

Historic District Commission Meeting Minutes
Via Zoom
September 15, 2020 @ 5:30pm

Members present: Jason Berger, (JB); Patricia Jaouen, (PJ); Cindy Farkus (CF);

Absent without Notification: Ken Fowler (KF); Kameron Spaulding (KS)

Staff present: Jessica Cote, Land Use Assistant

Others members of public present: Kara Bereotti, PW Campbell

JB opened the meeting at 5:32pm.

1. Approval of August 18, 2020 minutes

- Minutes were not available at the time of the meeting.

2. Application for 7 Main Street, Certificate of Appropriateness

- Adams Community Bank is seeking a Certificate of Appropriateness for replacement of existing wood shutters with new vinyl shutters of same color and style as well as replacement of existing door and new gutters/downspouts.
- Kara Berteotti, from PW Campbell, presented the application to the Board. Replacement of existing wooden shutters. Vinyl shutter same style and color. Front door is in need of repair and looking to replace with same style and look of the existing door. Gutter system will be installed, K-Style gutter system which is a bit more ornate to fit with the character and style of the building.
- JB asked where the downspouts will go on the building. Downspout on either side because the span is too much. Will be on the two front corners of the building.
- Gutters on the back of the building will be replaced as well.
- CF asked about materials and concern of the materials chosen are more on residential side of thing and CF thought the materials would be of a higher quality.
- JB has concern about going from existing wood shutters and to vinyl shutters. Asked why not using wooden shutters?
- Client wants to go with vinyl shutter for maintenance reasons. The shutters are in disrepair and are falling apart.
- JB stated that the guidelines state in regards to shutters and that shutters are important and practical for the Historic District. Replacement should match original material and design.
- The roof shingles will be more durable than currently on building. Selecting a color based on what is there today. JB asked if they will be utilized architectural shingles. PW Campbell stated that the shingles will be standard cut which is on the building today.
- A new window cutout will be constructed on the north side of the building. This new window will match the same size and shape as the others on the building. The new window would have the same shutters as the rest of the building.

- The proposed door will match the door currently in place. Fiberglass door to provide better insulation. Existing front door is very heavy for elderly customers. Door is currently warped and allowing water to go underneath the threshold.

PUBLIC COMMENT

- Lucy Kennedy, Tucker Street, brought up the idea of consultant for this application and this may be appropriate for this application. Historical Commission would be happy to contact a specialist. Comment on windows – you need to be careful with the grids that are inside the panes and try to match the current pane design. Windows will be submitted from the contractor to the HDC.
- JB reiterated that this proposal is the gutters, front door and hardware, and new gutters and a new window opening alongside of building and roof shingles.
- CF still has concerns as to the materials that are being utilized. She suggested copper gutters. PW Campbell stated that is an extreme cost and JB referred back to the HDC guidelines that state gutters should be wood, copper or painted aluminum.
- Board would prefer wooden shutters because that is currently on the building. If it isn't wood it needs to look like a painted wood product and not a vinyl product.
- Kara asked if they could resubmit for the shutters. JB stated that if they replace with the same material then they would not need to come back for approval.
- PJ moves to approve the certificate of appropriateness as presented with the exception of the shutters. CF seconds. All in favor 3-0.
- JB moves to have Jessica Cote, Land Use Assistant, sign. PJ seconds. All in favor 3-0. The Board voted to allow Jessica Cote, Land Use Assistant, to sign the Certificate of Appropriateness on their behalf.

JB moved to adjourn at 6:32pm. CF seconds. All in favor 3-0.