paraprofessional, Morris	2016
Albert Saldarini	Theater Manager and Computer Technician	2000
Sandra Schilling	Special Education Paraprofessional, Morris	2012

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Joan Schultz	Student Support Center Supervisor/Athletic Director	2004
Frances Sorrentino	Food Services/Instructional Paraprofessional, LMMHS	1999
Janet Tone	Physical Education Paraprofessional, Morris	2015
Cathy Touponce*	Food Services, LMMHS	2015
Anna VanLingen	Food Services, LMMHS	1996
Daria Woodger	Nurse Paraprofessional	2009
Cherilyn Zaretsky*	Special Education Paraprofessional, Morris	2016
Karen Zinchuk	Assistant Principal's Secretary, LMMHS	2004
Laura Zink*	Non-Instructional Paraprofessional, Morris	1997

### **CUSTODIAL STAFF**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>YEAR HIRED</u></b>
Jeffrey Ano	Head Custodian, LMMHS	1987
Dale Armstrong	Custodian, LMMHS	1996
Michael Bohin	Custodian, LMMHS	2006
Tom Hynes, III	Head Custodian, Morris	2014
Margaret MacDowell	Custodian, Morris	2006
Gordon Roosa	Custodian, Morris	2010
Nicholas Saldarini	Custodian, LMMHS	2012
Liam Toole	Custodian, Morris	2015
Peydon Twing	Custodian, LMMHS	2013

\* Part-time



## **LENOX PUBLIC SCHOOLS FINANCIAL EXPENDITURES**

The following is a summary of the actual appropriation and expenditures for 2015-2016:

<b>Actual Program</b>	<b>Budget</b>	<b>Expenditures</b>
Elementary Education	\$ 2,298,255	\$ 2,372,227
Secondary Education	4,774,460	4,781,750
Special Education	1,447,035	1,441,529
Other School Services	184,481	200,708
Administration/Support Services	744,000	678,820
Operations/Maintenance	<u>1,126,830</u>	<u>994,777</u>
	<b>\$10,575,061</b>	<b>\$10,469,811</b>

### **LOCAL REVOLVING FUNDS, STATE & FEDERAL GRANTS**

In addition to expenditures handled through the regular operating budget, there are certain expenditures for school-related activities that are funded through the proceeds of local revolving funds and/or State and Federal grants.

#### **SCHOOL LUNCH PROGRAM (Revolving Fund)**

Beginning Balance July 1, 2015: \$ 47,112

Receipts:

Sales	\$ 168,362	
USDA Claims	<u>87,486</u>	\$ 255,848

Expenditures:

Food and Other Exp.	\$ 106,510	
Labor	<u>129,778</u>	\$ 236,288

Cash Balance June 30, 2016: \$ 66,672

#### **ATHLETIC REVOLVING ACCOUNT (Revolving Fund)**

Beginning Balance July 1, 2015: \$71,502

Cash Receipts: \$41,608

Expenditures: \$36,391

Ending Cash Balance June 30, 2016: \$76,719

#### **SCHOOL REIMBURSEMENTS RECEIVED BY TOWN DURING FISCAL 2016**

Chapter 70 - School Aid	\$1,198,130
Chapter 71 - School Transportation	\$ 2,185
Chapter 645 – School Construction	\$ 877,167
Medicaid Reimbursements	\$ 30,905
Charter Tuition Reimbursement	\$ 0

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## **TUITION RECEIPTS RECEIVED BY SCHOOL DEPARTMENT DURING FY 2016**

School Choice - Tuition Receipts	\$ 1,310,194
Non-Choice Tuition Receipts	60,861
SPED Circuit Breaker	16,425

## **FEDERAL AND STATE FUNDS RECEIVED BY SCHOOL DEPARTMENT DURING FISCAL 2015**

Title I	\$166,628
PL 94-142	205,978
Title IIA	17,212
Title IID	0
Title IV	0
Title V	0
City of Pittsfield – BTEP	0
SPED Early Childhood	7,893
SPED Professional Development	4,426
Carl Perkins Grant	0
BCREB	2,469
ARRA – SFSF	0
ARRA-IDEA	0
ARRA-Title I	0
ARRA-Early Childhood	0
ARRA – Ed Jobs	0
Academic Success [MCAS]	0
BCARC [SPED]	0

## **COLLECTIVE BARGAINING SALARY SCHEDULES FOR 2015-2016**

<u>Unit A Instructional</u>	<u>Minimum</u>	<u>Maximum</u>
BA	\$39,989	\$70,597
BA+30	41,388	73,068
BA+40 / MA	42,837	75,626
BA+55 / MA+15	44,336	78,272
BA+70 / MA+30	45,888	81,012
MA+45	47,494	83,847
MA+60	49,156	86,782

