**Meeting Minutes**

**Lenox Cultural Council**

**April 4, 2023**

Present: Arlene Schiff, Erin McNamara, Robin Kimbrough-Melton, Donna Pignatelli, Winnie Vahle, Gabriela Sheehan

Arlene Schiff called the meeting to order at 7:32 pm. The following business was conducted by the Council:

* Planning for Grantee’s Reception

A reception honoring the 2022 LCC grant recipients will be held June 15 in the Barn at the Pleasant Valley Wildlife Sanctuary. Council members discussed strategies for disseminating the event invitation and for inviting dignitaries. Council members also discussed the logistics for the event and the program. Winnie Vahle reported that Olga Dunn is able to provide some performers.

Council members will conduct a site visit of the venue on May 19 at 1:00 pm.

* Community Survey

Council members reviewed a draft of the community survey and made some minor changes. It was determined that the survey should be disseminated beginning May 15 and close by June 30. Arlene will contact Kerry Sullivan to see if she can send it out a couple of times. Gabriela will check with the Community Center and the School Superintendents to see if they can disseminate it.

* Treasurer’s report

Erin reported that $970 has been paid out in reimbursements. The majority of grantee reimbursements are still pending as the programs have not occurred yet.

Having no other business the meeting was adjourned.

Respectfully submitted,

Robin Kimbrough-Melton, Secretary