



TOWN OF LENOX  
MASSACHUSETTS

Outdoor Dining License Application

Applicant's D/B/A: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Telephone Number: \_\_\_\_\_

Applicant's E-Mail: \_\_\_\_\_

Owner of Building: \_\_\_\_\_

Owner's Telephone: \_\_\_\_\_

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Street Address of License Activity: \_\_\_\_\_

Assessors Map & Parcel # for License Activity: Map \_\_\_\_ Parcel \_\_\_\_

Zoning District: \_\_\_\_\_

Fee: \$125

Number of Seats: \_\_\_\_\_ Number of Tables: \_\_\_\_\_

Proposed Dates for Outdoor Dining: \_\_\_\_\_

Proposed Times for Outdoor Dining: \_\_\_\_\_

Do you propose to locate Outdoor Dining on Town owned property: Yes \_\_\_ No \_\_\_

Does the Location Hold on Alcoholic Beverage License: Yes \_\_\_ No \_\_\_

The serving or consumption of alcohol on any public property that is the subject of an Outdoor Dining License is expressly forbidden. The holder of the liquor license shall provide a detailed alcohol control plan/strategy as part of their Outdoor Dining application packet.

Width of the Sidewalk: Any outdoor dining use must maintain at all times sufficient width on the sidewalk for unimpeded pedestrian and wheelchair passage.

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I certify under penalties of perjury, that the above information is true and that named applicant has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Town of Lenox Outdoor Dining License Application – Submission Requirements**

An original and seven copies of the application, plans and all support materials.

- Plans should be drawn to scale and show the dimensions and location of the outdoor dining area; the arrangement of outdoor dining furniture, fencing, umbrellas, other obstruction, and the width of sidewalk available for pedestrian/wheelchair passage. (Please provide plans in an 8 1/2" x 11" format. Please – no rolled plans.)
- Provide supporting information such as colors and materials to be used in the outdoor dining area. Photographs or samples of the furniture are encouraged.
- All food service in outdoor dining areas must comply with the procedures and regulations of the Lenox Board of Health and must be approved by Tri-Town Health prior to submittal.
- Liquor liability insurance certificate.

Post approval submission requirements for Outdoor Dining on Public Property:

- Signed License Agreement.
- Workers compensation affidavit and insurance certificate.
- Comprehensive public liability and property damage liability insurance certificate.