## Unit C Support Staff (rates are per hour)      New Employee Hourly Rates

Instructional	14.10
Instructional with Associates Degree	17.54
Non-Instructional	13.78
Clerical / Administrative Assistant	15.66
Clerical / Administrative Assistant w/ Assoc. Degree	19.11

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Food Service Worker	13.91	
Food Service Supervisor	16.92	
Transportation [Bus Driver]	16.92	
<u>Custodial/Maintenance Staff</u>	<u>Minimum</u>	<u>Maximum</u>
Custodian	16.19	22.64
Head Custodian	28.57	28.57

## **TOWN OF LENOX ANNUAL TOWN MEETING**

**TOWN OF LENOX  
ANNUAL TOWN MEETING  
May 5, 2016**

At 7:00 p.m. the Annual Town Meeting held at the Lenox Memorial Middle High School was called to order. A quorum for the meeting was met with over 103 present at the opening. Brian Cogswell, Assistant Principal, presented the artwork of the 5 student finalists who created the logo for the Lenox 250th celebration. Katie Mitts produced the winning entry.

After the presentation, it was voted unanimously to waive the reading of the warrant and return of service thereof and to authorize the moderator to declare a 2/3rds vote on voice votes if he deems it so.

ARTICLE 1. It was moved, seconded and approved unanimously to authorize the Selectmen to choose all Minor Town Officers to wit: Field Drivers, Pound Keepers, Fence Viewers, Surveyors of Lumber, Wood and Bark, Sextons and Sealer of Weights and Measures.

ARTICLE 2. It was moved, seconded and approved unanimously to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2017 pursuant to Chapter 44, Section 53F of the General Laws.

ARTICLE 3. It was moved, seconded and overwhelming approved that the Town raise and appropriate from available funds for the operating expenses of the Town for Fiscal Year 2017 as follows:

### **DEPARTMENT ACCOUNT**

	<b>FY 17 JULY 1, 2016 - JUNE 30, 2017</b>
1. Admin. & Finance	265,351
2. Town Treasurer/Clerk	116,699
3. Town Collector	96,061
4. Compensation Reserve	120,000
5. Operations Support	85,900
6. Elections & Registration	11,833
7. Economic Development	85,000
8. Town Debt & Interest	863,043
9. Audit, Reserve Account	536,845
10. Insurance & Bonds, OPEB	989,851
11. Land Use Department	381,075
12. Town Buildings	104,309
<b>General Government Subtotal</b>	<b>3,655,967</b>
13. Police Department	1,068,187
14. Fire Department	412,632
15. Emergency Management	28,299
<b>Public Safety Subtotal</b>	<b>1,509,118</b>
16. Lenox Public Schools	12,246,621
17. Vocational Education	82,086
<b>Education Subtotal</b>	<b>12,328,707</b>

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18. Highway Department	573,473
19. Snow & Ice	257,005
20. Other Storm Emergencies	7,000
21. Cemetery	116,828
<b>Public Works Subtotal</b>	<b>954,306</b>
22. Board of Health	126,663
23. Veterans Services	70,113
<b>Human Services Subtotal</b>	<b>196,776</b>
24. Community Center	343,940
25. Academy Building	7,824
26. Historical Commission	10,950
27. Celebrations	2,200
28. Historic District Commission	100
<b>Cultural &amp; Recreation Subtotal</b>	<b>365,014</b>
 <b>Totals</b>	 <b>19,009,888</b>

ARTICLE 4. It was moved, seconded, and unanimously approved to make the following appropriations, to the Fiscal Year 2017 budget for the Water Department.

1. Water Operations	\$ 588,130
2. Debt Service	\$ 214,710
3. Capital Expenditures	<u>\$ 200,000</u>
	\$1,002,840

And further, to provide for said appropriations from the following sources of revenue and available funds:

User Charges	\$1,002,840
Retained Earnings	<u>\$ 0</u>
TOTAL	\$1,002,840

ARTICLE 5. It was moved, seconded and unanimously approved to make the following appropriations to the Fiscal Year 2017 budget for the Sewer Department.

