

The **REGULAR** meeting of the LHA was held on Tuesday, March 12 at 4:30p.m. at The Curtis, 6 Main Street.

The meeting was called to order by Chairman C. May at 4:45

1. Roll Call: Present – Chairman C. May, Diana Kirby,
Treasurer, T. Sorrentino, Member, B. Heaphy, Executive Director,
Jim Mercer, Commercial Property Mgr
Absent - L. Messana, vice-chairman

2. Agenda:

- a. **Tenant Forum:** No requests
- b. **Minutes:** January meeting – Motion made by T. Sorrentino, seconded by D. Kirby to approve January minutes. All in attendance voted in favor.
- c. **Curtis Commercial Space:**
Jim reported that Sue Parsley would like to renegotiate her lease due to lack of business. She claims that she has lost 100's of clients since one of her instructors left. She said it takes 3-5 years to rebuild and would like a rent decrease for 9 out of 12 months a year while she is building. She would sign a three year lease immediately. The board will consider this for one year once she submits a business plan and agrees to offer a class on a monthly basis to the tenants of the Lenox Housing Authority free of charge. J. Mercer will follow up with Sue on this counter proposal.
Jim ordered two more windows for the Pharmacy @ \$1480 and the Commercial bathroom @ \$1450.
New Business:
Capital Improvement Contract
This contract was amended to \$294,400.00 with the FY2021 Formula award of \$137,100, the FY2022 Formula Funding award of \$145,770 and \$10,000 Energy Saving Sustainability Initiative award. Motion made by D. Kirby, seconded by T. Sorrentino to approve the amended contract. All members voted in favor.

Next meeting will be in a week or two since this meeting had to adjourn early.

Adjournment:

Motion made by D. Kirby, seconded by T. Sorrentino to adjourn at 5:05 p.m. All members voted in favor.

Respectfully Submitted,

Barbara Heaphy
Secretary/Executive Director