

CONTACT TIMES FOR INSPECTIONS

It shall be the responsibility of the permit holder (owner or contractor) to contact the inspector when the work has progressed to the point of needing an inspection. Inspectors must respond in a timely order. You must obtain proper sign-offs by inspectors before proceeding.

- **Excavation/Footings:** inspector to observe soil types: groundwater elevation, temporary shoring, site safety, and inspection of footings prior to pouring
- **Foundation:** inspector to observe location, size & shape, width, reinforcing, height of unbalanced fill, fireplace jog, ventilation, damp-proofing/waterproofing, foundation drainage and either first floor framing in place or proper bracing before backfill
- **Prior to pouring slab:** Inspector to observe reinforcement and vapor barrier
- **Sub-trade Inspections:** call appropriate inspector for individual inspections including, but not limited to: Plumbing, Gas, Electrical, Oil Burner
- **Frame:** call after all framing is in place and sub-trades have finished all cutting, drilling and notching. Inspector to observe species & grade, spans, connections, cutting & notching; and fire-stopping (**after** inspection and sign off from sub-trade inspectors)
- **Fireplace/chimney:** call following completion of firebox, throat and first flue set
- **Insulation:** after insulation is in place: inspector to observe insulation type, vapor barrier, and R-values
- **Mechanical:** inspection of duct installation (for type and fastening), furnace plenum, hydronic piping, wood & pellet stove, dryer vents, bath exhaust fans, heat pumps, etc.
- **Finish:** call after sub-trade inspectors have signed for final approvals and building, or parts thereof, are ready for occupancy and/or use

Contact Telephone Numbers

Inspection Service	Inspectors Name	Contact Tel. Number
Building Inspection:	BJ Church	243-5518 or 404.5656
Building Inspection:	Jeff Clemons	243.5518 or 404.5655
Electrical Inspection:	Michael Burton	499-2431
Gas Inspection:	Jason Dion	243-5518
Plumbing Inspection:	Jason Dion	243-5518
Oil Burner Inspection:	Glenn Wilcox	243-2494
Board Of Health Inspection:	James Wilusz	243-5540
Fire Department Inspection:	Alan Sparks	243-2100
Conservation Commission:		243-5511
Sealer of Weights and Measures:	Gerald Cahalan	243-3577
Dig Safe:		888-344-7233

THIS DOCUMENT MUST STAY WITH BUILDING PERMIT

BUILDING PERMIT MUST BE HUNG WITHIN SITE OF PUBLIC VIEW

NOTICE OF START: At least 24-hour notice of start of work under a building permit shall be given to the Building Official. Contractor or builder is to give Building Official 24 hour notice prior to the time when these inspections are required. Building Official shall make the inspections within 48 hours after notification.