1. Sewer Operations	\$ 786,547
2. Debt Service	\$ 584,897
3. Capital Expenditures	<u>\$ 208,000</u>
	\$1,579,444

And further, to provide for said appropriations from the following sources of revenue and available funds:

User Charges	\$1,423,937
Retained Earnings	<u>\$ 155,507</u>
TOTAL	\$1,579,444

ARTICLE 6. It was moved, seconded and unanimously approved to authorize the Town to raise and appropriate the sum of \$416,043 for the operation of the Ambulance Squad and Fire Department for Fiscal Year 2017.

ARTICLE 7. It was moved, seconded and unanimously approved to authorize the Town to raise and appropriate the sum of \$263,551 for library services to be provided by the Lenox Library Association in Fiscal Year 2017.

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ARTICLE 8. It was moved, seconded and unanimously approved to authorize the Town to move the unencumbered balance of \$35,000 for Snow & Ice appropriated under Article 4 of the 2015 Annual Town Meeting warrant be transferred to the Board of Selectmen for the Town's 250th Anniversary Celebration.

ARTICLE 9. It was moved, seconded and unanimously approved to authorize the Town to raise and appropriate the sum of \$1,512,360 for the following capital expenditures:

1. Highway Department Expenditures	\$ 840,000
2. School Department Expenditures	\$ 370,200
3. Fire Department Expenditures	\$ 20,000
4. Police Department Expenditures	\$ 10,000
5. Town Buildings/Equipment Expenditures	\$ 100,000
6. Community Center Expenditures	\$ 88,160
7. Land Use Expenditures	\$ 84,000

And further, to provide for said appropriations, to raise and appropriate the sum of \$712,360 and to transfer from Free Cash as certified on July 1, 2015, the sum of \$800,000.

ARTICLE 10. It was moved, seconded and unanimously approved to appropriate \$100,000 to fund the emergency replacement of the boiler and design for the heating system at the Community Center.

And further, to provide for said appropriation by transferring said sum from Free Cash as certified on July 1, 2015.

ARTICLE 11. It was moved, seconded and unanimously approved that the Town accept funds being provided by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws, to pay for such costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges.

ARTICLE 12. It was moved, seconded and unanimously approved to authorize the Town to raise and appropriate from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for project debt service in fiscal year 2017, with each item to be considered a separate appropriation.

Library Debt Service	\$134,890 (General Unreserved)
Sawmill Brook Debt Service	\$122,100    \$100,000 (General Unreserved)
	\$ 22,100 (Community Housing)

ARTICLE 13. It was moved, seconded and unanimously approved to authorize the Town to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2017, with each item to be considered a separate appropriation.

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### **Appropriations:**

FY 2017 estimated revenues for Administrative Expense	\$ 18,750
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### **Reserves:**

FY 2017 estimated revenues for Historic Resources Reserve	\$ 37,500
FY 2017 estimated revenues for Community Housing Reserve	\$ 37,500
FY 2017 estimated revenues for Open Space Reserve	\$ 37,500
FY 2017 estimated revenues for General Unreserved	<u>\$243,750</u>
Total	\$375,000

ARTICLE 14. It was moved, seconded and unanimously approved to authorize the Town to raise and appropriate from the Community Preservation Fund annual revenues in the amount of \$169,290 from Open Space/Recreation, as recommended by the Community Preservation Committee, for the Town Beach Project.

ARTICLE 15. It was moved, seconded and unanimously approved to authorize the Town the use of a revolving fund under Section 53E½ of Chapter 44 of the General Laws, for the purpose of funding Community Center programs, said funds to be expended under the direction of the Lenox Community Center, annual expenditures not to exceed \$30,000.

And further, to authorize the use of a revolving fund under Section 53E½ of Chapter 44 of the General Laws, for the purpose of funding supplemental inspectional services, said funds to be expended under the direction of the Land Use Department, annual expenditures not to exceed \$25,000.

ARTICLE 16. It was moved, seconded and unanimously approved to authorize the Town to appropriate \$3,860,000 to pay the costs of designing and constructing a sewage pump station located at Henry Avenue, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$3,825,450.34 under and pursuant to M.G.L. c. 44, s. 7(1) and s. 8(15), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

And further, that in accordance with M.G.L. c. 44, s. 20, the unencumbered balance of \$34,549.66 for sewer system improvements appropriated and borrowed under Article 21 of the May 1, 2008 Annual Town Meeting warrant, which balance is no longer needed to complete the project for which it was initially borrowed, be transferred to meet the remaining portion of the \$3,860,000 appropriation.

