



TOWN OF LENOX

INCORPORATED 1767

FIRE DEPARTMENT

ADMINISTRATIVE ALARM BOARD

6 Walker Street - Lenox, MA 01240

Christopher P. O'Brien, Fire Chief
Stephen E. O'Brien, Police Chief
Larry P. Morse, EMS Coordinator

Fire 413-637-2347
Police 413-637-2346
Ambulance 413-637-2347

April 7, 2021

It is now time to renew your alarm registration permit with the Town of Lenox. Enclosed you will find a copy of last years alarm registration information. Please review the information and make any necessary changes on the form or if there are no changes please return the form without changes made. **The normal registration fee of \$25.00 has been waived by the Town of Lenox for the year 2021.** The fee will be resumed in 2022..

If you no longer own the property please notify us so that we may remove you from our mailing list.

At the annual Town Meeting in May 2003, the voters of the Town of Lenox passed a by-law pertaining to alarm systems and registration of these systems. A copy of the Town By-law and Registration Form are available in the Town Clerks Office and on the Town of Lenox Web site at www.TownofLenox.com.

In attempt to provide a more convenient option to those required to register their alarm system, the Town of Lenox is attempting to make a transition to a digital form. The digital form would replace the paper copy you have received and information will be provided to a secure Google account used solely for Alarm Registrations. The form can be accessed by typing <https://forms.gle/jK3TGbWeud3EwkFT8> into your web browser or through the Town of Lenox website. To find the form on the website please visit www.TownofLenox.com, select "Public Safety", then "Fire Department", and "Alarm Registration Application" where the link can be found.

Those who are unable to access the internet or have difficulty can return the paper form as done in the past to **Administrative Alarm Board 6 Walker Street – Lenox, MA 01240** or call the Lenox Fire Department, 14 Walker Street, Lenox, MA.

QUESTIONS ABOUT ALARM REGISTRATION CALL (413) 637-2347



Town of Lenox
Administrative Alarm Board
6 Walker Street – Lenox, MA 01240
Alarm Registration Application

Name of Alarm Owner or Business _____
Address of the alarm _____
Billing Address if Different _____
Phone at alarm Location _____

Alarm Monitoring Company _____
Alarm Monitoring Company Phone _____

Alarm Installer _____ Date Installed _____
Alarm Installer Phone _____

Type of Alarm ☐ Security ☐ Fire ☐ Medical
Type Application ☐ New ☐ Renewal ☐ Modification

Knox Box Key Storage System ☐ Yes ☐ No
Location of Knox Box _____

Key Holder's Name _____
Home phone _____ Work phone _____
Cell phone _____ Pager _____

Key Holder's Name _____
Home phone _____ Work phone _____
Cell phone _____ Pager _____

Key Holder's Name _____
Home phone _____ Work phone _____
Cell phone _____ Pager _____

In accordance with the Town of Lenox By Laws I shall update the Alarm Administrative Board of any changes to the Alarm Registration Application Form, to properly post the 911 Street Address of the premises and follow the Town of Lenox Alarm By Law.

Signature

Date

Administrative Board use only

Fee Paid _____ Date Received _____ Processed By _____