

Minutes of Meeting – August 19, 2020; meeting called to order at 3:00pm. Present: Dave Roche; Ed Lane; Marybeth Mitts; Warren Archey; Neal Maxymillian.

Reorganization: MOTION by DR, seconded by MM to appoint Neal Maxymillian Chairman and Ed Lane Clerk. 5/0 vote. MOTION by MM, seconded by DR to approve the Minutes of July 24. 3/0 vote with NM and WA abstaining.

Consent Agenda: DR placed a Hold on the police officer appointment. MOTION by EL, seconded by DR to approve a temporary banner at The Gateways; approve outdoor entertainment at The Gateways; accept donations to the Fire Department; approve a sandwich board sign application for Casablanca, 50 Church Street. 5/0 vote. DR wanted to echo the sentiments of Chief O'Brien with regard to the appointment of Royanne Hammond. MOTION by MM, seconded by DR to ratify the appointment of Royanne Hammond as a full-time police officer. 5/0 vote.

MTM Dining Inc. d/b/a Mazzeo's Imported Market, 490 Pittsfield Road, is seeking a new Wine & Malt Package Store License. EL read the legal notice as it appeared in the newspaper. MOTION by EL, seconded by MM to open the public hearing. 5/0 vote. Attorney Thomas Hamel appeared before the Board to answer their questions. Attorney Hamel explained that this will be an imported deli and market, and that their hope is to utilize Mazzeo's Restaurant for take-out meals. MOTION by EL, seconded by MM to close the public hearing. 5/0 vote. MOTION by EL, seconded by DR to approve the application for a new Wine & Malt Package Store License for MTM Dining Inc. d/b/a Mazzeo's Imported Market located at 490 Pittsfield Road. 5/0 vote.

Annual Appointments: NM thanked all those who volunteer their time to the Town. MOTION by EL, seconded by DR to appoint those individuals as presented. 5/0 vote. MOTION by EL, seconded by DR to appoint David Carpenter to the Finance Committee, Judith Turtz and Kimberly Duval as ZBA Alternates and Kay Off to the expired term on the Registrar of Voters and Sonya Bykofsky to the other vacancy on the Registrar of Voters. 5/0 vote.

September 2020 Budget Approval: Since the Town has been unable to hold an Annual Town Meeting prior to the beginning of the new fiscal year, it is necessary for the Board to vote a September budget. The TM presented the following for the Board's approval: Municipal Expenditures, \$1,009,580; School Expenditures, \$1,175,898; Enterprise Funds \$298,674 for a total budget of \$2,484,152. He explained that this budget is for the month of September. MOTION by EL, seconded by DR to approve the September 2020 Spending Request of \$2,484,152 as prepared by the Town Manager and Town Accountant and to submit the same to the Department of Revenue in accordance with Chapter 53 of the Acts of 2020. 5/0 vote.

Intermunicipal Agreement/Personal Service Agreement: The Board discussed the need to act upon the Intermunicipal Agreement with the Town of Lee for a shared CAO until Town Meetings can convene. In June, the Board approved a two-month extension until August 31, 2020. The TM explained that it is the same agreement being extended in the hopes that the two communities will convene their respective town meetings during this time. NM questioned if we should continue going on a month-to-month bases to which the TM explained that it is necessary since it must go to Town Meeting for approval. MOTION by EL, seconded by MM to approve the Intermunicipal Agreement with the Town of Lee for a shared CAO from September 1, 2020 through September 30, 2020 and to authorize the BOS chairman to sign on behalf of the Board. 5/0 vote. The TM then explained that it is also necessary to extend his agreement with the Town for the same one-month period. MOTION by EL, seconded by DR to approve a one-month extension (9/1/20-9/30/20) of the current agreement between the Town and Christopher Ketchen. 5/0 vote.

Annual Town Meeting Discussion: MM asked if we would still have a Special Town Meeting, perhaps in January. It was agreed that we could probably just wait until the ATM in May 2021.

New Business: MM mentioned that there is now an opening on the Housing Authority and the Historic District Commission, and that anyone interested should submit their name to the Selectmen's Office. EL questioned when we might consider going back to in-person meetings. DR stated that he isn't sure if it is safe enough yet. MM suggested that the Board go back to meeting every other Wednesday at 7pm via ZOOM. DR stated that he likes that the town acts, rather than reacts. He is wondering how we will be able to help the restaurants, etc. when the weather changes and outdoor dining goes away. The Board thanked Ed for serving as chairman. Meeting adjourned at 4:02pm.

Minutes Taken By: _____ Minutes Accepted By: _____
Mary Ellen Deming Clerk
Director of Administrative Services Board of Selectmen