

CHAPTER V PLANNING BOARD

- Section 1. The Planning Board shall have five (5) members. At the first Annual Town Meeting for the election of such members, one candidate shall be elected for a term of five (5) years, one candidate for a term of four (4) years, one candidate for a term of three (3) years, one candidate for a term of two (2) years, one candidate for a term of one (1) year, and at each succeeding Town Meeting one member shall be elected for a term of five (5) years. Members shall serve without pay, shall choose their own officers, and shall be sworn to the faithful performance of their duties. Vacancies shall be filled by the Selectmen in accordance with Chapter 41, Section 11, G.L. (Ter. Ed.), which appointee shall serve until the next Annual Town Meeting, at which time the vacancy shall be filled by election for the remainder of the term.
- Section 2. It shall be the duty of the Board to make a study of the future needs of the Town and develop a long range program subject to future change, having due regard to a balance between the liberties of the individuals and the welfare of the community. The Board shall make recommendations, by annual report, pertaining to the laying out of private and public roads, development of real estate subdivisions, future sites for schools, playgrounds, parks, water supplies, sewage disposal, police and fire protection, zoning and locations, and all other subjects of general interest which affect the welfare, health and safety of the inhabitants relative to the possibilities, resources and needs of the Town.
- Section 3. Numbering of Buildings.
- A. The Planning Board shall, within 60 days after the 1954 Annual Meeting, or final approval of this By-Law, whichever occurs later, prepare and file with the Town Clerk a master plan of the Town showing numbering of all buildings of each street.
 - B. Any building constructed subsequently to such initial numbering on such street shall be numbered by the Planning Board and filed with the Town Clerk.
 - C. Any person seeking to have streets considered for building numbering shall petition the Planning Board, and shall have appeal therefrom to the Board of Appeals, whose decision shall be final.
- Section 4. Uniform System for Numbering Dwellings and Principal Buildings.
- Section 1. Uniform Numbering System. A uniform system of numbering dwellings and principal buildings, as shown on maps on file in the Assessor's Office, Town Hall, Lenox, Massachusetts, are hereby adopted and incorporated herein by reference and made a part of this By-Law.

Section 2. Assignment of Numbers.

- A. All properties or parcels of land within the corporate limits of Lenox shall hereafter be identified by reference to the uniform numbering system adopted herein and such conversion to the numbering system must be completed within thirty (30) days from the effective date of this By-Law, or as soon thereafter as the above-mentioned maps are completed.
- B. A separate number shall be assigned for each fifty (50) feet of frontage; twenty-five (25) feet in the Historical District.
- C. Each principal building shall bear the number assigned to the frontage on which the front entrance is located. In case a principal building is occupied by more than one business or family dwelling unit, each separate front entrance of such principal building shall bear a separate letter.
- D. Numerals indicating the official numbers for each principal building or each front entrance to such building shall be placed immediately above, on, or at the side of the main entrance of each building so that the number can be seen plainly from the street line. Whenever any building is situated more than fifty (50) feet from the street line, or is not visible from the street, the number should be placed to the right of the driveway or common entrance to such building, or upon a gate post, fence, tree, post or other appropriate place so as to be clearly discernible from the sidewalk or street line and located not more than five (5) feet from the street curb line. Mail boxes are not an acceptable location. Such numbers shall be in numerical form, not written form. Said numerals shall be not less than five (5) inches in height and made of a durable and clearly visible material.

Section 3. Administration.

- A. The Planning Board shall be responsible for maintaining the number system. In the performance of this responsibility, they shall be guided by the provisions of Section 2 of this By-Law.
- B. The Town Assessors shall keep a record of all numbers assigned under this By-Law and the Town Building Inspector shall enforce the provisions of this By-Law.
- C. The Planning Board shall, at the request of a property owner, assign numbers for any new building constructed in the Town. S.T.M. 10/30/92.