



Building Inspection Department
 Town Hall, 6 Walker Street
 Lenox, Massachusetts 01240
 Tel. 413-637-5503
 Fax 413-637-5518

TOWN OF LENOX, MASSACHUSETTS

Permit #

TENT PERMIT APPLICATION

All information must be complete. Incomplete applications will not be accepted.

Date				Permit Fee		
Property Owner				Address		
City/Town				State	Zip	
Contact Person				Phone	FAX	
Address where tent(s) will be set erected						
Number of Tents	Date(s) tent(s) set up from				to	
For what purpose, will the tent(s) be used?						
Tent Contractor				Address		
City/Town				State	Zip	
Contact Person				Phone	Cell	

1. Tent Dimensions: Length _____ Width _____ Height _____
2. Distance to Property Lines or Buildings: Front _____ Rear _____ Nearest Side Yard _____
3. Proposed Occupant Load (Number of Occupants) _____
4. Are side curtains going to be provided? Y N _____
5. Are Exits Designated? Y N Number of Exits _____ Width of Exits _____
6. Is the tent material & decorative materials treated to render them flame resistant? Yes No
7. Is food going to be served at this event? Yes No
8. Does the tent have any Heating Equipment? Yes No
9. Does the tent have any Electrical Service? Yes No
10. Does the tent have seating? Yes No
11. Is your tent adequately guyed, staked and fastened to withstand a wind load of 70 (mph)? Yes No

I, _____ as owner of the subject property hereby authorize _____ to act on my behalf in all matters relative to this tent application.

Signature of property owner _____ Date _____

I, _____ as Authorized Agent declare that the statements & information on the foregoing application are true and accurate. Signature: _____ Date: _____

<input type="checkbox"/> Local Town Approval 413-637-5500	<input type="checkbox"/> Fire Department 413-637-2347
<input type="checkbox"/> Police Department 413-637-2346	<input type="checkbox"/> Electrical Inspector 413-448-8311
<input type="checkbox"/> Plumbing & Gas Inspector 413-637-0645	<input type="checkbox"/> Dept. of Public Works 413-637-5525
<input type="checkbox"/> Parks & Rec. Department 413-637-5530	<input type="checkbox"/> Conservation Department 413-637-5504
<input type="checkbox"/> Massachusetts Electric Co. 1-800-322-3223	<input type="checkbox"/> Western Mass. Electric Co. 1-800-286-2000
<input type="checkbox"/> Tri-Town Health Dept. 413-243-5540	<input type="checkbox"/> Building Inspection Department 413-637-5503

Comments: AFTER THE TENT HAS BEEN ERECTED, PLEASE CONTACT THE DEPARTMENTS THAT ARE CHECKED ABOVE TO MAKE ARRANGEMENTS FOR THEM TO INSPECT THE TENT AND EQUIPMENT.