ARTICLE 17. It was moved, seconded and unanimously approved after the Selectmen read the Article a second time for clarification, to authorize the Town to appropriate \$3,801,713 to pay the costs of designing and constructing a new water main running from the Root Reservoir Water Treatment Plant and along Richmond Mountain Road, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$3,787,970.58 under and pursuant to M.G.L. c. 44, s. 8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

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And further, that in accordance with M.G.L. c. 44, s. 20, the unencumbered balance of \$13,742.42 for water system improvements appropriated and borrowed under Article 20 of the May 1, 2008 Annual Town Meeting warrant, which balance is no longer needed to complete the project for which it was initially borrowed, be transferred to meet the remaining portion of the \$3,801,713 appropriation.

- ARTICLE 18. It was moved, seconded and approved after a short discussion to authorize the Town to amend the By-laws of the Town of Lenox, Massachusetts by deleting in its entirety Chapter XIX CAPITAL IMPROVEMENT PROGRAM, and replacing it with new language exactly as it appears in Article 18 of the warrant for this Town Meeting.
- ARTICLE 19. It was moved, seconded and unanimously approved to amend items 1, 2, 6, 7, 9 as written in the warrant and to amend items 3, 4, 5, to eliminate animal daycare as a definition and proposed use; remove regulatory language from the seasonal renting of rooms definition and instead place it in the Bylaw Section; delete item 8 to keep Site Plan Approval (existing Section 9.5, proposed Section 3.5) the same in terms of language.
- ARTICLE 20. It was moved, seconded and unanimously approved to amend the By-laws of the Town of Lenox, Massachusetts by amending the following language under Chapter XVII, Dogs, Section 3 (c).
- Section 3. (c) The pound fee shall be Forty Dollars (\$40.00) per day for each day or fraction thereof a dog is impounded.
- ARTICLE 21. It was moved, seconded and unanimously approved to take no action on this article.

It was voted unanimously to adjourn the meeting at 8:58.

Attest:

Kerry L. Sullivan



**TOWN OF LENOX  
SPECIAL TOWN MEETING  
February 5, 2016**

At 5:30 PM a Special Town Meeting held at the Lenox Town Hall was called to order. A quorum for the meeting was met with over 21 present at the opening. It was voted unanimously to waive the reading of the warrant and return of service thereof and to authorize the moderator to declare a 2/3rds vote on voice votes if he deems it so.

ARTICLE 1: It was moved, seconded and approved unanimously to appropriate the sum of \$350,000 to the Board of Selectmen for purchase, repair and related equipment for fire apparatus;

And further, to provide for said appropriation by transferring the aforementioned sum of \$350,000 from the funds appropriated under Article 10 of the Warrant for the 2015 Annual Town Meeting.

It was moved, seconded and approved unanimously to appropriate the sum of \$175,000 to the Board of Selectmen in addition to the sum appropriated under Article 10 of the Warrant for the 2015 Annual Town Meeting for the purchase of fire apparatus and related equipment;

And further, to provide for said appropriation by transferring the aforementioned sum of \$175,000 from Free Cash as certified on July 1, 2015.

It was voted unanimously to dissolve the meeting at 5:42 PM.

Attest:

Kerry L. Sullivan  
Town Clerk

*Town Of Lenox Annual Report 2016*

**TOWN OF LENOX  
SPECIAL TOWN MEETING  
November 29, 2016**

At 5:00 p.m. the Special Town Meeting held at the Lenox Town Hall was called to order. A quorum for the meeting was met with over 31 present at the opening.

ARTICLE 1: It was moved, seconded and approved unanimously that the Town discontinue and abandon as a public way a portion of Willow Creek Road generally described as commencing at the northerly terminus of said Willow Creek Road then south 394 feet, more or less, as more particularly shown on a plan prepared by Foresight Land Services dated November 1, 2016, titled "Plan of Road Abandoned as a Public Way".

ARTICLE 2: It was moved, seconded and approved unanimously that the Town authorize the Selectmen, on behalf of the Town, to acquire by gift, purchase or eminent domain, for the purpose of obtaining a secure right of way, those parcels of land as shown on a plan prepared by TranSystems dated August 1, 2016, titled Preliminary Right of Way.

	Total # Parcels	Area (Square Feet)
Fee	2	8,005
Permanent Utility Easement	6	6,377
Temporary Easements	4	10,020

Further, that the Selectmen acquire these parcels, or modification of these parcels or other required parcels through all legal means.

ARTICLE 3: It was moved, seconded and approved unanimously that the Town accept Chapter 653, Section 40 of the Acts of 1989, to commence with Fiscal Year 2018.

It was voted unanimously to adjourn the meeting at 5:18.

Attest:

Kerry L. Sullivan  
Town Clerk



