

## Housing Authority Minutes 10/03/2017

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The REGULAR meeting of the LHA was held on Tuesday, October 3, 2017 at 4:30 pm at The Curtis, 6 Main Street.

- The meeting was called to order by Chairman C. May at 4:30 PM.
- Roll Call: Present – C. May, Chairman/State Appointee, M. Pero, Vice Chairman, D. Kirby,

Treasurer, T. Sorrentino, member, B. Heapfy, Executive Director  
Absent - None

### Agenda:

- **Tenant Forum:** No requests
- **Minutes :** September meeting

Motion was made by M. Pero, seconded by C. May to approve September minutes. All in attendance voted in favor.

- **Curtis Commercial Space:**

Barbara reported that DHCD is reviewing plans and schematic design. Once approved, the Architect, Tom Chambers from Austin Designs will put it out to bid around mid November.

There is a rental sign in front of the available basement space.

Commercial balance as of 8/31/2017 is \$81,261.22

Commercial Savings statement as of 8/31/2017 is \$60,055.99

- **Accounts Payable:** August balance sheets – 689 balance is \$78,201.13. 4001 balance is \$86,128.71.
- **Old Business:**

There are three vacancies at the Curtis due to three unexpected deaths in the last two weeks. There is one vacancy at Turnure Terrace that will be occupied the 15<sup>th</sup> of October. Two apartments at Turnure Terrace are offline.

Tenant issue – T. Sorrentino suggested giving the tenant an opportunity to go in front of the grievance board.

Drainage project at Turnure Terrace – Barbara notified tenants on the 32 side who will have to remove their plantings before the project begins next spring. Only one tenant may need help digging up a vine. The rest have made arrangements.

### **New Business:**

Annual Lead Paint Certification- Motion made by T. Sorrentino, seconded by M. Pero to approve and sign the Annual Lead Paint Certification which states “to the best of my knowledge”. All in attendance voted in favor.

Leo Mahoney from CTSB TV in Lee, asked if they could film the October 7<sup>th</sup> parade from the porch of the Curtis. The board said yes. Barbara will contact Charlie Flint.

During the Apple Squeeze, a booth was set up on the Curtis lawn in front of the yoga studio. Barbara will ask Cameron Spalding from the Chamber of Commerce about this.

Board seat replacement – There is some interest in the newly vacant seat. Barbara will contact Mary Ellen Deming and ask that it be announced at the next selectmen’s meeting.

Marge asked if it would be a conflict of interest to use Pignatelli Painting for future jobs. All members said it would not be a conflict.

- **Adjournment:**

Motion made by D. Kirby, seconded by M. Pero to adjourn at 5:28 pm. All members voted in favor.

Next meeting: November 14<sup>th</sup> – budget meeting. Meeting can’t be held the first Tuesday of the month because it is Election Day.

Respectfully Submitted,

Barbara Heapfy

Secretary/Executive Director